



10 November 2020

MEMORANDUM

TO : ALL ELECTRIC COOPERATIVES

SUBJECT : Data Entry Templates (DETs) for Schedule of Amortization and Power Accounts Payable

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With reference to previous NEA Memorandum No. 2019-031 dated 06 June 2019 regarding temporary suspension of NEA-BIT's Operations and Maintenance (O&M) and continuity of regular monitoring of EC operations through submission of required monthly reports (DETs) through email, please be advised of the following Email address/format for easier consolidation and monitoring:

Schedule of Amortization

To: amortscheduleDET@gmail.com
Cc: financialDET@nea.gov.ph
amd@nea.gov.ph
Subject: EC NAME_ Schedule of Amortization_Month_Year

Power Accounts Payable

To: powerapDET@gmail.com
Cc: financialDET@nea.gov.ph
amd@nea.gov.ph
Subject: EC NAME_ Power Accounts Payable_Month_Year

Also, may we reiterate that submissions should be in prescribed DET templates (see attached) and deadlines. Non compliance on the submission will affect the ECs overall performance assessment and classification.

Should you need any clarifications, please contact AMGD at bonifaciola@yahoo.com and telephone no. (02) 8929-1909

Thank you.


LEILA B. BONIFACIO
Department Manager
Accounts Management and
Guarantee Department

AMGD-AMD-20-11 GCQ MYM-006

