



## INVITATION TO BID

ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC. (**ORMECO, INC.**), through its BIDS AND AWARDS COMMITTEE (**BAC**), hereby intends to apply the sum of Eight Million Nine Hundred Seventy Thousand Pesos and 00/100 Only (₱8,970,000.00) funded by General Fund and Two Million Seven Hundred Fifty-Seven Thousand Pesos and 00/100 Only (₱2,757,000.00) funded by 5% Reinvestment Fund inclusive of all applicable taxes and fees, being the Approved Budget for the Contract (ABC), for the procurement, supply, and delivery of materials/supplies/equipment.

- ORMECO, INC.** now calls for the submission of a **Letter of Intent** by the interested bidders thru email at [ormeco.bac.official@gmail.com](mailto:ormeco.bac.official@gmail.com). The list of the ORMECO, INC. Eligibility Requirements may be viewed at [www.ormeco-inc.com](http://www.ormeco-inc.com), <https://www.facebook.com/OrientalMindoroElectricCooperativeInc>, and can be requested through email [ormeco\\_coop@yahoo.com](mailto:ormeco_coop@yahoo.com), or call the contact numbers listed above. An amount of One Thousand Pesos (₱1,000.00) is required as Accreditation Fee;
- ORMECO, INC.** now invites suppliers for the following:

LOT	ITEM DESCRIPTION	ABC (INCLUSIVE OF VAT)	COST OF BID DOCUMENTS (NON-REFUNDABLE)	FUNDING SOURCE
I	Insurance Policy for Linao Cawayan Mini Hydro Power Plant Lower and Upper Cascades	₱3,000,000.00	₱5,000.00	General Fund
II	Supply of Executive van, All power with Captain seats	₱3,300,000.00	₱5,000.00	
III	Supply of Boom truck (Recondition)	₱2,670,000.00	₱5,000.00	
IV-A	Supply of Mechanical and Electrical Tools	₱212,000.00	₱500.00	5% Reinvestment Fund
IV-B	Supply of Various Electrical Testing Equipment	₱2,545,000.00	₱5,000.00	

- Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the NEA Memorandum NO. 2017-019: Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives, IRR-RA 10531 (2017);
- Specifications and Technical details of the project is included in the Bid Documents. Proof of payment/s of the Bidding Documents shall be sent to the BAC via email ([ormeco.bac.official@gmail.com](mailto:ormeco.bac.official@gmail.com)). Upon validation of the payment/s, the BAC shall email the scanned copy of the Bidding Documents and Official Receipts to the Bidders email address declared in the Letter of Intent.
- The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
Invitation to Bid	01 June 2024 (Saturday)
Last day of Submission of Letter of Intent thru email / Availability of Bidding Documents	Before the start of the scheduled Opening and Evaluation of Bids thru <a href="mailto:ormeco.bac.official@gmail.com">ormeco.bac.official@gmail.com</a> or hand-carry at <b>ORMECO, INC.</b>
Pre-Bid Conference	10 June 2024 (Monday) at <b>ORMECO, INC.</b> Board Room
	10:00 am for Lot I
	1:00 pm for Lot II
	2:00 pm for Lot III
	3:00 pm for Lot IV-A
Deadline of Acceptance for the Submission of Accreditation (Hard Copy)	20 June 2024 (Thursday) Office Hours, at <b>ORMECO, INC.</b> Office
	Until 5:00 pm
Deadline of Bid Submission/ Opening and Evaluation of Bids	25 June 2024 (Tuesday) at <b>ORMECO, INC.</b> Board Room
	9:00 am for Lot I
	10:30 am for Lot II
	1:00 pm for Lot IV-A
	2:30 pm for Lot IV-B
Post-Qualification	26 June 2024 (Wednesday) at <b>ORMECO, INC.</b> Board Room
	9:00 am for Lot III
03 – 05 July 2024	
Approval through Board Resolution and Issuance of Notice of Award	Board Meeting for the Month of July 2024
Signing of Contract	After Issuance of Notice of Award
Delivery Schedule	To be announced during the Pre-Bid Conference

- Only those who have a validated payment/s of the Bidding Documents shall be allowed to attend or participate during the Pre-Bidding Conference;
- Only those who have secured a valid Accreditation Certificate and validated payment/s of the Bidding Documents shall be allowed to submit Bid Proposals and participate during the Opening of Bids.
- All bids shall be opened and read in the presence of the Accredited Bidders or their duly authorized representatives. All bids shall be accompanied by a Bid Security equivalent to 2% of ABC.
- The winning bidder shall issue Performance Security in the form of Cash, Cashier's Check, Manager's Check, issued by a Universal or Commercial Bank, equivalent to five percent (5%) of the Contract Price; and
- ORMECO, INC.** reserves the right to accept or reject any bids, declare a failure of bidding, and not to award the contract without thereby incurring any liability to the affected bidder or bidders. **ORMECO, INC.** also has no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Certified by:

**SGD**

**ENGR. JOHN EZEKIEL M. SANTIAGO, MBA**  
 Chairperson, Bids and Awards Committee (BAC)

Approved by:

**SGD**

**HUMPHREY A. DOLOR, PECE, MBA**  
 Head of Procuring Entity (HOPE)

