

Invitation to Bid for Simplified Bidding

SB No. 2024-05-01 2nd Bidding

The CASURECO II ELECTRIC COOPERATIVE, INC. (CASURECO II) thru its Bids and Awards Committee (BAC) invites eligible bidders to participate in the simplified bidding (sealed canvass) for goods/items/services as specified below:

PARTICULARS	ESTIMATED BUDGET COST	REFERENCE	
		RV No.	Date
Supply and Delivery of Working and Safety Shoes	977,000.00	221414	February 6, 2024
Source of Fund: General Fund			

ACTIVITIES	SCHEDULE	VENUE
Advertisement/Publication	Friday, June 07, 2024	NEA Portal, CASURECO II website
Submission of Sealed Quotation	Thursday, June 13, 2024 until 5PM	CASURECO II Main Office
Bid Opening	Friday, June 14, 2024 9:00 AM	CASURECO II Main Office, Conference Room

Instruction to Eligible Bidders/Suppliers:

- Submission of sealed quotation shall be made either by courier or hand carried by the supplier or his duly authorized representative with label "RV No. 221414" on or before the stated date addressed to:

CASURECO II Bids and Awards Committee
 BAC Secretariat CASURECO II Electric
 Cooperative, Inc., Del Rosario, Naga City
- The BAC will exclusively consider quotations submitted by accredited bidders. Please refer to the attached list for the necessary documents required for accreditation.
- All interested bidder must submit signed quotation with complete details of information on the Terms and Conditions as attached herein:
- CASURECO II reserves the right to accept or reject any bid, declare failure of bidding, or choose not to award all bids, any time prior to the contract award, without incurring any liability to the affected bidder.
- For further queries and concern, you can contact us with the following contact details; landline no. 054-205-2900-2002 or you may send an e-mail at casureco2bac@yahoo.com

-signed-

ENGR. MARY FRANCE D. MORALES
 BAC Chairperson

-signed-

ENGR. EDGARDO R. PIAMONTE
 Acting General Manager



Districts:

• Naga South • Naga North • Piji • Milaor • Minalabac • Canaman • Magarao • Bombon • Calabanga • Tinambac • Siruma

TERMS OF REFERENCE

SUPPLY AND DELIVERY OF WORKING AND SAFETY SHOES

Prepared by:

TECHNICAL WORKING GROUP (TWG)

- SIGNED -

ENGR. WENDYL BORROMELO
Chairman

- SIGNED -

ENGR. RICHARD PRECONCILLO
Vice Chairman

- SIGNED -

ENGR. ALBERTO REVILLA
Member

- SIGNED -

GIL EDDIE SERRANO JR.
Member

- SIGNED -

IVAN CHRISTIAN CARINO
Member

Reviewed by:

PRE-QUALIFICATION BIDS AND AWARDS COMMITTEE (PBAC)

- SIGNED -

ENGR. MARY FRANCE MORALES
Chairman

- SIGNED -

ENGR. CARMILLE MALENIZA
Vice Chairman

- SIGNED -

ENGR. JOANALYN NAPAY
Member

- SIGNED -

JANET CARDEL
Member

- SIGNED -

DARWIN DAVE BARRAMEDA
Member

Approved by:

- SIGNED -

ENGR. EDGARDO R. PIAMONTE
Acting General Manager



TERMS OF REFERENCE

Name of the Contract	:	Supply and Delivery of Working and Safety Shoes
Source of Fund	:	General Fund
Approved Budget of the Contract (ABC)	:	Nine Hundred Seventy-Seven Thousand Pesos (PhP 977,000.00)

1. OBJECTIVE

Procurement of safety shoes is to ensure the safety of coop employees, appropriate protective footwear worn by all persons when working in areas where there is a danger of foot injuries due to falling or rolling objects that could crush the foot, objects that could pierce the sole, and where the employee's feet are exposed to electrical hazards.

2. SCOPE OF REQUIREMENTS

Description	Qty,	Unit
Supply and Delivery of Working and Safety Shoes – Size US 7	45	pairs
Supply and Delivery of Working and Safety Shoes – Size US 8	60	pairs
Supply and Delivery of Working and Safety Shoes – Size US 8.5	10	pairs
Supply and Delivery of Working and Safety Shoes – Size US 9	55	pairs
Supply and Delivery of Working and Safety Shoes – Size US 9.5	8	pairs
Supply and Delivery of Working and Safety Shoes – Size US 10	15	pairs
Supply and Delivery of Working and Safety Shoes – Size US 11	15	pairs

3. APPROVED BUDGET OF THE CONTRACT (ABC)

The Approved Budget of the Contract (ABC) is **Nine Hundred Seventy-Seven Thousand Pesos (PhP 977,000.00)** inclusive of taxes and duties and delivered to the coop warehouse.

4. TECHNICAL SPECIFICATION

This specification establishes the physical characteristics and performance requirements of the services. **Bidder is required to state their compliance to the specification with evidence.** Any form of evidence must be included in the Bidder's technical proposal and shall be used in the bid evaluation. **The statement of compliance of the bidder without any evidence shall mean non-responsiveness of its bid**



SPECIFICATION		Statement of Compliance (Compliant/Not Compliant)	Proof of Evidence
Type	: Leather high cut rigger pull up boots		
Color	: Brown		
Soles	: Non-skid, oil-resistant, and resistant to impact and compression		
Sizes	: US 7, US 8, US 8.5, US 9, US 9.5, US 10, US 11		
Toe Caps	: Can absorb at least 200 joules of energy.		
Heel	: Can absorb at least 20 joules of energy.		
Upper	: Water Resistant		
Lining	: Anti-bacterial, anti-fungal treated, and sweat-absorbing.		
Electrical Hazard Resistance	: Can withstand at least 15KV at 1 Minute of Leakage current of <1.0 mA		
Complies Standard	: EN ISO 20345, ASTM 2412 or ASTM 2413		
Approved or Certified by Occupational Safety and Health Administration (OSHA)	: Yes		

5. QUALIFICATIONS

Eligibility Requirements:

- DTI Business name registration;
- CASURECO II Accredited Supplier;
- Mayor's/Business Permit (current and valid);
- Income/Business Tax Return;



- Omnibus Sworn Statement (duly notarized)

6. PAYMENT TERMS

100% of Contract Price shall be processed within thirty (30) days upon completion of delivery of all items or services, submission of all required documents and issuance of end-user's certificate of acceptance.

7. DELIVERY PERIOD

Thirty (30) calendar days upon receipt of Notice to Proceed

8. LIQUIDATED DAMAGES

7.1 In the event that the Winning Bidder fails to satisfactorily deliver any or all of the goods and/or perform the services within the specified period(s) mentioned in the Agreement, inclusive of duly granted time extensions, if any, the Procuring Entity shall have the right, without prejudice to other remedies under the Agreement and applicable laws, to deduct from the Contract Price, as liquidated damages, one-tenth (1/10) of one (1) percent of the cost of the unperformed portion for each day of delay until actual delivery or performance.

7.2 If the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity may rescind the contract and impose appropriate sanctions in addition to the liquidated damages to be paid.

9. OTHER TERMS/CONDITIONS

8.1. Sample safety shoes and brochure of the item complying with the Specifications shall be submitted by the bidder.

8.2. Multiple brands per item is not allowed.

8.3. Price quoted should be firm and irrevocable and not subject to any change whatsoever, even due to increase in cost of raw material components and fluctuations in foreign exchange rates and excise duties. Should the equipment be rendered obsolete or phased out by the manufacturer, the upgraded or new version shall be delivered at no added cost to CASURECO II.

8.4 Total bid Price is inclusive of all cost duties and taxes

8.5 All delivered units will undergo standard cooperative inspection with the presence of the CASURECO II Quality Assurance Team and Safety Officer.

8.6. The Supplier shall replace any items found to be defective within seven (7) days upon notification.



10. RESERVATION CLAUSE

The Camarines Sur II Electric Cooperative Inc. (CASURECO II) reserves the right to reject any quotations, annul the procurement process, and reject all quotations at any time without incurring any liability to the affected service provider.

TECHNICAL WORKING GROUP

- SIGNED -

~~IVAN CHRISTIAN F. CARINO~~
Member

- SIGNED -

~~ENGR. ALBERTO J. REVILLA~~
Member

- SIGNED -

~~GIL EDDIE L. SERRANO JR.~~
Member

- SIGNED -

~~ENGR. JULIUS BANAGA~~
End-User

- SIGNED -

~~MR. MOSES IMPERIAL~~
Safety Officer

- SIGNED -

~~ENGR. RICHARD C. PRENCILLO~~
Co-Chairman

- SIGNED -

~~ENGR. WENDYL P. BORROMELO~~
Chairman



Date : _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for **(the above-captioned materials/services)** of the Camarines Sur II Electric Cooperative, Inc. (CASURECO II);

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding for **(the above-captioned materials/services)**, of the



Camarines Sur II Electric Cooperative, Inc. (CASURECO II), as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree; .

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and



8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*, if any.

IN WITNESS WHEREOF, I have hereunto affixed my signature this _____ day of _____ (month) _____, (year) at the City of _____, Philippines.

Affiant

SUBSCRIBED AND SWORN to before me this (date) at the City of _____, the affiant exhibited to me (any of the following: Passport, Driver's License, TIN & SSS ID with picture) No/s. _____ and valid until _____.

NOTARY PUBLIC
UNTIL _____
PTR. No. _____
TIN _____

Doc. No. _____
Page No. _____
Book No. _____
Series (year)



CHECKLIST FOR THE SUPPLY AND DELIVERY OF WORKING AND SAFETY SHOES [SB NO. 2024 – 05 – 01]

SCOPE OF REQUIREMENTS

Description	Qty.	Unit
Supply and Delivery of Working and Safety Shoes – Size US 7	45	pairs
Supply and Delivery of Working and Safety Shoes – Size US 8	60	pairs
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Supply and Delivery of Working and Safety Shoes – Size US 10	15	pairs
Supply and Delivery of Working and Safety Shoes – Size US 11	15	pairs
Proposed ABC: Php 977,000.00		

ELIGIBILITY REQUIREMENTS

SPECIFICATION	Statement of Compliance (Compliant/Not Compliant)
DTI Business Name Registration	
CASURECO II Accredited Supplier	
Mayor's/Business Permit (current and valid)	
Income/Business Tax Return	
Omnibus Sworn Statement (duly notarized)	
RESULT:	

TECHNICAL REQUIREMENTS

SPECIFICATION		Statement of Compliance (Comply/Not Comply)	Proof of Evidence
Type	: Leather high cut rigger pull up boots		
Color	: Brown		
Soles	: Non-skid, oil-resistant, and resistant to impact and compression		



Sizes	:	US 7, US 8, US 8.5, US 9, US 9.5, US 10, US 11		
Toe Caps	:	Can absorb at least 200 joules of energy.		
Heel	:	Can absorb at least 20 joules of energy.		
Upper	:	Water Resistant		
Lining	:	Anti-bacterial, anti-fungal treated, and sweat-absorbing.		
Electrical Hazard Resistance	:	Can withstand at least 15KV at 1 Minute of Leakage current of <1.0 mA		
Complies Standard	:	EN ISO 20345, ASTM 2412 or ASTM 2413		
Approved or Certified by Occupational Safety and Health Administration (OSHA)	:	Yes		
Delivery Period	:	Thirty (30) calendar days upon receipt of Notice to Proceed (NTP)		
BID COST:				
RESULT:				

DOCUMENTS FOR ACCREDITATION

Name of Establishment

Address

1. 2024 Mayor's permit/municipal license _____
2. SEC or DTI Registration Certificate _____
3. Tax payer's identification number _____
4. BIR value added tax registration _____
5. Omnibus Sworn Statement/Certification that the supplier/contractor is not black-listed or banned from bidding by the
 - a. government or any of its agencies **and**
 - b. other private corporation or electric cooperatives.
6. compliance with EO # 398
 - a. proof of VAT payment for the past 6 months
 - b. tax clearance from the BIR for the past 2 quarters
7. on-going, completed or awarded contract not yet started within the relevant period, specifying the following:
 - a. name of the contract
 - b. date of contract
 - c. amount of contract and value of outstanding contracts
 - d. date of delivery
 - e. end-user's acceptance if completed
8. Accreditation Fee – P3,000.00 deposited at account name, CASURECO II, PNB Naga CA Account no. 250670002367
OR No. _____
Date of Payment _____
(to be paid only after the Procurement Committee has qualified the supplier)
9. all documents should be rubber stamped attesting that they are authenticated true and correct copy of the original

Contact Person:

MS. JESSICA ROSIT

BAC Head Secretary

landline 205-2900- local 2002

casureco2bac@yahoo.com