

**BIDS AND AWARDS COMMITTEE**  
**INVITATION TO SEALED BID**  
 (March 21, 2024)  
 ITB No. 2024-06

The Iloilo II Electric Cooperative, Inc. (ILECO II), through its Bids and Awards Committee (BAC), invites interested dealers and suppliers to participate in the bidding for the following:

**Supply and Delivery of Meals and Snacks for the 44<sup>th</sup> Annual General Membership Assembly (AGMA)**

Particular	Quantity	Approved Budget for the Contract (ABC) (VAT inclusive)
Lot 1 - Meals	7,304 pcs.	Php 1,314,720.00
Lot 2 - Snacks	7,304 pcs.	Php 584,320.00

Source of Fund: Cash General Fund

**1. Schedule of bidding activities are as follows:**

Activities	Schedule
Invitation to Sealed Bid	March 21, 2024
Deadline of Submission and Receipt of Bids	April 1, 2024 1:00 PM
	ILECO II HQ Site, Brgy. Cau-ayan, Pototan, Iloilo
Opening of Bids	April 1, 2024 1:30 PM
Evaluation of Bids	April 1, 2024
Delivery Period	April 20, 2024

**2. Eligibility Checklist Requirements**

- a. Certificate of Accreditation
- b. Details of Bid Offer
- c. Financial Bid
- d. Annex “A”

**3. Instructions**

- 1. Any bid proposal above the ABC shall be automatically disqualified.
- 2. Physical presence of the bidders during the opening of bids is optional. Bidders may attend the opening of bids at ILECO II Board room, Pototan, Iloilo.
- 3. Bids must be duly received by the BAC Secretariat through manual or courier submission at the office address indicated below on or before **April 1, 2024 1:00 PM.**

4. Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity, shall be declared “Late” and shall not be accepted by the Procuring Entity. The BAC shall record in the minutes of bid submission and opening, the Bidder’s name, its representative and the time the late bid was submitted.
5. For further inquiries you may refer to;  
Bids and Awards Committee  
Ms. Mary Lynette S. Sortigosa, BAC Secretariat  
Mobile number 0905-242-3873  
Tel No. (033) 529-8063 loc.11  
Fax No. (033) 529-8981  
Email: [ileco2bac@yahoo.com](mailto:ileco2bac@yahoo.com)  
Website: [www.ileco2.com](http://www.ileco2.com)

**4. Terms of Payment**

The PURCHASER (ILECO II) payments to SUPPLIER shall be as follows:

Payment shall be ninety percent (90%) of the total contract price within 3 calendar days prior to the delivery period and the remaining ten percent (10%) will be paid within two (2) working days after the actual delivery.

**5. Delivery Schedule**

- a. Must be fully delivered on April 20, 2024 at Pototan Coliseum (Astrodome), San Jose, Pototan, Iloilo. Time of delivery is from 6:00AM to 11:00AM.

**6. Requirements**

**Meals:**

Must be inclusive of the following:

- a) 1 pc. regular sized chicken (fried chicken with ketchup or grilled chicken with soy sauce & calamansi); and
- b) 2 cups of rice
  - It must be packed in a styro/paper meal box (with spoon and fork; no drinks)


**Snacks:**

Two (2) pcs. of bread

Bidders may offer the following options:

- a) 1 pc. burger; and
  - b) Any one of the following:
    - burger
    - pie
    - hotdog bun sandwich
- Must be packed individually (without drinks)
  - Must not be easily spoiled

The point of delivery for both meals and snacks shall be at ILECO II Head Quarters Site, Brgy. Cau-ayan, Pototan, Iloilo.

  
**ROMMIER C. CARO**  
Chairman, Bids and Awards Committee

