



ZAMBALES I ELECTRIC COOPERATIVE, INC.

San Vicente, Palauig, Zambales

E-mail address: zameco1@gmail.com

Website: www.zameco1.com

Contact Nos. 047-603-0858 / 0908-380-0859

INVITATION TO BID
No. 2023-02

1. Zambales I Electric Cooperative, Inc. (ZAMECO I) through its Bids and Awards Committee (BAC) invites interested bidders to apply for eligibility and to bid for the following projects:

Lot No.	Description	Source of Fund	Completion Period / Delivery	ABC in Pesos	Cost of Bidding Documents in Pesos
1	SUPPLY AND DELIVERY OF OFFICE AND COMPUTER SUPPLIES	General Fund	30 days upon receipt of PO	2,203,153.50	5,000.00
2	JANITORIAL SERVICES	General Fund	30 days upon receipt of PO	2,212,585.00	5,000.00

2. Bids received in excess of ABC shall automatically be rejected at the opening of bids.
3. Bidding will be conducted in accordance with NEA Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives.
4. A complete set of Eligibility Requirements and Bidding Documents may be purchased by interested Bidders starting on June 9-15, 2023 from 8:30 A.M. - 4:30 P.M. and June 16, 2023 from 8:30 AM to 12:00 NN upon payment of accreditation fee of 2,000.00 for new supplier/contractor or PhP1,000.00 for supplier/contractor who are accredited for the last six (6) months and a non-refundable fee for the bidding document which may be deposited at Zambales I Electric Cooperative, Inc. Account No. 007600013026, BDO Iba, Zambales Branch. The copy of the deposit slip must be sent to zameco1@gmail.com. The bid documents will then be sent in pdf form upon receipt of deposit slip.
5. The complete schedule of activities are as follows:

Issuance of Bid Documents/Accreditation	June 9 -15, 2023, 8:30 A.M. to 4:30 P.M.; June 16, 2023 from 8:30 A.M. – 12:00 N.N.
Pre-Bid Conference	June 16, 2023 at 2:00 P.M., ZAMECO I Main Office, San Vicente, Palauig, Zambales
Submission and Opening of Bids	June 28, 2023 at 9:00 A.M., ZAMECO I Main Office, San Vicente, Palauig, Zambales
Bid Evaluation	In accordance with the NEA's Procurement Guidelines and Simplified Bidding Procedures for ECs.
Post Qualification	
Notice of Award	

6. All bids shall be accompanied by Bid Securities payable to **ZAMBALES I ELECTRIC COOPERATIVE, INC.** as a guarantee that the successful bidder shall enter into a contract from the receipt of Notice of Award. Allowable Bid securities shall be: Cash, Cashier's Check and Manager's Check equal to 2% of the ABC.
7. For further information, please refer to:
BAC Secretariat
ZAMECO I, San Vicente, Palauig, Zambales
Email: zameco1@gmail.com
Contact Nos. 0950-845-9331/0908-380-0859/047 603-0858 (8:30am to 4:30 pm Monday to Friday)

(SGD.) ROBERT S. ALBA
BAC CHAIRPERSON

Noted By:
(SGD) SHARON Q. DOMACENA, CPA
OIC GENERAL MANAGER