



**INVITATION TO BID**

ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC. (**ORMECO, INC.**), through its BIDS AND AWARDS COMMITTEE (**BAC**), hereby intends to apply the sum of Fifteen Million Five Hundred Sixty Five Thousand Fifty and 00/100 Pesos Only (₱15,565,050.00) funded by 5% Reinvestment Fund and Twenty Million Five Hundred Ninety Thousand Seven Hundred Ninety Two and 32/100 Pesos Only (₱20,590,792.32) funded by General Fund inclusive of all applicable taxes and fees, being the Approved Budget for the Contract (ABC), for the procurement, supply, and delivery of materials/supplies/equipment.

- ORMECO, INC.** now calls for the submission of a **Letter of Intent** by the interested bidders thru email at [ormeco.bac.official@gmail.com](mailto:ormeco.bac.official@gmail.com). The list of the ORMECO, INC. Eligibility Requirements may be viewed at [www.ormeco-inc.com](http://www.ormeco-inc.com), <https://www.facebook.com/OrientalMindoroElectricCooperativeInc>, and can be requested through email [ormeco\\_coop@yahoo.com](mailto:ormeco_coop@yahoo.com), or call the contact numbers listed above. An amount of One Thousand Pesos (₱1,000.00) is required as Accreditation Fee;
- ORMECO, INC.** now invites suppliers for the following:

LOT	ITEM DESCRIPTION	ABC (INCLUSIVE OF VAT)	COST OF BID DOCUMENTS (NON-REFUNDABLE)	FUNDING SOURCE
I-A	Supply of Meter, kWh, 1 Phase, Class 100, 2W, 240V, 60Hz, Electronic, FM1S, Socket Type with Meter, Base Socket, CL-100, 4 Jaws. 100 Amp., 600V, 1" Hub	₱6,125,000.00	₱10,000.00	5% Reinvestment Fund
I-B	Supply of Meter, KWH, 3 Phase. Class 20, 120/480V, 4W, Electronic, Demand & Energy with TOU	₱346,800.00	₱500.00	
II	Supply of Pole Hardware Materials for Replacement of Rotten Poles Project	₱5,593,250.00	₱10,000.00	
III	Supply of Design, Labor and Materials for the Construction of Office in Roxas Substation	₱3,500,000.00	₱5,000.00	General Fund
IV	Supply of Manpower Services	₱8,650,792.32	₱10,000.00	
V	Supply of Security Services	₱4,940,000.00	₱5,000.00	
VI	Consumer Insurance Program and Group Personal Accident Insurance	₱7,000,000.00	₱10,000.00	

- Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the NEA Memorandum NO. 2017-019: Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives, IRR-RA 10531 (2017);
- Specifications and Technical details of the project is included in the Bid Documents. Proof of payment/s of the Bidding Documents shall be sent to the BAC via email ([ormeco.bac.official@gmail.com](mailto:ormeco.bac.official@gmail.com)). Upon validation of the payment/s, the BAC shall email the scanned copy of the bidding Documents and Official Receipts to the Bidders email address declared in the Letter of Intent.
- The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
Invitation to Bid	17 February 2024 (Saturday)
Last day of Submission of Letter of Intent thru email / Availability of Bidding Documents	Before the start of the scheduled Pre-Bid Conference thru <a href="mailto:ormeco.bac.official@gmail.com">ormeco.bac.official@gmail.com</a> or hand-carry at <b>ORMECO, INC.</b>
Pre-Bid Conference	27 February 2024 (Tuesday) at <b>ORMECO, INC. Board Room</b>
	28 February 2024 (Wednesday) at <b>ORMECO, INC. Board Room</b>
Deadline of Acceptance for the Submission of Accreditation (Hard Copy)	11 March 2024 (Monday) Office Hours, at <b>ORMECO, INC. Office</b>
Deadline of Bid Submission/ Opening and Evaluation of Bids	12 March 2024 (Tuesday) at <b>ORMECO, INC. Board Room</b>
	13 March 2024 (Wednesday) at <b>ORMECO, INC. Board Room</b>
Post-Qualification	19 – 23 March 2024
Approval through Board Resolution and Issuance of Notice of Award	Board Meeting for the Month of April 2024
Signing of Contract	After Issuance of Notice of Award
Delivery Schedule	To be announced during the Pre-Bid Conference

- Only those who have a validated payment/s of the Bidding Documents shall be allowed to attend or participate during the Pre-Bidding Conference;
- All bids shall be opened and read in the presence of the Accredited Bidders or their duly authorized representatives. All bids shall be accompanied by a Bid Security equivalent to 2% of ABC.
- The winning bidder shall issue Performance Security in the form of Cash, Cashier's Check, Manager's Check, issued by a Universal or Commercial Bank, equivalent to five percent (5%) of the Contract Price; and
- ORMECO, INC.** reserves the right to accept or reject any bids, declare a failure of bidding, and not to award the contract without thereby incurring any liability to the affected bidder or bidders. **ORMECO, INC.** also has no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Certified by:

**SGD**

**ENGR. JOHN EZEKIEL M. SANTIAGO, MBA**  
 Chairperson, Bids and Awards Committee (BAC)

Approved by:

**SGD**

**HUMPHREY A. DOLOR, PECE, MBA**  
 Head of Procuring Entity (HOPE)