



ISQ-2022-050-A

SECOND INVITATION FOR SEALED QUOTATION

December 14, 2022

Sealed Bids/Proposals/Quotations for the Supply and Delivery of the following item for QUEZELCO 1 shall be received by the Bids and Awards Committee until 5:00PM of December 19, 2022 . The bids/proposals/quotations will be open on December 20, 2022 at 9:00AM.

Quantity	Unit	Item Description	Unit Cost (Php)	Total Amount (Php)
1	software	ERP-New Consumer Management System		
GRAND TOTAL				

Instruction to Bidder and Terms of Condition:

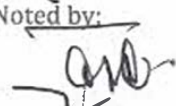
The following shall be included in the offer:

1. Warranty statement. The bidder obligates, guarantees and warrants that the items to be delivered is within the standards and specification set by the cooperative. Warranty shall be at least 1 year. Longer warranty period will be considered in the evaluation.
2. The materials offered shall comply with the required specification (See attached)
3. System Development shall be within one (1) year period.
4. The financial offer shall be listed on the space provided above.
5. The financial offer shall not exceed the total Approved Budget Cost of Php 1,500,000.00
6. The ABC is VAT inclusive and the bid price should be VAT inclusive.
7. Term of payment – 15% Down Payment
 - 45%- When system progress reaches 50%
 - 30%-When system progress reaches 100%
 - 10%-After signing of Certificate of Completion
8. Term of Delivery – FOB Pitogo.
9. Performance Bond of 5% of contracted price shall be posted within 5 days upon receipt of notice of award.
10. Price validity - 60 calendar days
11. Penalty Clause – 1/10 of 1% (0.1%) of the cost of the unperformed portion of the contract for every day of delay.

Additional Instructions:

1. Please send your quotations thru email using the designated BAC email address quezelco1_bac@yahoo.com.ph and shall be addressed to "The Bids and Awards Committee".
2. The subject shall bear the word "Bids for the Supply and Delivery of ERP-New Consumer Management System"
3. The quotation shall be password protected. Password shall be sent on the day of opening (8:00 am).
 QUEZELCO 1 reserves the right to reject any or shall bids without offering any reason, waive any defect therein and accept the offer most advantageous to the cooperative.


RODERIAN B. PONCE
 BAC – Chairman

Noted by:

VICTOR R. CADA
 Acting General Manager

QUEZON I ELECTRIC COOPERATIVE, INC.

Brgy. Pocol, Pitogo, Quezon

Date: _____

**ENHANCED CONSUMER MANAGEMENT SYSTEM
CHECKLIST**

No	PROGRAM DESCRIPTION	SIGNATURE	REMARKS
• ENHANCED CONSUMER MANAGEMENT SYSTEM (ECMS)			
1.	Process of New Connection		
2.	Process of Change of Kwh Meter		
3.	Process of Relocation of Kwh Meter		
4.	Process of Meter Reconnection		
5.	Process of Meter Retirement		
6.	Process of Relocation Change Meter		
7.	Process of Meter Seal Replacement		
8.	Process of Consumers Record		
9.	Process of Special Lighting		
10.	Process of Consumer Request Complaints		
11.	Process of Senior Citizen		
12.	Process of Disconnection Meter		
13.	Process of Mounting of Transformer		
14.	Process of Dismounting of Transformer		
15.	Process of Transformer Testing		
16.	Process of Transformer Replacement		
17.	Process of Transformer Relocation		
18.	Process of Transformer Repossession		
19.	Process of Renewal of Expired Special Lights		
20.	Process of Reconnection Change Meter		
21.	Process of Membership of QUEZELCO I Employees		
• SUMMARY OF REPORTS			
1.	Summary of New Connection per Town		
2.	Summary of New Connection per Route		
3.	Summary of Change Meter per Town		
4.	Summary of Change Meter per Route		
5.	Summary of Relocation of Kwh Meter per Town		
6.	Summary of Relocation of Kwh Meter per Route		
7.	Summary of Meter Reconnection per Town		
8.	Summary of Meter Reconnection per Route		
9.	Summary of Meter Retirement per Town		
10.	Summary of Meter Retirement per Route		
11.	Summary of Relocation Change Meter per Town		
12.	Summary of Relocation Change Meter per Route		
13.	Summary of Meter Seal Replacement per Town		
14.	Summary of Meter Seal Replacement per Route		
15.	Summary of Change of Consumer Records per Town		
16.	Summary of Change of Consumer Records per Route		
17.	Summary of Special Lighting per Town		
18.	Summary of Special Lighting per Route		
19.	Summary of Senior Citizen per Town		
20.	Summary of Senior Citizen per Route		
21.	Summary of Complaints per Town		
22.	Summary of Complaints per Route		
23.	Summary of Complaints per Code per Town		
24.	Summary of Complaints per Code per Route		
25.	Summary of Complaints per Item per Town		
26.	Summary of Complaints per Item per Route		
27.	Summary of Complaints per Reason per Town		
28.	Summary of Complaints per Reason per Route		
29.	Summary of Complaints per Action per Town		

31. Summary of Senior Citizen's Discount per Town			
32. Summary of Senior Citizen's Discount per Route			
33. Summary of Disconnection Meter per Town			
34. Summary of Disconnection Meter per Route			
35. Summary of Mounting of Transformer per Town			
36. Summary of Mounting of Transformer per Route			
37. Summary of Dismounting of Transformer per Town			
38. Summary of Dismounting of Transformer per Route			
39. Summary of Transformer Testing per Town			
40. Summary of Transformer Testing per Route			
41. Summary of Transformer Replacement per Town			
42. Summary of Transformer Replacement per Route			
43. Summary of Transformer Relocation per Town			
44. Summary of Transformer Relocation per Route			
45. Summary of Transformer Repossession per Town			
46. Summary of Transformer Repossession per Route			
47. Summary of Renewal of Expired Special Lights per Town			
48. Summary of Renewal of Expired Special Lights per Route			
49. Summary of Reconnection Change Meter per Town			
50. Summary of Reconnection Change Meter per Route			
51. Summary of Membership of QUEZELCO I Employees per Town			
52. Summary of Membership of QUEZELCO I Employees per Route			
• SUMMARY OF APPLICANT STATUS			
1. Summary of Approved Applications per Town			
2. Summary of Approved Applications per Route			
3. Summary of Denied Applications per Town			
4. Summary of Denied Applications per Route			
5. Summary of Pending Applications per Town			
6. Summary of Pending Applications per Route			
7. Summary of Cancelled Applications per Town			
8. Summary of Cancelled Applications per Route			
• SUMMARY OF OTHER REPORTS			
1. Summary per Accounting Code per Town			
2. Summary per Accounting Code per Route			
3. Summary of Deceased Consumers per Town			
4. Summary of Deceased Consumers per Route			
5. Complaints Status per Town with Bar Graph			
6. Summary of Application for Senior Citizen Discount per Town			
7. Summary of Application for Senior Citizen Discount per Route			
8. Summary of Approved/Issued Turn-On per Town			
9. Summary of Approved/Issued Turn-On per Route			
10. Summary of Approved Membership per Town			
11. Summary of Approved Membership per Route			
12. Summary of Housewiring Installation per Town			
13. Summary of Housewiring Installation per Route			
14. Service Drop Bill			
15. Summary of Housewiring Inspection Report per Town			
16. Summary of Housewiring Inspection Report per Route			
17. Summary of Expired Special Lighting per Town			
18. Summary of Expired Special Lighting per Route			
19. Summary of Defective Meters per Town			
20. Summary of Defective Meters per Route			
21. Certificate of Attendance			
22. Summary of Certificate of Attendance per Town			
23. Summary of Certificate of Attendance per Route			
24. Summary of Membership Drive per Town			
25. Summary of Membership Drive per Route			
26. Senior Citizens Discount Request Form			
27. Senior Citizens Renewal Discount Request Form			
28. List of Expired Senior Citizens Discount per Town			
29. List of Expired Senior Citizens Discount per Route			

30. Summary of Senior Citizen Application for Renewal of 5% Discount per Town			
31. Summary of Senior Citizen Application for Renewal of 5% Discount per Route			
32. Certificate of Membership			
33. Summary of Issuance of Certificate of Membership per Town			
34. Summary of Issuance of Certificate of Membership per Route			
• MASTERLIST OF MEMBERS			
1. Inquire Member/Consumer			
2. View Consumer Master-Alpha			
3. Print New Member/Consumer per Town			
4. Print New Member/Consumer per Barangay			
5. Print New Member/Consumer per Route			
6. Print Membership per Barangay			
7. Print Membership Per Barangay-Grouped			
8. Print Membership Per Group			
9. Print Membership Per Town			
10. Alpha Listing Per Town			
11. Alpha Listing Per Barangay			
12. Alpha Listing per Barangay-Grouped			
13. List of Members by Status/Type			
14. Monthly Membership Status per Barangay			
15. Monthly Membership Status per Town			
16. Monthly Classification per Route			
17. Monthly Classification per Town			
18. Print Member/Consumer Registration			
• CONSUMER MANAGEMENT SYSTEM FILE MAINTENANCE			
1. Request Item			
2. Request Reason			
3. Request Action			
4. Item/Reason/Action			
5. Action Fees			
6. Action Docs			
7. Personnel			
8. Document Types			
9. Load Types			
10. Order Type			
11. Findings			
12. Recommendation			
13. Kwh Meter Type			
14. Meter Transformer Fees/Charges			
15. Remarks			
16. KVA Rating			
17. Bracket Type			
18. Metering Type			
19. Sub Class			
20. Customer Class			
21. Phase Type			
22. Materials Required Meter			
23. Service Voltage			
24. Volts			
25. Purok Codes			
26. Kwh Meter Class			
27. Auto Generate Sequence Number			
28. Transformer Testing Entry			
29. CT and PT Testing Entry			
30. Appliance and Fixtures			
31. Schedule of Loads and TSF Capacity			
32. Nature of Complaints			
• CODES MENU			
1 Area Codes			

3.	Barangay Codes			
4.	Route Codes			
5.	Sitio Codes			
6.	Consumer Types			
7.	Field Finding Codes			
8.	Accounting Codes			
9.	Meter Reader			
10.	Teller Codes			
11.	Collector Codes			
12.	CWDC Codes			
13.	District Codes			
14.	Buyer			
15.	Cashier			
16.	Substation Codes			
17.	Feeder Codes			
18.	Transformer Codes			
19.	Pole ID			
20.	Kwh Meter			
21.	D/E Meter Reading Gadget			
22.	Office Code			
23.	Barangay Group Code			
• MAINTENANCE				
1.	Modify Consumer			
2.	Change Meter			
3.	Change Status			
4.	Change Consumer Type			
5.	Change Name			
6.	Transfer Meter			
7.	Entry of Consumer Contract			
8.	Printing of Membership ID			
9.	Transfer of BAPA Accounts			
• UTILITY MENU				
1.	Reconcile Member Consumer			
2.	Export Tables			
• ADDITIONAL AUTO GENERATED REPORT				
1.	Accomplishment Report of New Connection per sub-office (vs Present Month)			
2.	Survey of change meter and kwh behavior			
3.	Age of kwh meter			
4.	Total No. of Consumers			
5.	Transfer data location tag			
6.	Summary of New Connections for the month (if billed)			
7.	Summary of kwh behavior of change meter			
8.	Summary of kwh behavior of meter relocation			
9.	Summary of Mechanical Meters			
10.	Summary of Age of Meters			