



ILOILO 1 ELECTRIC COOPERATIVE INC.

(I L E C O – 1)

BRGY. NAMOCON, TIGBAUAN

ILOILO

INVITATION TO BID NO. 2023-006

“SUPPLY AND DELIVERY OF BILL FORMS FOR THE YEAR 2023”

1. Iloilo 1 Electric Cooperative Inc. (ILECO-1) through its Bids and Awards Committee (BAC), invites interested bidders to participate in the **public bidding** of the Project, **“Supply and Delivery of Bill Forms for the Year 2023”** in accordance with the Republic Act (RA) 10531 and 9184 and its Revised Implementing Rules and Regulations. The ILECO 1, through the FY 2023 General Fund intends to apply the sum of **Two Million Four Hundred Seventy Thousand Pesos (Php 2,470,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Project. The period for the performance of the obligations under the Contract shall not go beyond the validity of the corresponding appropriations for the Project.

ITEM NO.	UNIT	BRIEF DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (ABC) INCLUSIVE OF VAT	NONREFUNDABLE FEE FOR BID DOCUMENTS	DELIVERY SCHEDULE/ COMPLETION SCHEDULE	SOURCE OF FUND
1	Box	Bill Forms	₱ 2,470,000.00	₱ 5,000.00	Full Delivery within sixty (60) calendar days from receipt of Notice To Proceed	General Fund

2. The ILECO-1 BAC shall conduct the meeting for Pre bid and opening of the Documents and Bid Offer at the given address and schedule below **Face-to-Face**. Authorized attendees, including representatives of bidders, must be physically present at the ILECO-1 Conference Hall, Brgy. Namocon Tigbauan Iloilo.

Availability of Bidding Documents	Pre-Bid Conference	Submission of Bid/Bid Opening
February 15, 2023 to March 3, 2023 from Monday to Friday only from 8:00 A.M. to 5:00 P.M	February 22, 2023 at 1:00 P.M.	March 06, 2023 at 1:00 P.M.

3. The Prebid-Conference is on **February 22, 2023, 1:00 PM** at the ILECO-1 Main Office, Employees’ Hall, Brgy. Namocon Tigbauan Iloilo, which shall be open to prospective bidders.
4. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **1:00 PM of March 06, 2023. Late Bids shall not be accepted.**
5. All Bids must be accompanied by a Bid Security in any acceptable forms and in the amount stated in the Bidding Documents. The Submission and Opening of Bids will be on **March 06, 2023 (Monday), 1:00 PM at ILECO-1 Main Office, Employees’ Hall, Brgy. Namocon Tigbauan Iloilo.** Bids shall contain the Eligibility and Technical Documents, as well as the Financial Documents prescribed in the Bidding Documents which will be opened in the presence of the bidder’s representatives.

Unsealed or unmarked bid envelopes shall also be rejected. In addition, bid offers received in excess of the ABC shall likewise be automatically rejected.

6. Representatives from each bidder/company must submit their **notarized letter of Authorization (LOA)** during the Pre-bid conference and/or Opening of Bids. Failure to comply the above-

mentioned will automatically mean disqualification. Only those who have paid the Non-refundable fee in the amount specified above shall be allowed to participate in the discussion during the Prebid Conference and have their bid offers opened.

7. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” Criterion.
8. Suppliers/Contractors who intend to participate shall be immediately **disqualified under the following cases:** (a) suppliers/contractors whose contracts were previously **terminated** by ILECO 1 due to its failure to comply with its contractual obligation; (b) suppliers / contractors with (b.1) **ongoing or** (b.2) **un-finish projects or with at least** (b.3) **at least 10% negative slippage** with ILECO 1; (c) suppliers/contractors with pending case filed with ILECO 1 and (d) contractors/suppliers which was previously **blacklisted** either by ILECO 1 or any government agencies, should be automatically disqualified from participating in any competitive public bidding to be or presently being undertaken by ILECO 1.
9. Interested bidders may obtain further information from the ILECO-1-BAC Secretariat through the contact details given below.
10. The ILECO-1 reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract as indicated in the National Electrification Administration (NEA) Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives IRR-RA 10531 (2017) and in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

The results of the bidding shall be submitted to the ILECO-I Head of Procuring Entity (HoPE) for final decision and awarding of BIDS. The decision of the HoPE shall be deemed final and executory.

11. For further information, please refer to:
ILECO-1 BAC Secretariat
Iloilo I Electric Cooperative, Inc. (ILECO-I)
Namocon, Tigbauan, Iloilo
Email Add: bac.ileco1@gmail.com
Mobile No.: 0909-131-2823 / 0921-065-0484

February 15, 2023


ENGR. GC JUNE N. GARANCHON, PEE
BAC Chairperson