



June 26, 2019

NOTICE OF VACANCY

HIRING

1. REGION: NCR; AGENCY: National Electrification Administration; PLACE OF ASSIGNMENT: Institutional Development Department (IDD); POSITION TITLE: **PROJECT OFFICER (Contract of Service), Php25,000.00/month**

QUALIFICATION STANDARDS:

Education : Bachelor's degree relevant to the position

Preferably with one (1) year relevant experience in handling consumer/customer complaints.

All qualified applicants are enjoined to submit the following documents to the HRMD not later than the end of office hours on July 06, 2019:

1. Application letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; and
3. Transcript of Records

Applicants may also send their applications thru our e-mail address hrmd@nea.gov.ph. **Only applications with complete attachments will be accepted.**

ANASTACIA B. SUASI
Acting Division Manager
Human Resources Management

Note: Contract of Service (COS), renewable every 6 months