



INVITATION TO PRE-QUALIFY AND TO BID

The SURIGAO DEL SUR I ELECTRIC COOPERATIVE, INC., through its Bids and Awards Committee (BAC), invites **contractors and suppliers/distributors** to pre-qualify and to bid for the Supply of Labor and Materials for Sitio Oftana, Cambatong, Hinatuan (SEP 2022), Supply of Distribution Transformer, Supply of Steel Poles, Supply of Line Hardware and Accessories, and Supply of Utility Personnel.

LOT NO.	DESCRIPTION	ABC (EVAT Inclusive)	SOURCE OF FUND	BID DOCUMENT FEE
1	Supply of Labor and Materials for the Construction of Distribution Lines to Sitio Oftana, Cambatong, Hinatuan (SEP 2022)	PhP 2,366,607.54	NEA Subsidy	PhP 5,000.00
2	Supply of Distribution Transformers in Assorted kVA Ratings	4,591,000.00	Reinvestment Fund	5,000.00
3	Supply of Steel Poles in Assorted Length	6,667,500.00	Reinvestment Fund	10,000.00
4	Supply of Line Hardwares and Accessories	4,433,600.00	Reinvestment Fund	5,000.00
5	Supply of Seven (7) Utility Personnel for Main Office and Sub-Offices (3 years Contract)	3,474,409.68	General Fund	5,000.00
TOTAL:		Php 21,533,117.22		Php 30,000.00

PARTICULARS	SCHEDULE (Lot 1-4)	SCHEDULE (Lot 5)
Request for Expression of Interest/Submission of Letter of Intent (LOI)	March 28 to April 12, 2023	March 28 to April 18, 2023
Availability and Issuance of Bidding Forms and Instructions to Bidders	March 28 to April 12, 2023	March 28 to April 18, 2023
Pre-Bid Conference	April 4, 2023	April 12, 2023
Submission of Documents, Eligibility Check, and Opening of Bids	April 19, 2023	April 26, 2023
Bid Evaluation	April 20-21, 2023	April 27-28, 2023

Prospective bidders must first send a **Letter of Intent** to SURSECO-I and shall secure an **Accreditation** from the Cooperative’s **Bids and Awards Committee (BAC)**. Interested bidders may obtain the list of Documentary Requirements for Eligibility and Bidding Forms upon payment of the Accreditation Fee (PhP 1,000.00) and the **non-refundable** Bidding Documents Fee per lot through over-the-counter payment at the SURSECO-I Main Office Teller.

The Bid must be accompanied by a **BIDDER’S BOND** in the form of CASH or **MANAGER’S CHECK** in the amount equal to **2% of the ABC**. No other form of bid bond will be accepted. The bidder’s bond is to be enclosed in the sealed envelope containing the bid. All prospective bidders must be **VAT-registered**.

Attendance at the Pre-Bidding Conference is optional. However, matters discussed and agreed upon by the attending parties are final and irrevocable. All bids and other documents shall be submitted in a sealed envelope, properly labeled and addressed to the Chairperson, Bids & Awards Committee, SURSECO-I, and shall be submitted on or before the Opening of Bids. All bids, together with the required eligibility documents, shall only be opened during the Opening of Bids. Both the Pre-Bidding Conference and the Opening of Bids shall be held at the SURSECO-I Main Office at San Fernando, Bislig City, Surigao del Sur.

Consistent with its own Procurement Guidelines/Policies and NEA issuances, SURSECO-I reserves the right to reject any and all bids, declare a failure of bidding, or not award a contract for justifiable grounds.

For more information, please contact the BAC Secretariat through the following numbers: 0912-130-9095 or (086) 853-7010 and e-mail at [surseco1bac@gmail.com](mailto:surseco1bac@gmail.com).

Certified True and Correct:

ROMEO A. AVILA, REE  
BAC Chairperson