



SURIGAO DEL SUR I ELECTRIC COOPERATIVE, INC.
San Fernando, Bislig City, 8311 Surigao del Sur

"Development Accelerator for Rural Communities"

INVITATION TO PRE-QUALIFY AND TO BID

The SURIGAO DEL SUR I ELECTRIC COOPERATIVE, INC., through its Bids and Awards Committee (BAC), invites **contractors and suppliers/distributors** to pre-qualify and to bid for the supply, delivery and installation of the furniture and fixtures via SURSECO-I's Online Bidding Process:

Lot No.	Item No.	Description	ABC (EVAT Inclusive)	SOURCE OF FUND	BID DOCUMENT FEE
1	1	Furniture and Fixtures	PHP 2,753,521.52	NEA	Php 5,000.00
TOTAL			PHP 2,753,521.52		

PARTICULARS	SCHEDULE
Request for Expression of Interest/Submission of Letter of Intent (LOI)	October 12 to 27, 2020
Availability and Issuance of Digitized Bidding Forms and Instructions to Bidders	October 12 to 27, 2020
Pre-Bid Conference via Zoom Platform	October 21, 2020
Submission of Digitized Bid Documents in Zip Files through E-mail	November 3, 2020
Submission of Zip Files Passwords, Eligibility Check; and Opening of Bids via Zoom Platform	November 4, 2020
Bid Evaluation	November 5, 2020

Prospective bidders must send a **Letter of Intent** to SURSECO-I and shall secure an **Accreditation**. To participate in the Coop's Online Bidding, prospective bidders must pay first the Accreditation Fee and Bidding Documents Fee thru bank deposit or direct payment of cash or check for walk-in transaction at the SURSECO-I Main Office. The scanned copy of the deposit slip, together with the Letter of Intent and accreditation requirements in PDF format, should be sent to SURSECO-I BAC's email address: surseco1bac@gmail.com on or before **20 October 2020**. SURSECO-I shall provide the list of Documentary Requirements for Eligibility and Bidding Forms upon receipt of the Deposit Slip of the **non-refundable fee** for Bid Documents.

Bid must be accompanied by a BIDDER'S BOND in the amount equal to **2% of the ABC**, which should be deposited to SURSECO-I's Bank Account at least two (2) days before the Opening of Bids. The validated Deposit Slip of the bidder's bond must be included in the digital folder for the Technical Proposal. All prospective bidders must be **VAT-registered**.

Attendance to the Pre-Bidding Conference is optional. However, matters discussed and agreed by the attending parties are final and irrevocable. To ensure that no bids shall be opened by the BAC before the scheduled Opening of Bids, the prospective bidders shall send their respective Bid Proposals in a password-protected Zip Files to the BAC Secretariat at the email address provided. All documents contained in the Zip files shall be in PDF format, and each Zip file shall have separate password. These passwords shall only be disclosed by the bidders during the actual bid opening which may be done through videoconferencing, webcasting or similar technology. Further details will be discussed during the Pre-Bidding Conference regarding the specifics of the online bidding process.

Consistent with its own Procurement Guidelines/Policies and NEA issuances, SURSECO-I reserves the right to reject any and all bids, declare a failure of bidding, or not award a contract for justifiable grounds.

For more information, please contact the BAC Secretariat through the following numbers: 0997 278-5676 or (086) 8853-7010 and/or e-mail at surseco1bac@gmail.com.

Certified True and Correct:

ROLANDO B. PERANTE, REE, MEEE
BAC Chairperson