



February 11, 2020

NOTICE OF VACANCY

HIRING

1. REGION: NCR; AGENCY: National Electrification Administration; PLACE OF ASSIGNMENT: Office for Performance Assessment and Special Studies (OPASS); POSITION TITLE: **PROJECT OFFICER (Contract of Service), Php25,000.00/month**

QUALIFICATION STANDARDS:

- Education : Bachelor's degree in Accountancy
Eligibility : RA 1080 (Certified Public Accountant)

All qualified applicants are enjoined to submit the following documents to the HRMD not later than the end of office hours on February 21, 2020:

1. Application letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Transcript of Records;
4. Board Rating; and
5. Photocopy of PRC ID

Applicants may also send their applications thru our e-mail address hrmd@nea.gov.ph. **Only applications with complete attachments will be accepted.**

ANASTACIA B. SUASI
Acting Division Manager,
Human Resources Management

Note: Contract of Service (COS), renewable every 6 months