



ISABELA-I ELECTRIC COOPERATIVE, INC.

Victoria, Alicia, Isabela

"An excellent power service distributor in the archipelago focused on bringing delight to our member-consumer-owners"

INVITATION TO BID
Simplified Bidding No. 12
Series of 2024

Pursuant to National Electrification Administration (NEA) Memorandum No. 2017-019, otherwise known as the "Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives IRR-RA10531 (2017)," the Isabela-I Electric Cooperative, Inc. (ISELCO-I), through its duly constituted Bids and Awards Committee (BAC), now invites interested suppliers, to participate and submit bid proposals relative to the procurement of fuel for the use of its vehicles.

1. For your reference please see specifications below:

ITEM	DESCRIPTION	QUANTITY	SOURCE OF FUND	CONTRACT/ DELIVERY PERIOD	PAYMENT TERM
1.	Supply and Delivery of Fuel Type: Diesel Specification: Must be Euro 4 Compliant	Eighteen Thousand Liters (18,000 L)	General Fund	One (1) day to Five (5) days from receipt of the Purchase Order	Thirty (30) days from delivery

2. Bidding will be conducted through simplified bidding procedures (sealed canvass) as specified in the Alternative Modes of Procurement in the NEA Memorandum 2017-019, otherwise known as the "Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives IRR-RA10531 (2017).
3. Bid proposals must be **VAT inclusive**, and the same must be submitted **personally or via courier** to the **BAC Secretariat at the address given below, on or before June 14, 2024, until 10:00 A.M.** Bid proposals must be placed in a sealed envelope. Template for the bid proposal is hereto attached for your reference.
4. Late bids shall not be accepted.
5. Bid Opening shall be conducted on **June 14, 2024, 10:00 A.M.** at the BAC Office of ISELCO-I, Victoria, Alicia, Isabela.
6. The Isabela-I Electric Cooperative, Inc. (ISELCO-I) hereby reserves the right to reject any or all bids, to award in whole or in part, declare a failure of bidding, or not to award the contract without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bids as may be deemed advantageous to ISELCO-I.





ISELCO-1

ISABELA-I ELECTRIC COOPERATIVE, INC.

Victoria, Alicia, Isabela

"An excellent power service distributor in the archipelago focused on bringing delight to our member-consumer-owners"

7. For further information, please refer to:

Ms. Nice O. Aglaua

Isabela-I Electric Cooperative, Inc.

Victoria, Alicia, Isabela

Contact Number: +63 917 501 7479

Ms. April Joyce T. Agsunod

Isabela-I Electric Cooperative, Inc.

Victoria, Alicia, Isabela

Contact Number: +63 906 396 4805

Mr. Nicomar R. Gaoat

Isabela-I Electric Cooperative, Inc.

Victoria, Alicia, Isabela

Contact Number: +63 967 670 0707


ENGR. BONIFACIO A. BIBAT, JR.
BAC Chairman



TERMS OF REFERENCE
SUPPLY AND DELIVERY OF FUEL

I. PROJECT DESCRIPTION

Supply and Delivery of Supply and Delivery of Fuel for the Isabela-I Electric Cooperative, Inc. (ISELCO-I).

II. MODE OF PROCUREMENT

The mode of procurement is through simplified bidding or sealed canvass.

III. SOURCE OF FUND

The Fund for this engagement shall be sourced from the General Fund.

IV. DESCRIPTION AND QUANTITY OF MATERIALS

LOT I Fuel

	DESCRIPTION OF ITEM	SPECIFICATION	UNITS	QTY
1	Fuel	Diesel, Euro 4	Liters	18,000

V. CONTRACT/DELIVERY PERIOD

Delivery shall be made not later than five (5) days from receipt of the Purchase Order and the same shall be in accordance with the price stated, quantity, and specification/description as herein set forth.

VI. MANNER OF DELIVERY

Delivery shall be F.O.B. ISELCO-I Headquarters, Victoria, Alicia, Isabela.

VII. REJECTED ITEMS

Delivered Fuel are subject to technical inspection by the duly designated inspector of the Quality Control Committee and further verified by the representative of the Internal Audit Department as to the quantity of the delivered items before any payment can be made.

Rejected items should be withdrawn from the Gasoline Station of ISELCO-I, Victoria, Alicia, Isabela within ten (10) days upon receipt of "Notice for Rejected Items" at the supplier's expense.

The Supplier shall be responsible for replacing the rejected or defective items within ten (10) days from withdrawal of the same from the Gasoline Station of ISELCO-I, Victoria, Alicia, Isabela at its own expense.

VIII. PAYMENT TERM

ISELCO-I shall pay the Supplier thirty (30) days after complete delivery of the Fuel.

IX. LIQUIDATED DAMAGES

- a) Where the Supplier fails to satisfactorily deliver the Fuel within the specified contract time, inclusive of duly granted time extensions, if any, and is thereby in default under the contract, the Supplier shall pay ISELCO-I for liquidated damages, and not by way of penalty, an amount, equal to one-tenth (1/10) of one percent (1%) of the cost of such delayed Fuel scheduled for delivery for every day of delay until actual delivery. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, ISELCO-I may rescind or terminate the contract, without prejudice to its other courses of action and remedies available under the circumstances.
- b) For entitlement to such liquidated damages, ISELCO-I need not prove the damages actually incurred. Said damages in any amount shall be deducted from any money due or which may become due to the Supplier under the Contract.

X. FORCE MAJEURE

If a force majeure situation arises, the Supplier shall promptly notify ISELCO-I in writing of such condition and the cause thereof. Unless otherwise directed by ISELCO-I in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure.

XI. RESERVATION CLAUSE

The Isabela-I Electric Cooperative, Inc. (ISELCO-I) hereby reserves the right to reject any or all bids, to award in whole or in part, declare a failure of bidding, or not to award the contract without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bids as may be deemed advantageous to ISELCO-I.

Prepared by:


RANDY A. RESPICIO
TWG Member


JEREMY RON S. ULEP
TWG Member


ENGR. MARLY C. JALLORINA
TWG Member


JOHN MARK V. DATUGAN
TWG Member


NARSON KARLO C. JAMES
TWG Chairperson

BID PROPOSAL FOR THE SUPPLY AND DELIVERY OF FUEL (DIESEL) FOR THE USE OF THE VEHICLES OF ISABELA-I ELECTRIC COOPERATIVE, INC. (ISELCO-I)

Date: _____

PROPOSAL TO: ISABELA-I ELECTRIC COOPERATIVE, INC.
BARANGAY VICTORIA
ALICIA, ISABELA 3306

Pursuant to and in compliance with Invitation to Bid (ITB) and Term of Reference (TOR) for Simplified Bidding No. 12, Series of 2024, the undersigned bidder has examined and carefully prepared the bid based on the specifications and terms of reference set forth therein. It has checked the same in detail before submitting this bid proposal. From the foregoing, the undersigned Supplier hereby proposes to supply and deliver fuel (diesel) to the storage tanks of Isabela-I Electric Cooperative, Inc. (ISELCO-I) at Victoria, Alicia, Isabela for the use of its vehicles in accordance with the following bid proposal:

- 1. The **fuel** that shall be delivered to ISELCO-I is **Euro 4 compliant diesel**;
- 2. The **quantity of fuel (diesel)** that shall be delivered to the storage tanks of ISELCO-I is **18,000 Liters (18,000 L)**;
- 3. The unit price per liter is _____
(Php ____/L) inclusive of VAT.
- 4. The Contract/Delivery period is _____ day/s from receipt of the Purchase Order issued by ISELCO-I;
- 5. Payment term shall be _____ days from delivery; and
- 6. This offer is valid for _____ day/s after the date of the proposal.

By submitting this proposal, the bidder or any of its agents, officers, or employees state and testify that they have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this bid proposal.

In submitting this bid, it is understood that The Isabela-I Electric Cooperative, Inc. (ISELCO-I) retains the right to reject any or all bids, to award in whole or in part, declare a failure of bidding, or not to award the contract without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bids as may be deemed advantageous to ISELCO-I.

Respectfully submitted,

By: _____

Title/Position: _____

Company Name: _____

Address: _____

Contact Number: _____

Email Address: _____