



TECHNICAL ADVISORY NO. 11

TO : ALL CONCERNED ELECTRIC COOPERATIVES
SUBJECT : SUBMISSION OF DOCUMENTARY REQUIREMENTS FOR THE
ISSUANCE OF SPECIAL ALLOTMENT RELEASE ORDER (SARO)
FOR FY 2024
DATE : **SEP 04 2023**

As pronounced by President Ferdinand R. Marcos, Jr. during his State of the Nation Address (SONA) last 24 July 2023, the National Government is relentlessly pursuing the 100% Total Electrification of the country by 2028.

In preparation thereof, we are requesting all concerned electric cooperatives (ECs) for the submission of documents as required by the Department of Budget and Management (DBM) for the release of the Special Allotment Release Order (SARO) for FY 2024 and for our timely evaluation and implementation of projects, as follows:

1. List of projects for CY 2024 with costing (Distribution lines and housewiring);
2. Duly accomplished barangay certification with potential household connections and population (*see attached format*);
3. Location Map;
4. As-plan bill of materials; and
5. As-plan staking sheets

These projects programmed for implementation by the concerned ECs should be included in the submitted and validated Local Total Electrification Roadmap (LTER) for CY 2024.

Further, for uniform costing of projects, kindly use the following components for your reference:

- Materials – 2023 NEA Equipment and Materials Price Index (EMPI)
- Labor – thirty percent (30%) of the total material cost (TMC)
- Freight and Handling – not to exceed fifteen percent (15%) for isolated ECs and ten percent (10%) for mainland ECs of the TMC

We would appreciate your complete submission on or before **27 October 2023** to NEA-Total Electrification and Renewable Energy Development Department (NEA-TEREDD).

For any question and clarification, feel free to contact us at (02) 8929 1909 local 170 or 171.

For your usual cooperation. Thank you.

ERNESTO O. SILVANO, JR.
Deputy Administrator for Technical Services

Republic of the Philippines
Province of _____
Municipality of _____

CERTIFICATION

This is to certify that the following sitio / purok located at Barangay _____ of this Municipality has no electric service as of this date.

Name of Sitio/Purok	Population		Potential Households
	Male	Female	

Whereas, they are all within the franchise area of _____ (_____).

Likewise, this certifies the absolute number of indigents and high incidence of poverty.

This certification is issued to formalize our willingness for energization, this _____ day of _____, 202_ in the Office of the Punong Barangay.

Barangay Captain/Official

Republic of the Philippines
Province of _____
Municipality of _____

CERTIFICATION

This is to certify that the following sitio / purok located at Barangay _____ of this Municipality has no electric service as of this date.

Name of Sitio/Purok	Population		Potential Households
	Male	Female	

Whereas, they are all within the franchise area of _____ (_____).

Likewise, to certify that the following sitio / purok project(s) for the _____ Program (____) to be funded by subsidy are **free from Right of Way (ROW) problem** attested by the concern Barangay Captain/Official.

Furthermore, this certifies the absolute number of indigents and high incidence of poverty.

This certification is issued to formalize our willingness for energization, this _____ day of _____, 202_ in the Office of the Punong Barangay.

Barangay Captain/Official