

**CAMARINES SUR I ELECTRIC COOPERATIVE, INC.**  
Puro-batia, Libmanan, Camarines Sur

**CAPTIVE CUSTOMER REPRESENTATIVES TO THE TPBAC**

**PURPOSE AND RESPONSIBILITIES OF THE TPBAC**

- The TPBAC shall spearhead and manage the Competitive Selection Process (CSP) of CASURECO I.
- The TPBAC shall comply with the policy and procedures in the conduct of the CSP pursuant to the DOE Department Circular No. 2018-02-0003 entitled:

*“Adopting and Prescribing the Policy for the Competitive Selection Process (CSP) in the Procurement by the Distribution Utilities (DUs) of Power Supply Agreement (PSA) for the Captive Market”,*

and the DOE Department Circular Number No. 2021-09-0030

*“Amending Certain Provisions of and Supplementing Department Circular No. DC 2018-02-0003 on the Competitive Selection Process (CSP) in the Procurement by the Distribution Utilities (DUs) of Power Supply Agreement (PSA) for the Captive Market”.*

- The TPBAC shall be accountable to its decision in the conduct of the CSP; Provided, however that the DU shall bear the expenses for any dispute or litigation arising from the CSP.

**QUALIFICATIONS**

**A. Specific Qualifications:**

- A lawyer of good standing in the Integrated Bar of the Philippines and have been engaged in the practice of law for at least two (2) years; **or**
- A person knowledgeable in financial operations and on electricity pricing;

**B. Additional Qualifications:**

- Must be a member-consumer of CASURECO I with no unsettled accounts and a resident of CASURECO I franchise area;
- Must not have any pending administrative and/or criminal case before any court/authorized body and has never been found guilty/convicted of any administrative offense and/or crime;
- Must not have violated any provisions in R.A. 7832 or the Anti-Pilferage Act.
- Must not be directly or indirectly employed in CASURECO I within one (1) year from the conduct of CSP;

- Must not have, and must not be connected or affiliated with a person, a firm, or entity who has, an outstanding dispute or pending financial obligations with CASURECO I in any case, whether civil, criminal, or administrative. Outstanding dispute refers to any pending judicial/quasi-judicial, administrative, or alternative dispute resolution process with CASURECO I.
- Must not be a member of the TPBAC of another DU;
- Must not have been employed, connected or affiliated with, or engaged by an electric power industry participant (or any person or entity engaged in the generation, transmission, distribution, or supply of electricity) for at least one (1) year immediately preceding the appointment;
- Must not be related, within the fifth degree of consanguinity or affinity, to any director or officer of the DU, or that such person must not in any way be engaged, affiliated or related to any power supplier either indirectly or directly.

**C. Continuing Restrictions:**

- Must keep confidential all information accessed in the course of and during period of acting as captive customer representative-member of the TPBAC;
- Must execute an undertaking that he/she shall not be employed, affiliated with or engaged by an electric power industry participant (or any person or entity engaged in the generation or supply of electricity) for at least one (1) year after acting as captive customer representative -member of the TPBAC.

**Documentary Requirements for Lawyer:**

1. Application Letter/Letter of Intent
2. Certificate of Good Standing from the Integrated Bar (IBP) of the Philippines
3. Resume' containing the following information:
  - 3.a. Complete Name
  - 3.b. Permanent Residence Address
  - 3.c. Date and Place of Birth
  - 3.e. Civil Status
  - 3.h. Academic Achievements
  - 3.i. Relevant Work Experience
4. Certificate of Residence and Good Moral Standing from Barangay Captain or Mayor
5. Duly Notarized Affidavit stating that he/she is:
  - a. Not be related, within the fifth degree of consanguinity or affinity, to any director or officer of the DU, or that such person in any way engaged, affiliated or related to any power supplier either indirectly or directly connected; and
  - b. Not employed, connected or affiliated with, or engaged by an electric power industry participant (or any person or entity engaged in the generation, transmission, distribution, or supply of electricity) for at least one (1) year immediately preceding the appointment.

6. Certification from CASURECO 1 stating that he/she:
  - a. has no unsettled accounts with CASURECO 1; and
  - b. has not violated any provision in R.A. 7832 or the Anti-Pilferage Act.

**Documentary Requirements for Financial Officer:**

1. Application Letter/Letter of Intent
2. Diploma for Completion of his/her 4-year College Course
3. Resume' containing the following information:
  - 3.a. Complete Name
  - 3.b. Permanent Residence Address
  - 3.c. Date and Place of Birth
  - 3.d. Civil Status
  - 3.e. Academic Achievements
  - 3.f. Relevant Work Experience
4. Certificate of Residence and Good Moral Standing from Barangay Captain or Mayor
5. Duly Notarized Affidavit stating that he/she is:
  - a. Not be related, within the fifth degree of consanguinity or affinity, to any director or officer of the DU, or that such person in any way engaged, affiliated or related to any power supplier either indirect or directly connected; and
  - b. Not employed, connected or affiliated with, or engaged by an electric power industry participant (or any person or entity engaged in the generation, transmission, distribution, or supply of electricity) for at least one (1) year immediately preceding the appointment.
6. Certification from CASURECO 1 stating that he/she:
  - c. has no unsettled accounts with CASURECO 1; and
  - d. has not violated any provision in R.A. 7832 or the Anti-Pilferage Act.

**Interested applicants may submit the documentary requirements not later than 5:00 P.M. on January 16, 2023 (Monday) at the Office of the General Manager, CASURECO 1 Main Office, Puro-batia, Libmanan, Camarines Sur.**