



PANGASINAN I ELECTRIC COOPERATIVE (PANELCO I)

San Jose, Bani, Pangasinan
CWDO No. 63928-502-7969 Telefax No. 6375-551-5564
Email: panelco_one@yahoo.com Website: www.panelcoi.com.ph

SB-ITB-2022-006

BIDS AND AWARDS COMMITTEE INVITATION TO SEALED BID

The Pangasinan I Electric Cooperative (PANELCO I) thru its constituted Bids and Awards Committee invites interested dealers, contractors and suppliers to participate in the bidding for the following:

Particulars	Approved Budget Cost (Inclusive of all Taxes)	Source of Funding	Price of Bid Documents (Non-Refundable)
Supply of PANELCO I Official Receipts	Php. 735,000.00	General Fund	Php. 0

1. SCHEDULE OF BIDDING ACTIVITIES ARE AS FOLLOWS:

Activities	Schedule
Posting of invitation to Bid	04 April 2022
Deadline of Submission	11 April 2022 12NN
Opening of Bids	11 April 2022 2:00 PM
Evaluation of Bid	12-13 April 2022
Approval of Resolution/Issuance of Award	22 April 2022
Contract Preparation and Signing/Notice of Award	28 April 2022
Notice to Proceed	29 April 2022
Date of Delivery (FOB to PANELCO I)	Within 30 Days upon receipt of P.O

2. ELIGIBILITY CHECKLIST REQUIREMENTS

- a. Company Profile
- b. DTI business name registration/SEC registration certificate, whichever is appropriate under the laws of the Philippines;
- c. Valid and current Mayor's permit/Municipal License;
- d. Tax Payer's Identification Number;
- e. BIR Value Added Tax Registration;
- f. On-going, completed or awarded contract not yet stated within the relevant period specifying the following:
 - Name of Contract
 - Date of Contract
 - Amount of Contract and Value of Outstanding Contracts
 - Date of Delivery and
 - End-user's acceptance if completed
- g. Compliance with Executive Order (EO) #398
 - ✓ Proof of Vat Payments for the past six months
 - ✓ Tax Clearance from the BIR
 - ✓ Certification that the supplier/contractor is not black listed or banned from bidding by the government or any of its agencies and other private corporations or electric cooperative;
- h. Printers Accreditation from BIR
- i. Bid Offer indicating warranty period and Delivery Period

3. INSTRUCTIONS

- a. Any bid proposal above ABC shall be automatically disqualified
- b. Physical presence of the bidders during the opening of bids is not required due to COVID-19 pandemic, however interested bidders may opt to join the conference via zoom
- c. Bids must be duly received by the BAC Secretariat through manual/courier submission at the office address indicated below on or before the above deadline
- d. Bids can be send via email indicated below with a security password on or before the above deadline and password will be provided at the time of opening of bids.
- e. Late bids shall not be accepted.
- f. For further information, refer to;
 - Bids and Awards Committee
 - Bac Secretariat
 - +639561755001/ +639171442164 from 8:00AM to 5:00PM, Weekdays
 - Email: bac.panelcoi@gmail.com

4. TERMS OF PAYMENT

The Cooperative payments to Contractor shall be as follows:

- a. Payment of ninety percent (90%) of the contract price thirty (30) days after the delivery of the tools, materials, equipment and supplies;
- b. Ten percent (10%) retention to be releases upon issuance of Certificate of Acceptance

PANELCO I has the right to deduct such amount due to the contractor as maybe necessary to cover third party liabilities, as well as uncorrected discovered defect in the supply of tools, materials, equipment and supplies.

5. TECHNICAL SPECIFICATIONS/SCOPE OF WORKS

Quantity:	500 boxes (containing 2000pcs of official receipt)
Dimension:	5 ½” Horizontal x 4 ¾ Vertical
Paper Description:	Continuous Form with good quality Paper, 2Ply
Color:	White for Original Copy (Consumer Copy) and Yellow for Duplicate Copy (Accounting Copy)
Others:	Continuous Serial Number (to be indicated on Purchase Order)

6. LIQUIDATED DAMAGES

Where the Contractor refuses or fails to satisfactorily complete the work within the specified contract time, plus any time extension duly granted and is hereby in default under the contract, the Contractor shall pay PANELCO I for liquidated damages, and not by way of penalty an amount to be determined in accordance with the following formula, until the work is completed or taken over by the PANELCO I.

LD = 1/10 of 1% of the cost of the unperformed portion for every day of delay

Once the cumulative amount of liquidated damages reaches ten (10%) of the amount of the contract the contract shall be rescinded without prejudice to other courses of action and remedies to be undertaken. d damages from securities posted by the Service Provider whichever is convenient to the PANELCO I.

7. SUSPENSION OF WORK

PANELCO I shall have the authority to suspend the work wholly or partly by written order for such period deemed necessary, due to force majeure or any fortuitous events or for failure on the part of the Contractor to correct bad conditions which are unsafe for workers and for the general public to carry out valid orders given by PANELCO I to perform any provisions of the contract or due to adjustment of plans to suit conditions as found necessary. The Contractor shall immediately comply with such order to suspend the work wholly or partly

PANELCO I reserves the right to reject any and all bids, to waive any formality or technicality therein, to accept the bid that is deemed most advantageous and to annul the bidding process without incurring any liability to any bidder or party. Finally, PANELCO I assume no obligation to compensate any bidder or party for any loss or expense incurred in the preparation of the bid or participation in the bidding process.

(SGD) NORGEL O. CALIXTRO
BAC Chairperson



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OFFICIAL RECEIPT

OR NO.: 2999982

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ACCOUNT NUMBER	TYPE
NAME / ADDRESS	
O.R. DATE	AMOUNT
PARTICULARS	AMOUNT

CONSUMER'S COPY

TELLERS NAME & SIGNATURE

"THIS OFFICIAL RECEIPT SHALL BE VALID FOR 1 YEARS FROM THE DATE OF ATP"



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PAKIUSAP

Ikinalulungkot ng pangasiwaan ang gawaing mamutol ng serbisyo sa kuryente sa mga hindi nagbabayad sa takdang panahon. Subalit ang lalong ikinalulungkot nito, ayon sa obserbasyon ng ating mga kawani sa "BILLING, COLLECTION AT SUB-OFFICES", mayroong mga miyembro na karaniwang nakikita ang pangalan sa listahan ng mga naaantala o nahuhuli sa pagbayad buwan-buwan at napuputulan. Ibig sabihin nito, mayroong mga miyembro na matatawag na delinkuwenté.

Sa mahaba-habang panahon, kapansin-pansin na halos lahat ng nasa listahan ng napuputulan ay siya ring madalas na makita ang pangalan sa listahan ng mga napuputulan buwan-buwan. Kaya't nakiusap ang pangasiwaan ng PANGASINAN / ELECTRIC COOPERATIVE (PANELCO II) sa mga kinabukulan na kung maaari ay makipagtulungan din sila sa pamamagitan ng pagbayad sa takdang panahon.

Ang "COLLECTION EFFICIENCY" o kakayahan ng isang kooperatiba sa pangungulekta ay may malaking tulong tungo sa maagang pagbayad sa IPP at NGCP at pantustos ng ibang gastusin para sa operasyon ng kooperatiba.

Inaasahan ng Pangasiwaan ang inyong kooperasyon.

PANELCO I MANAGEMENT

Questions on your Bill?

Please contact us anytime

Hotline/Emergency Contact Number:

0928-502-7969/0977-801-4688

ERC Mailing Address:

Energy Regulatory Commission

Pacific Center Bldg., San Miguel Ave.,

Pasig City P.O. Box 181 Green Hills Metro Manila.

Website: <http://www.erc.gov.ph>

Email: consumer@erc.gov.ph

Consumer Affairs Service Hotline: (02) 687-5577; (02) 687-5544