



Misamis Oriental – 1 Rural Electric Service Cooperative Inc.

Energizing Development, Empowering Lives

9019, Poblacion, Laguindingan,
Misamis Oriental, Philippines
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BIDS AND AWARDS COMMITTEE

INVITATION TO BID
PUBLICATION DATE: DECEMBER 7, 2023
(BAC CONTROL NO. BAC-ITB-2023-019)

The Misamis Oriental-1 Rural Electric Service Cooperative, Inc. (MORESCO-1), through its Bids & Awards Committee (BAC) hereby invites interested and eligible bidders to bid for:

- SUPPLY AND DELIVERY OF CONTINUOUS & PRE-PRINTED FORMS UNDER THE ANNUAL PROCUREMENT PLAN OF 2024
- 2024 MANPOWER SERVICES LOT 1- 3rd PUBLICATION

- SUPPLY AND DELIVERY OF CONTINUOUS & PRE-PRINTED FORMS UNDER THE ANNUAL PROCUREMENT PLAN OF 2024:

PROJECT TITLE	ITEM No.	ITEM SPECIFICATION	QTY.	UNITS	ABC (VAT Inclusive)	BID FEE (Non-Refundable)	SOURCE OF FUNDS
SUPPLY AND DELIVERY OF CONTINUOUS & PRE-PRINTED FORMS UNDER THE ANNUAL PROCUREMENT PLAN OF 2024	1	Preprinted Form (Debit Memo)	18	Pads	14,175.00	5,000.00	COB 2024
	2	Preprinted Form (Credit Memo)	44	pads	34,650.00		
	3	Paper, Computer, Continuous form 11X9 ½ - 1 ply	206	box	168,920.00		
	4	Paper, Computer, Continuous form 11X9 ½ - 2 ply	192	box	241,920.00		
	5	Paper, Computer, Continuous form 13X9 ½ - 2 ply, carbonless (premium) plain with side perforation	630	box	1,124,550.00		
	6	Paper, Thermal	21,710	rolls	911,820.00		
	7	Preprinted Form (Debit Memo)	440	box	785,400.00		
	8	Preprinted Form (Credit Memo)	59	box	105,315.00		
			TOTAL		3,386,750.00		

DELIVERY PERIOD:
45 CALENDAR DAYS UPON RECEIPT OF NTP

DELIVERY SITE/AREA:
FOB Destination – MORESCO-1 Warehouse, Laguindingan, Misamis Oriental

Important Note: Bidders must provide samples type of paper during opening of bids for post evaluation purposes.

Please find below Calendar of Activities for the said bidding:

ACTIVITY	DATE	TIME	VENUE
ISSUANCE OF BID DOCUMENTS	DEC 7-26, 2023	8:00AM-5PM UNTIL BEFORE THE BID OPENING STARTS	BAC SECRETARIAT OFFICE, OFFICE OF THE GENERAL MANAGER, MORESCO 1, MAIN OFFICE
PRE-BIDDING CONFERENCE	DEC 14, 2023	1:30PM	MORESCO 1 MAIN OFFICE, LAGUINDINGAN, MIS.OR. or VIA ZOOM
OPENING OF BIDS	DEC 26, 2023	1:30PM	MORESCO 1 MAIN OFFICE, LAGUINDINGAN, MIS.OR. or VIA ZOOM
BAC EVALUATION	DEC 26, 2023		BAC
POST QUALIFICATION	DEC 27-29, 2023		BAC
NOTICE OF AWARD	2ND WEEK of JANUARY 2024		, MANAGEMENT

- 2024 MANPOWER SERVICES LOT 1- 3rd PUBLICATION:

PROJECT TITLE	ITEM No.	ITEM SPECIFICATION	QTY.	UNITS	ABC (VAT Inclusive)	BID FEE (Non-Refundable)	SOURCE OF FUNDS
2024 Manpower Services	1	"MANPOWER SERVICES : 164 PAX (inclusive of drivers) 6 PAX : BAND MEMBERS (30 DAYS/MO) 77 PAX: SKILLED OFFICE- BASED (26 DAYS/MO) 64 PAX: SKILLED OFFICE- BASED (22 DAYS/MO) 16 PAX: NON- SKILLED OFFICE- BASED (22 DAYS/MO) 1 PAX: NON- SKILLED OFFICE- BASED (26 DAYS/MO) "	1	Lot	33,636,959.39	25,000.00	COB 2024
			TOTAL AMOUNT		33,636,959.39		

DELIVERY PERIOD:
February 1, 2024 to December 31, 2024

DELIVERY SITE/AREA:
MORESCO-1 Main Headquarter and Service Area Offices

Please find below Calendar of Activities for the said bidding:

ACTIVITY	DATE	TIME	VENUE
ISSUANCE OF BID DOCUMENTS	DEC 7-27, 2023	8:00AM-5PM UNTIL BEFORE THE BID OPENING STARTS	BAC SECRETARIAT OFFICE, OFFICE OF THE GENERAL MANAGER, MORESCO 1, MAIN OFFICE
PRE-BIDDING CONFERENCE	DEC 14, 2023	3:30PM	MORESCO 1 MAIN OFFICE, LAGUINDINGAN, MIS.OR. or VIA ZOOM
OPENING OF BIDS	DEC 27, 2023	9:00AM	MORESCO 1 MAIN OFFICE, LAGUINDINGAN, MIS.OR. or VIA ZOOM
BAC EVALUATION	DEC 27, 2023		BAC
POST QUALIFICATION	DEC 28-29, 2023		BAC
NOTICE OF AWARD	2ND WEEK of JANUARY 2024		BAC, MANAGEMENT



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The scope of technical requirements or specifications are outlined in the Bid Documents to be provided to all interested bidders upon application addressed to the Chairman of Bids and Awards Committee and payment of the corresponding bid fee as stated above.

The project shall be bid in accordance with the provisions of R.A. 10531.

Attendees to the pre-bid conference are only the prospective bidders who have bought bid documents, or their authorized representative (duly notarized).

Bidders shall submit samples as required. BAC thru TWG, with proper labelling and accompanied by delivery receipt.

Bid Security must be 2% of the Approved Budget of the Contract (ABC) in the form of cash, cashier's check or manager's check and Bank Guarantee only.

MORESCO-1 hereby reserves the right to waive any formality in the responses, accepts or rejects any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or party.

For queries, please contact the BAC Secretariat (0917-772-1390 / 0917-720-0893), look for Ms. Cinderella A. Eballo or email us at bac@moresco1.com

(SGD) JONI JANE F. CABANTAC, REE
Chairperson, BAC

Approved by:

(SGD) MARLON P. GUINITA, REE
OIC - General Manager