



# BATANGAS I ELECTRIC COOPERATIVE, INC.

Km. 116 National Highway,  
Calaca, Batangas 4212  
Telephone No.: 09088142150/09476364899

## Invitation to Apply for Eligibility and to Bid for Simplified Bidding

The BATANGAS I ELECTRIC COOPERATIVE, INC. (BATELEC 1) thru its Bids and Awards Committee invites eligible bidders to participate in the simplified bidding (sealed canvass) for goods/items/services as specified below:

SQ No.	Particulars	Estimated Budget Cost	Reference	
			PR No.	Date
31-23	Group accident insurance for 424 employees and Board of Directors	Php 848,000.00	35385	Sep 21, 2023
32-23	Supply of labor and materials for the Design and installation of ESD Office cubicles and wall partitions.	Php 500,000.00	35412	Sep 29, 2023
33-23	Supply of labor, materials and equipment for pulling out of narra tree and repair the damaged road caused by its roots	Php 380,000.00	35418	Oct 4, 2023

ACTIVITIES	SCHEDULE
Advertisement/Posting of Invitation	October 23, 2023
Submission and Opening of Sealed Quotation	November 9, 2023
Evaluation of Proposal/Quotation	November 9, 2023

Instruction to Eligible Bidders/Suppliers:

- All interested bidders are encouraged to file an accreditation with BATELEC I. Please email at [procurement.batelec1@gmail.com](mailto:procurement.batelec1@gmail.com) for listing of requirements.
- The interested bidder may secure copy and seek further clarifications regarding the Request for Quotations (RFQs) to the authorized representative of BATELEC I and/or Procurement Section at telephone number 09237416976/09163308653, email address [procurement.batelec1@gmail.com](mailto:procurement.batelec1@gmail.com).
- Submission of sealed quotation shall be made either by courier or hand carried by the supplier or his duly authorized representative on or before the stated date addressed to:  
BATELEC I Bids and Awards Committee Secretariat  
Batangas I Electric Cooperative, Inc.  
Km 116 National Highway, Calaca, Batangas
- All interested bidder must submit signed quotation, preferably using the BATELEC I prescribed RFQ Form with complete details of information on the Terms and Conditions as contained herein:

1. Payment Schedule	
2. Delivery Period	
3. Mode of delivery	
4. Warranty	
5. VAT Registration	
6. Price Validity	
7. Technical Specifications	<b>SQ No. 32-23:</b> 21 units cubicles and 4 pcs long tables

### Noted by:

(Sgd)A. JUDITH DC. GARCIA, MBA  
ISD Manager

(Sgd)ENGR. LEONILLO A. MALABANAN  
Lemery Branch Manager/BAC Chairman

(Sgd)ENGR. ALVIN O VELASCO  
General Manager