



# TARLAC I ELECTRIC COOPERATIVE, INC.

(TARELCO I)

AMACALAN, GERONA, TARLAC

**"OWNED BY THE PEOPLE IT SERVES"**

Tel. No.: (045) 491-5976/79 • Email: tarelco\_1@yahoo.com

## INVITATION TO BID FOR THE ACQUISITION OF SECURITY SERVICES 2023-2024

TARELCO I invite interested security agencies to apply for eligibility and to bid for contract duration of one (1) year commencing upon receipt of Notice to Proceed with the following requirements:

I.	LEASE COLLECTION OFFICE (MONDAY-FRIDAY 8:00AM-5:00PM) SECURITY GUARD (1 PER COLLECTION OFFICE)	-	5 GUARDS
	1. SAN MANUEL		
	2. SAN CLEMENTE		
	3. STA. IGNACIA		
	4. SAN JOSE		
	5. NAMPICUAN		
II.	COOP OWNED AREA OFFICES (SUNDAY-SATURDAY) SECURITY GUARD (2 PER OFFICE)	-	12 GUARDS
	1. VICTORIA AREA OFFICE		
	2. CUYAPO AREA OFFICE		
	3. MONCADA AREA OFFICE		
	4. CAMILING AREA OFFICE		
	5. STA. IGNACIA AREA OFFICE		
	6. PANIQUI AREA OFFICE		
III.	COOP OWNED COLLECTION OFFICES (SUNDAY-SATURDAY) SECURITY GUARD (2 PER OFFICE)	-	10 GUARDS
	1. PURA SATELLITE OFFICE		
	2. RAMOS SATELLITE OFFICE		
	3. ANAO SATELLITE OFFICE		
	4. MAYANTOC SATELLITE		
	5. PANIQUI OLD OFFICE		
IV.	SUBSTATION (SUNDAY-SATURDAY) SECURITY GUARD (2 PER OFFICE)	-	6 GUARDS
	1. PANIQUI OLD SUBSTATION		
	2. PANIQUI NEW SUBSTATION		
	3. MAYANTOC SUBSTATION		
V.	SECURITY GUARD (8) (SUNDAY-SATURDAY)	-	8 GUARDS
	1. ADMIN BUILDING		
	2. STAGING AREA		

**Bidders are required to bid for the whole lot. Quoted price must be inclusive of VAT.**

**Approved Budget for the Contract (ABC) is Thirteen Million Pesos (₱ 13, 000, 000.00). Source of Fund for the requirement shall come from the Operational Expenditures-General Fund.**

Potential bidders must apply for an accreditation and pay an accreditation fee of Two Thousand Pesos (P2, 000.00) before they are allowed to participate in the bidding process. The Secretariat shall provide the list of accreditation requirements.

Interested eligible bidders may inspect the bidding documents and/or obtain a copy upon payment of a non-refundable fee amounting to Twenty-Five Thousand Pesos (₱ 25, 000.00) for the cost of bidding documents. All fees must be deposited to the BAC's bank account to be provided by the Secretariat. A scanned copy of the deposit slip must be emailed to the Secretariat, once the payment is confirmed, an electronic copy of the bidding documents and official receipt shall be emailed to the prospective bidder.

A complete set of bidding documents may be purchased starting June 21, 2023 until 4:00 P.M. of June 29, 2023 by eligible bidders upon submission of a written application/letter of intent to the BAC Secretariat.

Pre-bid Conference through a videoconferencing using zoom app shall be held June 30, 2023 2:00P.M. at the TARELCO I Board Room. Questions and clarifications regarding the bid documents must be submitted on or before June 29, 2023. Questions and clarifications not submitted on or before the given date shall not be entertained during the pre-bid conference.

The Bid Opening shall be held on July 14, 2023 2:00 P.M. in which the said proposals will be opened and read in the presence of Bidders or Bidders' representative who choose to attend. Late submission of sealed bid will not be considered or accepted.

**Bidding shall be conducted through a public bidding procedures using non-discretionary "pass/fail" criterion as specified in the Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives.**

All bids submitted must be accompanied by a Bid Security in an amount of not less than two percent (2%) of the ABC. For further information, please contact VICTOR FLOREM B. CATABONA or PAOLA RIZ P. FLORES at (045) 931-1000 or email us at [bac@tarelco1ph.com](mailto:bac@tarelco1ph.com) or [tarelcounobac@gmail.com](mailto:tarelcounobac@gmail.com).

**TARELCO I hereby reserve the right to reject any and all bids, declare a failure of bidding and not award the contract, to waive any defects therein, and accept the bid that is most advantageous to the Cooperative.**

ENGR. MELCHOR C. SORIANO, JR.  
BAC Chairman  
TARELCO I