



09 October 2023

**TECHNICAL ADVISORY NO. 15
SERIES OF 2023**

TO : ALL CONCERNED ELECTRIC COOPERATIVES

**SUBJECT : SUBSIDY FUNDS FOR THE RELEASE OF SITIO
ELECTRIFICATION PROGRAM (SEP) AND BARANGAY LINE
ENHANCEMENT PROGRAM (BLEP) FROM CY 2011-2021**

This pertains to the unclaimed subsidy balances intended for the final release of the Sitio Electrification Program (SEP) and Barangay Line Enhancement Program (BLEP) from CY 2011 to 2021.

As of 31 August 2023, there are still unutilized subsidy balances that correspond to the unclaimed balances of SEP and BLEP projects.

For NEA to process the release of the remaining undrawn funds, we are earnestly requesting the concerned ECs for the submission of the required documentary requirements, as follows:

- Budget Request (Original Copy)
- Final Accounting of Funds (Summary and per Project) – photocopy
- Project Implementation Report – photocopy
- Certificate of Final Inspection and Acceptance – photocopy
- Certificate of Completion – photocopy
- Certificate of Energization – photocopy
- As built Bill of Materials – photocopy
- As built Staking Sheets – photocopy
- List of Household Connections – photocopy

Non-submission of the said documents not later than November 24, 2023 will forfeit the funds and shall be deemed subsidy savings to fund future SEP and BLEP projects.

For your strict compliance.

ERNESTO O. SILVANO, JR.
Deputy Administrator for Technical Services