



**LOILO II ELECTRIC COOPERATIVE, INC. (ILECO II)**

Brgy. Cau-ayan, Pototan, Iloilo  
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**SUPPLEMENTAL BID BULLETIN**

Addendum No. 1

PUBLIC BIDDING

**ITB NO. 2023-22: Construction of ILECO II Two-Storey Main Office Building**

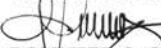
This Addendum No. 1 is issued to clarify and/or amend certain provisions in the Bidding Documents issued for this project.

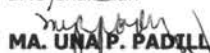
ADDENDUM No.	REFERENCE	AMENDMENT/INCLUSION
1	<p><b>Section III. Bid Data Sheet</b></p> <p>ITB Clause 7.1 (II) (d) (iii)</p> <p>The list of key personnel shall include the following minimum requirements:</p> <p>a. One (1) Project Engineer (Resident Civil Engineer)-full time Registered Civil Engineer must have supervision experience at least five (5) completed general construction project.</p> <p>b. One (1) Electrical Engineer Registered Electrical Engineer who have at least two (2) years' experience of general construction (field). With experience of at least two (2) completed related project.</p> <p>c. One (1) Safety Officer Safety Officer who has completed at least (40) hours from Occupational Safety and Health Center (OSHC) or Safety Training Organizations (STOs) accredited by the Department of Labor and Employment (DOLE)</p> <p>d. Foreman, Skilled Workers and Laborer Minimum of 3 years' experience of general construction for Foreman and Skilled workers except laborer.</p>	<p><b>Section III. Bid Data Sheet</b></p> <p>ITB Clause 7.1 (II) (d) (iii)</p> <p>The list of key personnel shall include the following minimum requirements:</p> <p>a. One (1) Project Engineer (Resident Civil Engineer)-full time Registered Civil Engineer must have supervision experience at least five (5) completed general construction project.</p> <p>b. One (1) Electrical Engineer Registered Electrical Engineer who have at least two (2) years' experience of general construction (field). With experience of at least two (2) completed related project.</p> <p><b>c. Sanitary Engineer/ Master Plumber Must be licensed Sanitary Engineer/ Master Plumber for at least two (2) years and two(2) years experience as Sanitary Engineer/ Master Plumber.</b></p> <p>d. One (1) Safety Officer Safety Officer who has completed at least (40) hours from Occupational Safety and Health Center (OSHC) or Safety Training Organizations (STOs) accredited by the Department of Labor and Employment (DOLE)</p> <p><b>e. Foreman Must be experienced foreman for at least (5) years. Minimum of 5 years' experience in construction management.</b></p>
2	<p>ITB Clause 7.1 (II) (d) (v)</p> <p>Bidder will submit list of heavy equipment.</p> <p>a) Crane Truck            b) Back Hoe Truck            c) Payloader (Mini)            d) Dump Truck – minimum of 1            e) Stand By Genset</p>	<p>ITB Clause 7.1 (II) (d) (v)</p> <p>Bidder will submit list of heavy equipment.</p> <p>a) Crane Truck            b) Back Hoe Truck            c) Payloader (Mini)            d) Dump Truck – minimum of 1            e) <b>Steel bending machine</b>            f) Stand By Genset</p> <p><b>Note: all equipment must be available within Panay Island during the date of the evaluation of bids.</b></p>
3	<p>ITB Clause 12.1            The deadline for submission of bids is 27 December 2023, 1:00 p.m.</p> <p>ITB Clause 13.1            The date and time of bid opening is 27 December 2023, 1:30 p.m.</p>	<p>ITB Clause 12.1            The deadline for submission of bids is <b>18 January 2023, 9:00 a.m.</b></p> <p>ITB Clause 13.1            The date and time of bid opening is <b>18 January 2023, 9:30 a.m.</b></p>

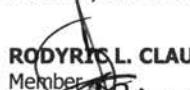
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<b>4</b>	<p><b>Section VI. Special Conditions of Contract</b></p> <p><b>Progress Payments</b></p> <p>The first progress billing shall have a minimum physical accomplishment of 40%.</p>	<p><b>Section VI. Special Conditions of Contract</b></p> <p><b>Progress Payments</b></p> <table border="1" data-bbox="776 247 1498 919"> <thead> <tr> <th>Terms of Payment</th> <th>Percentage of Contract Price</th> <th>Deliverables</th> </tr> </thead> <tbody> <tr> <td>Mobilization</td> <td>10% payment of the total contract price</td> <td>15 calendar days upon receipt of Notice to Proceed (NTP)</td> </tr> <tr> <td rowspan="4">Progress billing:</td> <td>20% payment of the total contract price</td> <td>Must be 30% of project completion/ physical accomplishment with the submission of Billing Statement, Progress/ Accomplishment Report, Progress Photos and Narrative Report</td> </tr> <tr> <td>20% payment of the total contract price</td> <td>Must be 50% of project completion/ physical accomplishment with the submission of Billing Statement, Progress/ Accomplishment Report, Progress Photos and Narrative Report</td> </tr> <tr> <td>20% payment of the total contract price</td> <td>Must be 70% of project completion/ physical accomplishment with the submission of Billing Statement, Progress/ Accomplishment Report, Progress Photos and Narrative Report</td> </tr> <tr> <td>20% payment of the total contract price</td> <td>Must be 100% of project completion/ physical accomplishment with the submission of Billing Statement, Progress/ Accomplishment Report, Progress Photos and Narrative Report, Contractors Certificate of Completion, Contractors Request for Acceptance and Turn-over certificate, complete set of As-built</td> </tr> <tr> <td></td> <td>10% retention</td> <td>One year after issuance of Certificate of Completion and Acceptance</td> </tr> </tbody> </table>	Terms of Payment	Percentage of Contract Price	Deliverables	Mobilization	10% payment of the total contract price	15 calendar days upon receipt of Notice to Proceed (NTP)	Progress billing:	20% payment of the total contract price	Must be 30% of project completion/ physical accomplishment with the submission of Billing Statement, Progress/ Accomplishment Report, Progress Photos and Narrative Report	20% payment of the total contract price	Must be 50% of project completion/ physical accomplishment with the submission of Billing Statement, Progress/ Accomplishment Report, Progress Photos and Narrative Report	20% payment of the total contract price	Must be 70% of project completion/ physical accomplishment with the submission of Billing Statement, Progress/ Accomplishment Report, Progress Photos and Narrative Report	20% payment of the total contract price	Must be 100% of project completion/ physical accomplishment with the submission of Billing Statement, Progress/ Accomplishment Report, Progress Photos and Narrative Report, Contractors Certificate of Completion, Contractors Request for Acceptance and Turn-over certificate, complete set of As-built		10% retention	One year after issuance of Certificate of Completion and Acceptance
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<p><b>Additional documents:</b></p> <p>a) SECTION XI. Bidding Forms - Annex "A"</p> <p>b) 2014 Addendum to ILECO II Procurement Guidelines under "Protest Mechanism" in case of protest</p>																				


The herein amendment forms an integral part of the bidding documents. Correspondingly, all other provisions in the bidding documents affected by this amendment are similarly amended or modified.


This SUPPLEMENTAL/BID BULLETIN ADDENDUM No. 1 is issued this 19th day of November 2023 for guidance and information of all concerned.

  
**ROMMIER C. CARO**  
 BAC Chairman

  
**MA. UNA P. PADILLA**  
 Vice Chairman

  
**RODYRIS L. CLAUDIO**  
 Member

  
**REXUS O. LESONDATO**  
 Member

  
**ANGEL MAE C. GALAS**  
 Member

**Additional documents**

Annex "A"

Bidder's Letterhead

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**Notices, Motions for Reconsideration, Awards, Contract/Agreement and Notice to Proceed**

All notices, requests and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been duly given if delivered personally, sent by telefax or mailed first class, airmail, emailed, registered or certified as follows:

**For the Bidders:**

Address : \_\_\_\_\_

Attention : \_\_\_\_\_

**(General Manager/ Head of the Company)**

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email address: \_\_\_\_\_

Conforme:

\_\_\_\_\_  
Authorized Representative

ILOILO II ELECTRIC COOPERATIVE, INC  
Pototan, Iloilo

**2014 ADDENDUM TO ILECO II PROCUREMENT GUIDELINES**

**A. PROTEST MECHANISM**

**A.1 Protests on Decisions of the BAC**

Decisions of the BAC may be protested in writing to the head of the procuring entity (Board of Directors). *Provided, however,* That a prior motion for reconsideration should have been filed by the party concerned within three (3) days after notice of the decision and the same has been resolved. The protest must be filed within seven (7) calendar days from receipt by the party concerned of the resolution of the BAC denying its motion for reconsideration.

A protest may be made by filing a verified position paper with the head of the procuring entity concerned, accompanied by the payment of a non-refundable protest fee. The non-refundable protest fee shall be in an amount equivalent to no less than one percent (1%) of the ABC.

The verified position paper shall contain the following information:

- a) The name of bidder;
- b) The office address of the bidder;
- c) The name of project/contract;
- d) The procuring entity;
- e) A brief statement of facts;
- f) The issue to be resolved; and
- g) Such other matters and information pertinent and relevant to the proper resolution of the protest.

The position paper is verified by an affidavit that the affiant has read and understood the contents thereof and that the allegations therein are true and correct of his personal knowledge or based on authentic records. An unverified position paper shall be considered unsigned, produces no legal effect, and results to the outright dismissal of the protest.

**A.2 Resolution of Protests**

The protests shall be resolved strictly on the basis of records of the BAC. The head of the procuring entity shall resolve the protest within seven (7) calendar days from receipt thereof.

### **A.3 Non-interruption of the Bidding Process**

In no case shall any protest taken from any decision treated in this Rule stay or delay the bidding process. *Provided, however,* That protests must first be resolved before any award is made. Also, no award will be made during the allowed period for protest.


### **A.4 Venue of Court Action**


Any and all disputes shall be filed in the courts within the Province and City of Iloilo.


## **B. OTHER PROVISIONS**

1. Bidders' Authorized Representatives are allowed to receive documents and notices during the pre-bid conference and bidding proper.
2. Letters and advisories sent through email and fax are already considered sufficient notices. This should be indicated in the bidding documents.


Prepared by:

  
MA UNA P. PADILLA  
BAC Chairman

  
FERNANDO L. LASAFIN  
BAC Vice-Chairman

  
MAESIT Q. GALLO  
BAC Member

  
RODITH C. ICHON  
BAC Member

  
NORMA R. FERRARIZ  
BAC Member



**ILOILO II ELECTRIC COOPERATIVE, INC.**



Brgy. Caluyayan, Pototan, Iloilo, Philippines  
Tel # (033) 529-8668 / 529-8063 Fax # (033) 529-8981 E-mail: ogm\_ileco2@yahoo.com.ph

EXCERPTS FROM THE MINUTES OF THE SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF THE ILOILO II ELECTRIC COOPERATIVE, INC. (ILECO II) HELD ON JUNE 19, 2014, 10:00 A.M. AT THE ILECO II BOARD ROOM, BRGY. CALUYAYAN, POTOTAN, ILOILO

**Present**

DR. JOEL D. DIASNES  
MR. REYNALDO L. PAMA  
MS. AGNES C. CORONADO  
ERNEL A. CENTENA  
ENGR. FEDERICO C. SUPAPO, JR.  
MR. ROGELIO S. NAVARRA  
MR. AGUSTIN B. ANDONG  
MR. JOSE REX S. PILADOR  
ENGR. JOSE REDMOND ERIC S. ROQUIOS

President  
Vice-President  
Secretary  
Asst. Secretary  
Treasurer  
Business Manager  
Asst. Business Manager  
PRO  
Ex-Officio Member & General Manager

**Absent** None

**RESOLUTION NO. 01-06-19, SERIES OF 2014**

**RESOLUTION APPROVING THE PROPOSED 2014 ADDENDUM TO ILECO II PROCUREMENT GUIDELINES**

**WHEREAS**, the Bids and Awards Committee (BAC) recommended to the management the proposed 2014 addendum to ILECO II procurement guidelines;

**WHEREAS**, the proposed 2014 addendum to ILECO II procurement guidelines is attached herein which forms part of this resolution;

**NOW, WHEREFORE**, on motion of Dir. Federico C. Supapo, Jr., unanimously approved by the Body be it

**RESOLVED AS IT IS HEREBY RESOLVED**, approving the proposed 2014 addendum to ILECO II Procurement Guidelines as follows:

- A. PROTEST MECHANISM**
  - A.1 Protest on Decisions of the BAC
  - A.2 Resolution of Protests
  - A.3 Non-interruption of the Bidding Process
  - A.4 Venue of Court Action

**B. OTHER PROVISIONS**

**RESOLVED FURTHER**, to furnish copy of this resolution to the National Electrification Administration (NEA) for their information and approval.

**UNANIMOUSLY APPROVED.**

I hereby certify to the correctness of the foregoing resolution.

Attested

DR. JOEL D. DIASNES  
President

AGNES C. CORONADO  
Secretary

Confirmed and Acknowledged by

REYNALDO L. PAMA  
Vice-President

ERNEL A. CENTENA  
Asst. Secretary

FEDERICO C. SUPAPO, JR.  
Treasurer

ROGELIO S. NAVARRA  
Business Manager

AGUSTIN B. ANDONG  
Asst. Business Manager

JOSE REX S. PILADOR  
PRO

JOSE REDMOND ERIC S. ROQUIOS  
Ex-Officio Member & General Manager