



TARLAC I ELECTRIC COOPERATIVE, INC.
(TARELCO I)
Amacalan, Gerona, Tarlac

"OWNED BY THE PEOPLE IT SERVES"

INVITATION TO BID FOR THE ACQUISITION OF SERVICES OF AN INDEPENDENT CERTIFIED PUBLIC ACCOUNTANT (ICPA)

The Tarlac I Electric Cooperative, Inc. (TARELCO I) would like to invite eligible Independent Certified Public Accountant (ICPA) having sufficient government accounting and auditing experience to submit a proposal for the examination and verification of our Teller's Official Receipts and Statement of Accounts and other documents as may be required to satisfy the substantiation requirement of the Court of Tax Appeals (CTA), a Judicial Affidavit shall also be executed by the ICPA regarding the result of examination. We require that the ICPA have experience handling tax cases before with the CTA.

Bidders are required to bid for the whole requirement. **The Approved Budget for Contract (ABC) is Three Million Six Hundred Thousand Pesos (₱ 3, 600, 000.00). Source of fund for the subject procurement shall come from the General Fund.**

Quoted price must be inclusive of VAT. The court shall give thirty (30) days completion period from date of commissioning.

Potential bidders must submit their company profile, latest audited financial statement and pay an accreditation fee of Two Thousand Pesos (P2, 000.00) before they are allowed to participate in the bidding process. Interested eligible bidders may inspect the bidding documents and/or obtain a copy upon payment of a non-refundable fee amounting to Five Thousand Pesos (₱ 5, 000.00) for the cost of bidding documents.

All fees must be deposited to the BAC's bank account to be provided by the Secretariat. A scanned copy of the deposit slip must be emailed to the Secretariat, once the payment was confirmed, an electronic copy of the bidding documents and official receipt shall be emailed to the prospective bidder.

A complete set of bidding documents may be purchased starting **April 10, 2022 until 4:00 P.M. of April 16, 2022** by eligible bidders upon submission of a written application to the BAC Secretariat.


Pre-bid Conference through a videoconferencing using zoom app shall be held on **April 18, 2022 2:00P.M.** at the TARELCO I Board Room. Questions and clarifications regarding the bid documents must be submitted on or before **April 17, 2022**. Questions and clarifications not submitted on or before the given date shall not be entertained during the Pre-bid Conference.

Bidders shall send their sealed proposals via courier and must be received by the BAC on or before **May 1, 2022**, proof of shipping must be submitted to the Secretariat as evidence. Bid Opening shall be live streamed via zoom app on **May 2, 2022 2:00 P.M.** in which the said proposals will be opened and read in the presence of Bidders or Bidders' representative who choose to attend. Late submission of sealed bid will not be considered or accepted.

The meeting ID and password shall be sent to all bidders' email address three (3) days before the schedule of pre-bid conference and bid opening. Only one (1) access per company shall be allowed.

All bids submitted must be accompanied by a Bid Security in an amount of not less than two percent (2%) of the ABC. For further information, please contact **VICTOR FLOREM B. CATABONA** or **PAOLA RIZ P. FLORES** at (045) 491-5976 or 79 or email us at bac@tarelco1ph.com.

TARELCO I hereby reserve the right to reject any and all bids, declare a failure of bidding and not award the contract, to waive any defects therein, and accept the bid that is most advantageous to the Cooperative.


ENGR. DANNY L. MALONZO
BAC Chairman
TARELCO I