



# CAMARINES NORTE ELECTRIC COOPERATIVE, INC.

J.P. Rizal Street, Brgy. 1, Daet, Camarines Norte, Philippines

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CRN: 44 100 23 93 0028

## INVITATION TO BID FORM NO. (ITB NO. 2024-025)

The Camarines Norte Electric Cooperative, Inc. (CANORECO) through its Bids and Awards Committee (BAC) invites all potential bidders to apply for eligibility and if subsequently found eligible, to bid for the following requirements listed below.

### GENERAL SERVICES ADMINISTRATIVE SERVICES REQUIREMENTS FOR THE YEAR 2024

#### APPROVED BUDGET OF THE CONTRACT (ABC):

##### DRIVER (12)

Php2,023,958.88 (Php14,055.27 per personnel/month) Tax Inclusive

Php2,002,116.96(Php13,903.59personnel/month) Tax Exclusive

##### MECHANIC (2)

Php 277,790.88 (Php 11,574.62 per personnel/month) Tax Inclusive

Php274,793.04 (Php11,449.71 personnel/month) Tax Exclusive

Contract Period : One (1) Year  
Source of Fund : General Fund  
Cost of Bidding Documents : Php5,000.00 (Non-Refundable)

#### Calendar of Activities:

<u>Activities</u>	<u>Schedule</u>
Advertisement/Posting of Invitation To Bid Form	February 20, 2024 (Tuesday)
Pre-Bid Conference	February 27, 2024 (Tuesday) 2:00 pm at CANORECO Board Room via <b>ZOOM Meeting</b>
Deadline of Bid Submission &Receipt of Bids	March 12, 2024 (Tuesday) 1:59 pm at CANORECO
Bid Opening	March 12, 2024 (Tuesday) 2:00 pm at CANORECO Board Room via <b>ZOOM Meeting</b>

All aspects of the bidding process shall be based entirely on the NEA's Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives (IRR of RA 10531).

Only bidders who were able to secure a copy of the Bidding Documents thru the Secretariat at 1:59 p.m. on the scheduled Pre-bid Conference shall be allowed to join the said meeting. The Pre-bid Conference is the venue to all the bidders to raise question and other clarification raise queries relative to the competitive bidding process via **ZOOM**and submit bid on the scheduled Bid Opening.

The Camarines Norte Electric Cooperative, Inc. reserves the right to accept or reject any bid, to cancel the bidding process and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidders.

For other details and concerns, please inquire in person at the Main Office of Camarines Norte Electric Cooperative, Inc., Daet, Camarines Norte through the BAC Secretariat or you may send an e-mail at [canoreco\\_bac1975@yahoo.com.ph](mailto:canoreco_bac1975@yahoo.com.ph)

Issued by:

  
GEDDIE C. ORCALES  
BAC Chairman

Noted by:

  
ZANDRO R. GESTUADA  
General Manager