

**ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC.****(O R M E C O, Inc.)**

✉ Brgy. Sta. Isabel, Calapan City, Oriental Mindoro

☎ 043.288.7801 / 288.7802 / 288.7803 Fax No. 043.288.7804 📧 E-mail: ormeco_coop@yahoo.com 🌐 Website: www.ormeco-inc.com**INVITATION TO BID**

1. ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC. (**ORMECO, INC.**), through its BIDS AND AWARDS COMMITTEE (**BAC**), hereby intends to apply the sum of Seven Million Seven Hundred Twenty-Nine Thousand Pesos (**₱ 7,729,000.00**), inclusive of all applicable taxes and fees, being the Approved Budget for the Contract (**ABC**), for the procurement, supply, and delivery of materials/supplies/equipment for the Technical Services Department;
2. **ORMECO, INC.** now calls for the submission of **Letter of Intent** by interested bidders thru email at ormeco.bac.official@gmail.com. The list of the ORMECO, INC. Eligibility Requirements may be viewed at www.ormeco-inc.com, <https://web.facebook.com/OrmecoOGMOfficial>, and may be requested through email ormeco_coop@yahoo.com, including the numbers listed above. An amount of two hundred fifty pesos (₱ 250.00) is required as Accreditation Fee;
3. **ORMECO, INC.** now invites suppliers for the following:

LOT	ITEM DESCRIPTION	ABC (INCLUSIVE OF VAT)	COST OF BID DOCUMENTS (NON-REFUNDABLE)	FUNDING SOURCE
I	Supply of Boom Truck with Basket	₱ 4,000,000.00	₱ 5,000.00	5% Reinvestment Fund
II	Supply of Boom Truck without Basket	₱ 3,729,000.00	₱ 5,000.00	

1. Due to COVID-19, in compliance with the Community Quarantine (CQ), Online/Virtual Bidding Conferences will be conducted. Stable internet connection is required to all prospective bidders during the conferences. BAC shall not be liable in any unexpected disruption due to poor/unstable signal which may cause loss of connection and inability of Bidders to engross with the conferences.
For Additional info please be guided in the following: (please refer to Online Bidding procedures)
 - a. Payment of bidding documents shall be deposited to BAC bank account (to be email by BAC secretariat).
 - b. Prospective bidders must submit to the BAC via email the scanned copy of validated bank deposit slip / screenshot of successful electronic fund transfer as proof of payment.
 - c. Scanned copy of Bidding Documents will be sent by the BAC secretariat upon validation that the payments are credited to the coop's bank account.
 - d. ID number or link of the Online/Virtual conference will be provided by BAC secretariat
2. Online Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the NEA Memorandum NO. 2017-019: Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives, IRR-RA 10531 (2017); All video conferences shall be recorded in CD/DVD for reference and other purposes.
3. The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
Release of Invitation to Bid	25 November 2020 (Wednesday) Available for viewing
Submission of Letter of Intent thru email / Availability of Bidding Documents	26 November to 03 December 2020 Office Hours, at ORMECO, INC. Office (ormeco.bac.official@gmail.com)
Online/Virtual Pre-Bid Conference	04 December 2020 (Friday) at ORMECO, INC. Board Room 9:00 am for Lot I & Lot II
Deadline of Bid Submission (ormeco.bac.official@gmail.com), Opening and Evaluation of Bids (Online/Virtual)	18 December 2020 (Friday) at ORMECO, INC. Board Room 9:00 am for Lot I
	18 December 2020 (Friday) at ORMECO, INC. Board Room 2:00 pm for Lot II
Post-Qualification	21- 22 December 2020 (Monday and Tuesday)
Approval through Board Resolution and Issuance of Notice of Award	Board Meeting for the Month of January 2021
Delivery Schedule	To be announced during the Pre-Bid Conference

4. Only those who have bought the Bidding Documents shall be allowed to attend or participate during the Online/Virtual Pre-Bidding Conference, where their presence is **MANDATORY**;
5. All bids shall be opened and read in the presence of Bidders or their duly authorized representatives. All bids shall be accompanied by a scanned copy of validated bank deposit slip or screenshot of successful electronic fund transfer representing payment of bid bond equivalent to 2% of ABC.
6. The winning bidder shall issue Performance Security in the form of Cash, Cashier's Check, Manager's Check, issued by a Universal or Commercial Bank, equivalent to five percent (5%) of the ABC; and
7. **ORMECO, INC.** reserves the right to accept or reject any bids, declare failure of bidding and not to award the contract without thereby incurring any liability to the affected bidder or bidders. **ORMECO, INC.** also has no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Certified by:

(Signed)

VICENTE V. FERRERA

Chairperson Bids and Awards Committee (BAC)

Noted by:

(Signed)

ATTY. NORBERTO M. MENDOZA

Head Of Procuring Entity (HOPE)