



**SORSOGON I ELECTRIC COOPERATIVE, INC.**  
**(SORECO I)**

*Gulang-gulang, Irosin, Sorsogon*

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**INVITATION TO BID**  
**(SEALED CANVASS)**

The Sorsogon I Electric Cooperative, Inc. invites you to bid for **Preventive Maintenance of Lajong substation's 10 MVA Power Transformer @ Brgy. Lajong, Bulan, Sor.** with an Approved Budget Cost (ABC) of Three Hundred Thousand Pesos (Php.300,000.00) inclusive of VAT.

If interested to bid, please address your bid, using your company letter head and request for quotation form to Engr. Joel S. Deri, BAC Chairperson of SORECO-I, properly sealed in an envelope and the requirements for accreditation listed below and send it through LBC, JRS, AIR 21 and other couriers.

Bidders are only upon accreditation with the Cooperative.

For the purposes of accreditation, submission of the following documentary requirements and the payment of accreditation fee of Php.1,500.00 are required on or before **September 27, 2023**.

8. DTI business name registration or SEC registration certificate;
9. Valid and Current Mayor's permit/municipal license;
10. Taxpayer's Identification Number;
11. BIR Value Added Tax registration;
12. Certification that the supplier/contractor is not "blacklisted or banned" from bidding by the Government or any agencies and other private corporation or electric cooperatives;
13. Compliance of EO#398
  - c. Proof of Vat payment for the last six months.
  - d. Tax Clearance from the BIR for the last quarters.
14. On-going, completed or awarded contract not yet started within the relevant period specifying the following:
  - e. Name of the Contract
  - f. Amount of contract and value of outstanding contracts
  - g. Date of delivery
  - h. End-user's acceptance if completed

Deadline for submission of sealed bid on or before **October 03, 2023**.

The **SORSOGON I ELECTRIC COOPERATIVE, INC** (SORECO I) hereby reserves the right to reject any or all bids without disclosing any reason, to waive any minor defect or infirmities therein and to accept such bid as may be considered most advantageous to the Electric Cooperative.

For further information, interested bidders may contact the BAC Secretariat through CP# 0931-7630-541, 0951-890-9371 or 0946-0748-866.

  
**Engr. JOEL S. DERI**  
BAC Chairperson

  
**Engr. EDWIN F. GARCIA**  
General Manager

**REQUEST FOR QUOTATION**

Date

RV no. 2023-254, dated Sept. 7, 2023

Sir/Madam:

This office desires to canvass hardware materials and tools as per listed below :

Quantity	Unit	Description/Specification	Unit Price	BID PRICE
1	lot	<b>Preventive Maintenance of 10 MVA Substation @ Brgy. Lajong, Lajong, Bulan, Sor.</b>	₱300,000.00	
		<b>1. Transformer Electrical Testing</b>		
		a. Turn Ratio Test		
		b. Insulator Resistance (5kV DC)		
		c. Winding Resistance Test		
		d. Excitaion		
		e. Insulating Oil Test		
		*Dielectric Breakdown Voltage		
		*Water-in-Oil / Moisture in PPM		
		*Oil Power Factor		
		*Dissolve Gas Analysis		
		<b>2. Overall Insulation Power Factor (IPF 10KV AC)</b>		
		<b>3. Bushing Test</b>		
		a. C1 & C2 Capacitance Test		
		b. Percent Power Factor		
		<b>4. Power Circuit Breaker</b>		
		a. Insulation Resistance		
		b. Contact Resistance		
		c. Timing		
		d. Oil for OCB (DBV, IPF, Color)		
		<b>5. Lightning Arrester</b>		
		a. Insulation Resistance Test (5kV DC)		
		b. Insulation Powoer Factor Test (10kV AC)		
		<b>6. Disconnect Switch 69kV Test</b>		
		a. Insulation Resistance Test (5kV DC)		
		b. Contact Resistance (High Current, at least 10% current rating)		
		<b>7. Current Transformer (Primary)</b>		
		a. Insulation Resistance (5kVDC)		
		b. Insulation Powoer Factor Test (10kV AC)		
		c. Ratio and Phase Deviation (High Current At 100% or 10% rated current)		
		d. Excitation/Saturation (Full Tap)		
		<b>8. Potential Transformer (Primary)</b>		
		a. Insulation Resistance (5kVDC)		
		b. Insulation Powoer Factor Test (10kV AC)		
		c. Ratio and Phase Deviation (High Current At 100% or 10% rated current)		
		<b>9. Protective Relays (Primary and Secondary)</b>		
		<b>10. Vacuum Circuit Breaker</b>		
		a. Insulation Resistance		
		b. Contact Resistance		
		c. Timing		
		<b>Remarks:</b>		
		Scope of works start upon receipt of P.O. but will be schedule during NGCP power interruption.		
		Duration of work: one(1) day		

Above are my price quotations of the articles.

Very Truly yours,

The General Manager  
Sorsogon I Electric Cooperative, Inc.  
Gulang-gulang, Irosin, Sorsogon

ENGR. EDWIN F. GARCIA  
General Manager

Sir :

Above is my price quotation of the article canvassed.

Canvass by :

Dept. Head/Representative/Purchasing Agent

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Name / Signature  
Supplier's Name /Company