



OCCIDENTAL MINDORO ELECTRIC COOPERATIVE, INC.

M.H. Del Pilar St., San Jose, Occidental Mindoro 5100



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BIDS AND AWARDS COMMITTEE

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BID BULLETIN No. 01

Series of 2020

“Supply and Delivery of Hardware and Materials, and Equipment for Add-Ons”

OMECO PAP No. BAC20-005

This Bid Bulletin No. 01, Series of 2020 dated 16 July 2020 is hereby issued to amend and clarify some provisions in the Bidding Documents for the Supply and Delivery of Hardware and Materials, and Equipment for Add-Ons.

I. AMENDMENTS TO THE BIDDING DOCUMENTS

EDSEL P. PEDERNAL, REE
BAC Chairman

CELSO D. GARCIA, REE
BAC Vice Chairman

MEMBERS:

MARLENE C. ACOTINA

JOHN PATRICK G. LOYZAGA

SECTION	QUESTIONS AND CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE	AMENDMENTS/ CLARIFICATIONS
C. Preparation of Bids; D. Submission and Opening of Bids	One of the Bidders asked the status of courier like LBC, JNT, etc. in terms of mailing the documents.	<p>Due to the limited and travel restrictions, the Committee hereby amended that the FIRST ENVELOPE - Eligibility Requirements and Technical Component, and the SECOND ENVELOPE - Financial Component of the Bids shall be presented both in hard and electronic copy.</p> <p>The Bidders must submit the electronic copy of their bids through the official e-mail address of the BAC, omeco2018bac@gmail.com and the hard copy via any registered courier (e.g LBC, JNT, etc.) on or before 27 July 2020 at 9:00 AM.</p> <p>The hard copy of the bids may be to follow provided that the Bidders must send via email the proof of mailing of documents as evidence that the hard copy of their bids was mailed/sent before the set deadline for the Submission and Opening of Bids.</p>


EDSEL P. PEDERNAL, REE
 BAC Chairman


CELSO D. GARCIA, REE
 BAC Vice Chairman

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SECTION	QUESTIONS AND CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE	AMENDMENTS/ CLARIFICATIONS
C. Preparation of Bids; D. Submission and Opening of Bids		<p>The soft/electronic copy shall be submitted in ZIP or RAR file and shall be password-protected to avoid inadvertent modification of any part of the bids.</p> <p>The password of the ZIP or RAR file shall be given to the BAC, only upon request of the Committee during the proceedings of the Opening of Bids.</p> <p>Attached to the back sheet of this bid bulletin the step-by-step procedures on how to prepare and submit the electronic copy of the bids</p>
Invitation to Bid Provision No. 2 and ITB Clause 1.2	If the delivery period for kWh Plastic Seal may be extended within 45 to 60 days?	<p>As per End-User, the stocks of Plastic kWh Meter Seal is sufficient. Thus, the Committee hereby amended that the delivery period for Lot III - Plastic kWh Meter Seal shall be within Forty Five (45) Calendar Days upon receipt of Notice to Proceed (NTP) and Purchase Order (PO).</p> <p>With regards to the delivery of goods for Lot I – kWh Meter and Lot II – Hardware and Materials, the Committee adhere to the ITB’s provision and clause that the delivery of goods shall be within Thirty (30) Calendar Days upon receipt of NTP and PO.</p>
Technical Specifications		<p>For Lot II – Hardware and Materials:</p> <ul style="list-style-type: none"> (a) All steel hardware and materials shall be hot dip galvanized; (b) All hardware and materials shall be Brand new; and (c) Wire Holder 22 wood screw shall have a metal support.


EDSEL P. PEDERNAL, REE
 BAC Chairman


CELSO D. GARCIA, REE
 BAC Vice Chairman

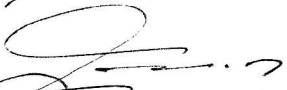
MEMBERS:


MARLENE C. ACOTINA


JOHN PATRICK G. LOZAGA

SECTION	QUESTIONS AND CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE	AMENDMENTS/ CLARIFICATIONS
Technical Specifications		For Lot III – Plastic kWh Meter Seal: (a) With OMECO Name; (b) Serial Number must be barcoded (code 128); (c) The Plastic kWh Meter Seal serial number shall start in 00159701, <i>attached is the sample Plastic kWh Meter Seal.</i>
GCC Clause 9.1	Payments shall be made only upon approval by the HoPE to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted. Ten percent (10%) of the amount of each payment shall be retained by OMECO to cover the Supplier's warranty obligations under this Contract as described in GCC Clause 15.	One-time payment shall be made upon full delivery to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.
GCC Clause 9.2	Payment shall be made upon full delivery and final acceptance of the Goods.	This section is hereby deleted.
GCC Clause 15.3.	In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period specified in the Technical Specifications. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least one percent (1%) of the total Contract Price. The said amounts shall only be released after the lapse of the warranty period specified in the Technical Specifications; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.	In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period specified in the Technical Specifications. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least one percent (1%) or a special bank guarantee equivalent to at least one percent (1%) of the total Contract Price. The said amounts shall only be released after the lapse of the warranty period specified in the Technical Specifications; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.


EDSEL E. PEDERNAL, REE
BAC Chairman


CELSO D. GARCIA, REE
BAC Vice Chairman

MEMBERS:


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JOHN PATRICK G. LOYLAGA

SECTION	QUESTIONS AND CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE	AMENDMENTS/ CLARIFICATIONS
Bidding Forms and Official Bid Form		The word file of the bidding forms and the excel file of the official bid form will be sending to the official email address of the Bidders, provided that the items and the bill of quantities shall be in protected view, provided further that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of bids.
ITB Clause 15, Bid Security		The Bidders has an options either to deposit their bid security or send together with the original documents provided that the deposit slip or scanned copy of bid security shall be included in in their electronic copy, Folder 2 - Technical Document.

This Bid Bulletin No. 01, Series of 2020 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

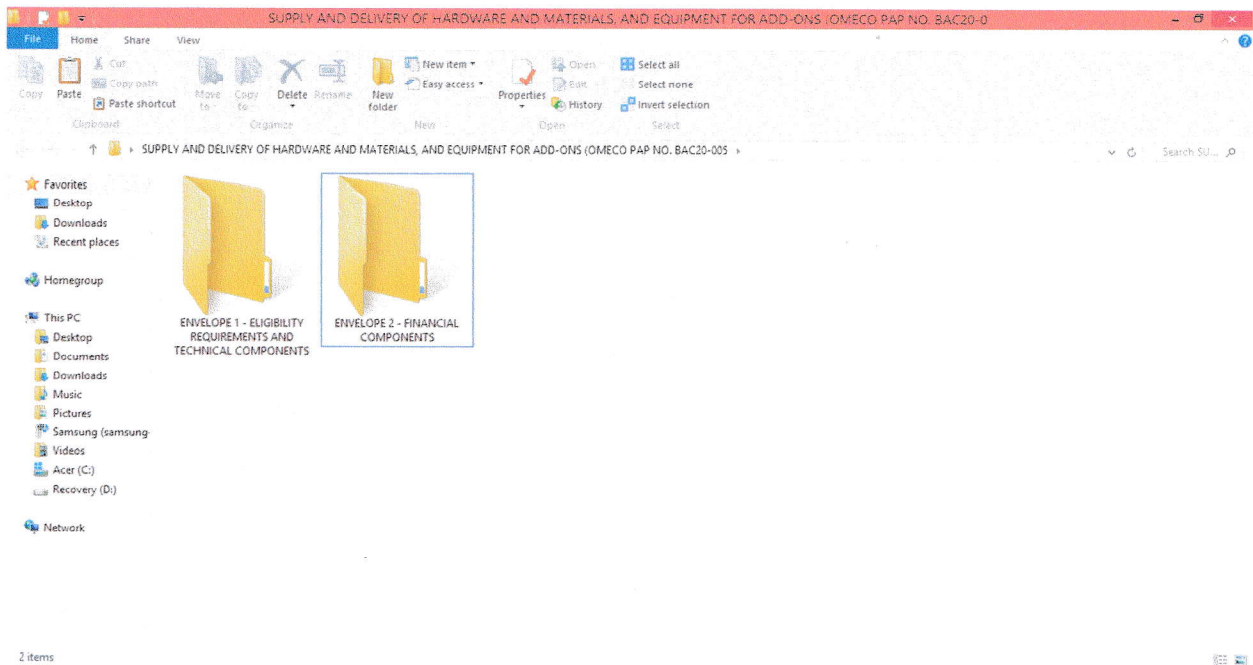
For information of all concerned.



STEP-BY-STEP PROCEDURES ON HOW TO PREPARE AND SUBMIT THE ELECTRONIC COPY OF THE BIDS



STEP 1: Create a **MOTHER FOLDER** containing the name of the contract to be bid in capital letters.



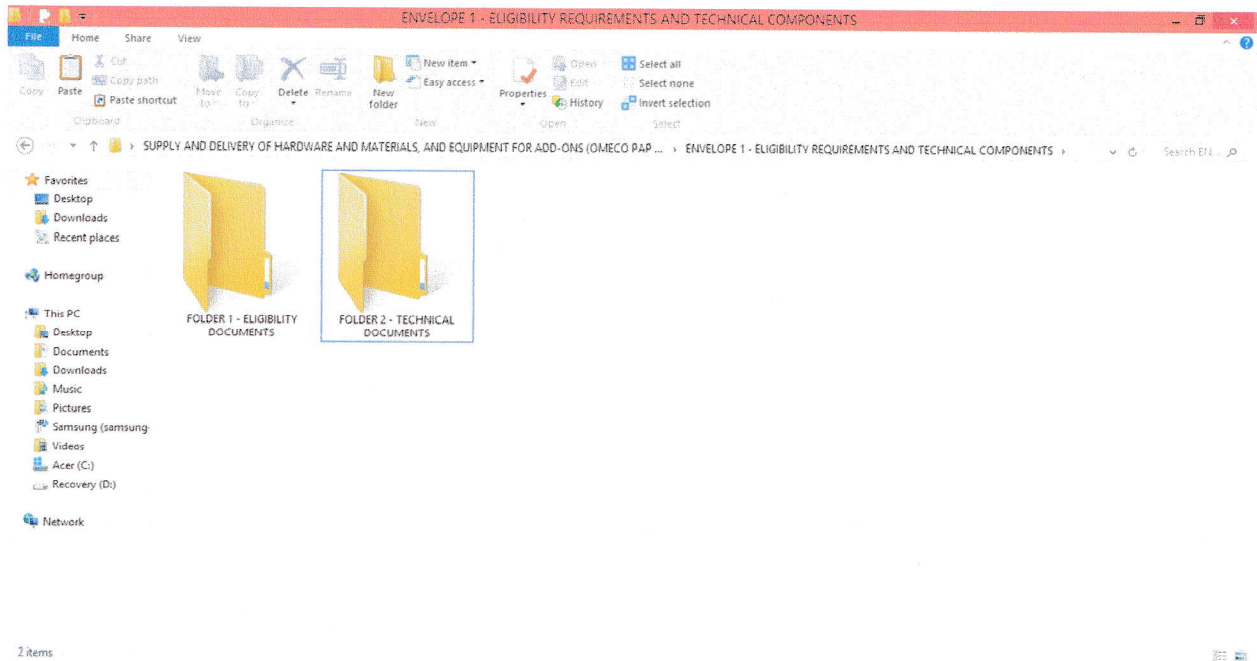
STEP 2: Inside the **MOTHER FOLDER**, the Bidders must create **two folders** containing the **Envelope 1 – Eligibility Requirements and Technical Components**, and **Envelope 2 – Financial Components**. All documents must be presented in PDF format.

[Handwritten signatures]

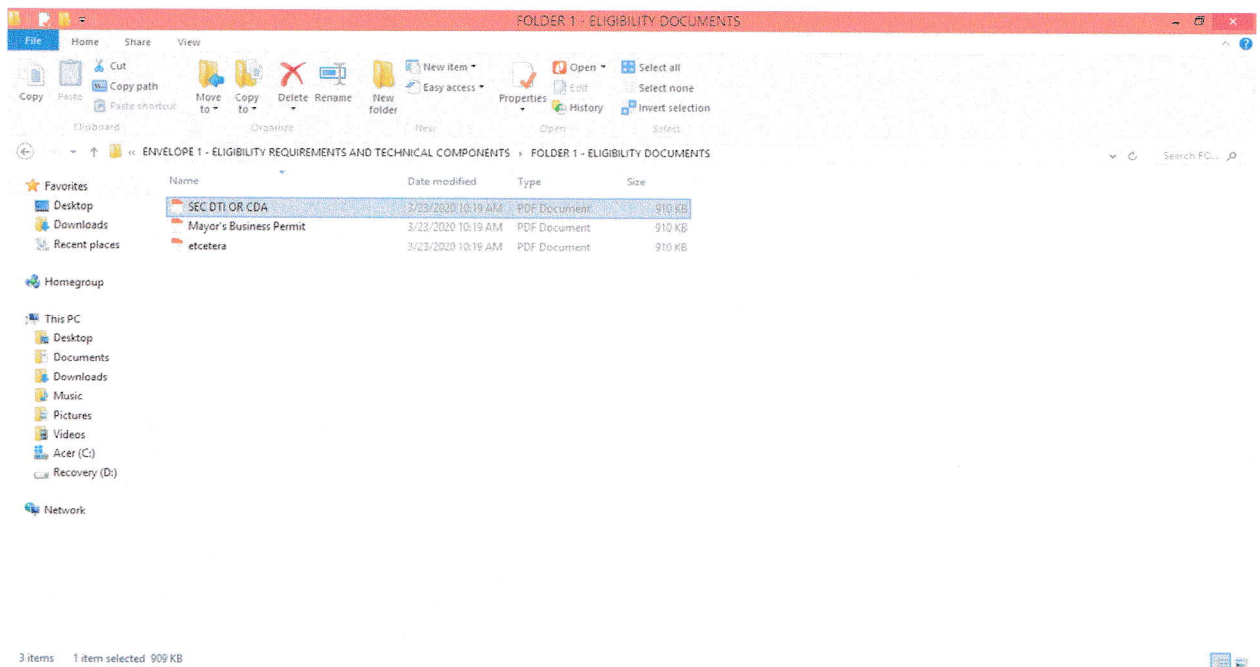


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STEP 3 : Inside the **Envelope 1 – Eligibility Requirements and Technical Components**, the Bidders must create two folders containing the **Folder 1 – Eligibility Documents** and **Folder 2 – Technical Documents**.



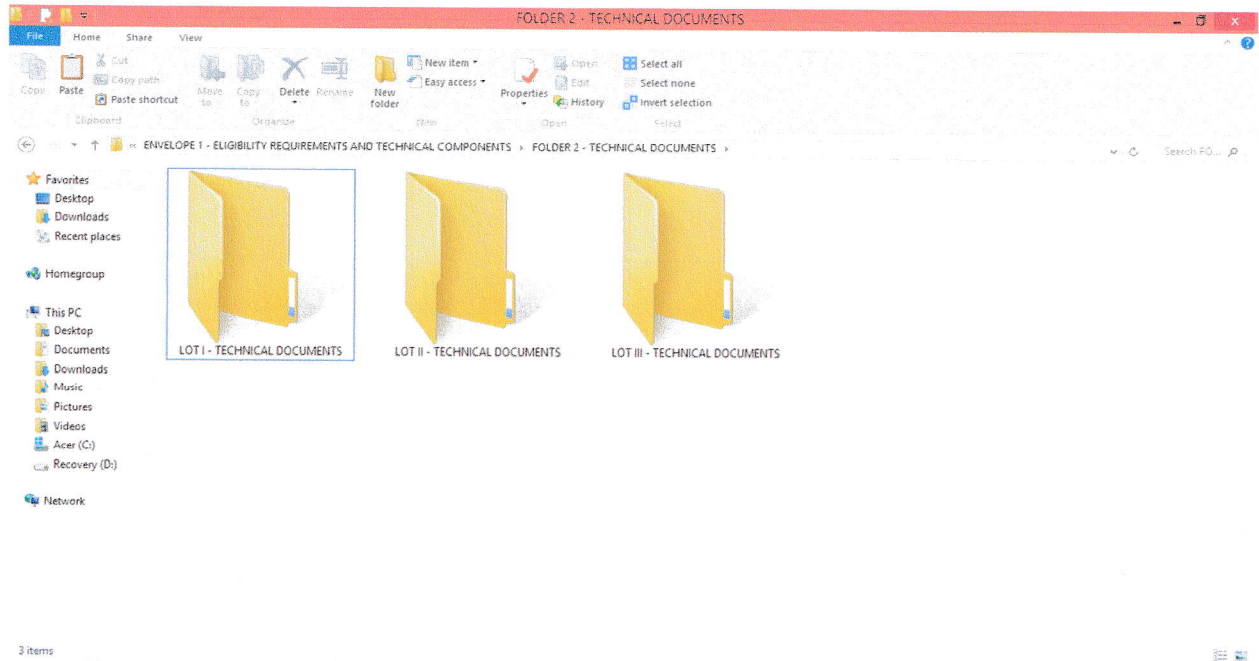
STEP 4: The Bidders must put or place all their eligibility documents inside the **Folder 1 – Eligibility Documents**.

OMECO Bids and Awards Committee
Email add: omeco2018bac@gmail.com
Tel. No. (043) 491 – 1981
Mobile. Nos. 0939-228-1990 / 0965-430-7778



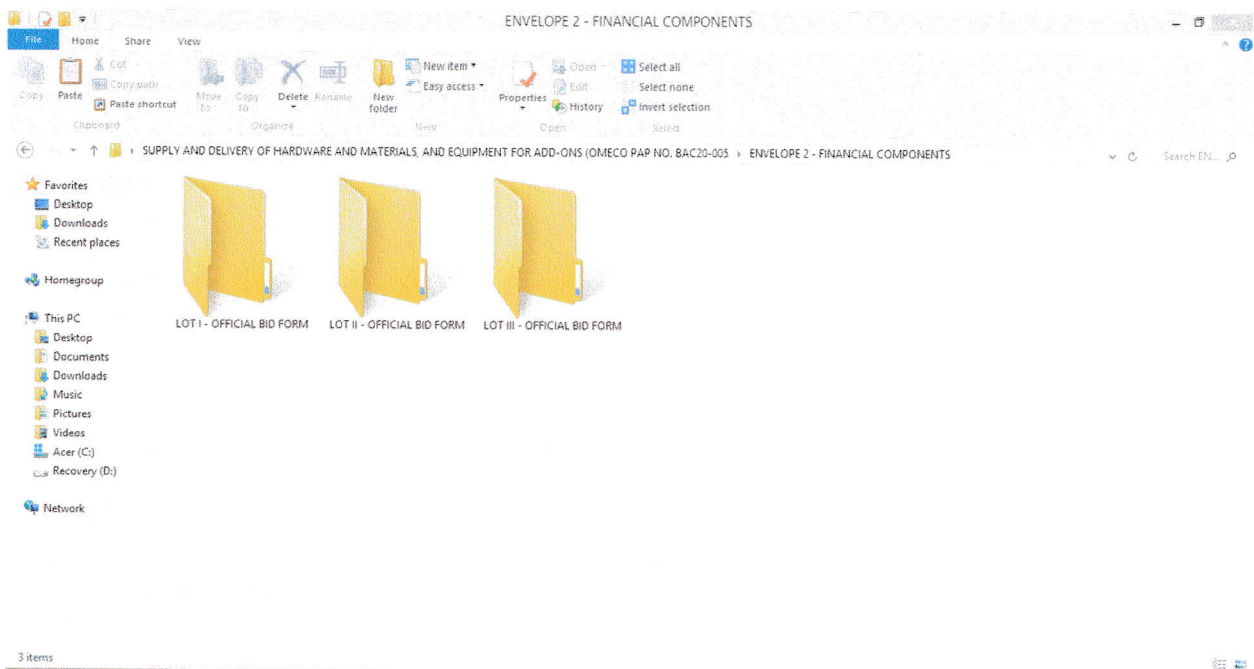
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STEP 5: After placing all the eligibility documents, the Bidders must proceed to the Technical Documents. Inside the **Folder 2 – Technical Documents**, the Bidders must create one or more folders. It depends to the bidders how many folders they will create if they intend to bid for any single lot or all lots.

After creating folder(s) for Lot I, Lot II, or Lot III – Technical Documents, the Bidders must put/place all their technical documents inside the said folder(s).



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[Handwritten signatures]



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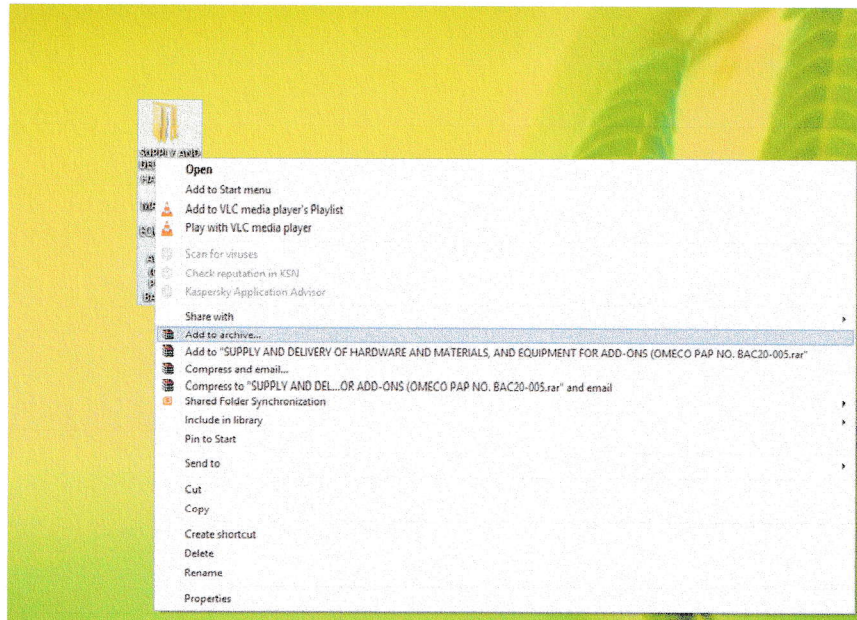
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STEP 6: After preparing the Envelope 1 – Eligibility Requirements and Technical Components, the Bidders must proceed in the preparation of **Envelope 2 – Financial Components.**

Inside the **Envelope 2 – Financial Component**, the bidders must create one or more folders for Official Bid Form. It depends to the Bidders how many folders they will create if they intend to bid for any single lot or all lots.

Inside the Lot I, Lot II, or Lot III – **Official Bid Form**, the bidders must put/place their bid(s) in the OMECO Prescribed Financial Bid Form. Each and every page of the Bids in the OMECO prescribed financial bid form shall be signed by the duly authorized representative/s of the Bidder



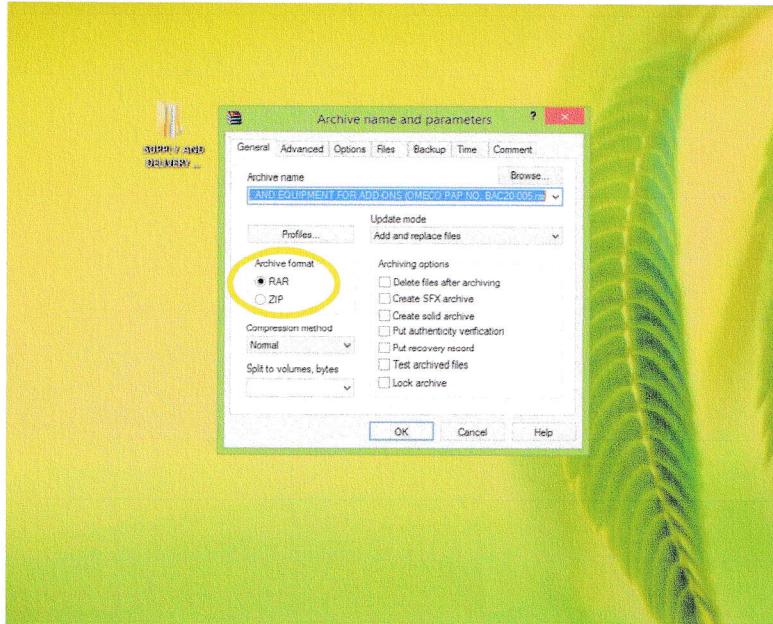
STEP 7: After placing all the documents inside their respective folders, the **Mother Folder shall be compressed to archive.**

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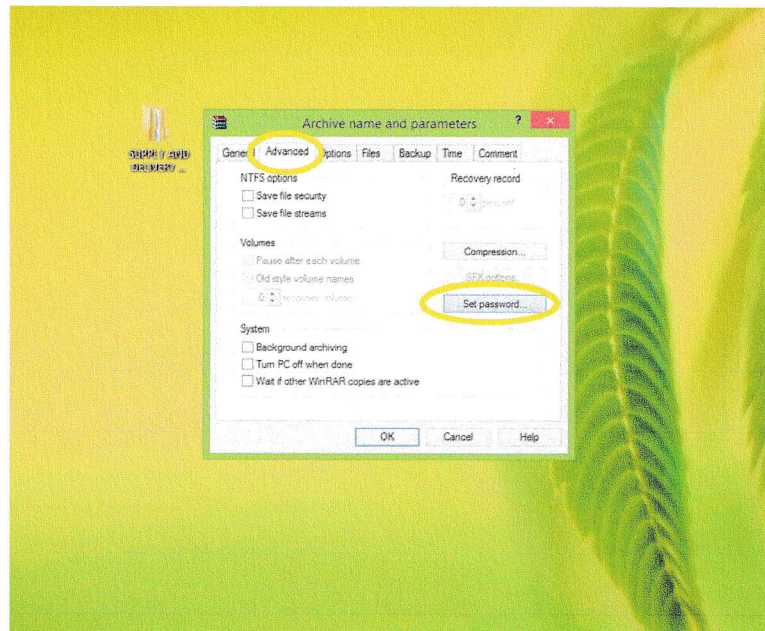
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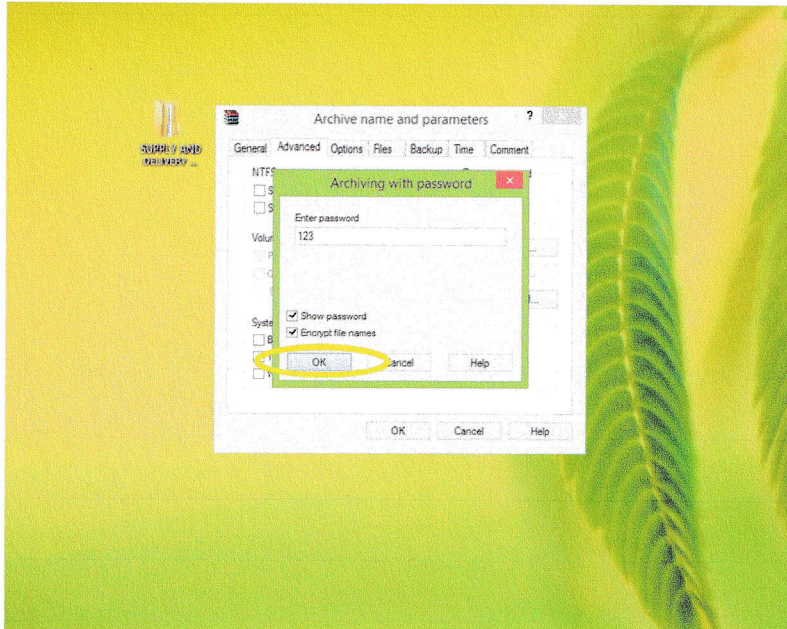
STEP 8: The Bidders may choose if the archive format shall be in RAR or ZIP.



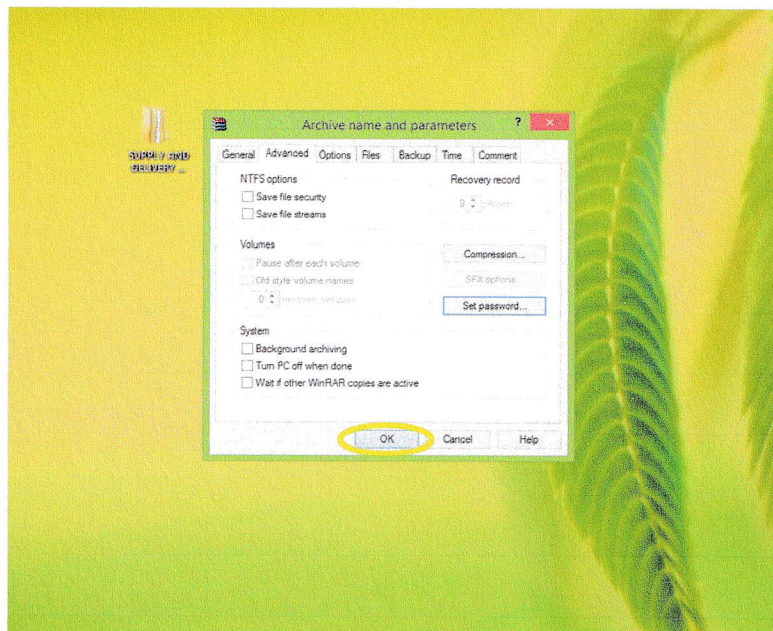
STEP 9: After clicking the **archive format**, the Bidders must go to the advanced features and **set the password**.



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STEP 10: The Bidders must check the “**encrypt file names**” before proceeding to the OK button. The password shall be given to the BAC **upon request of the Committee during the proceedings of the Opening of Bids.**



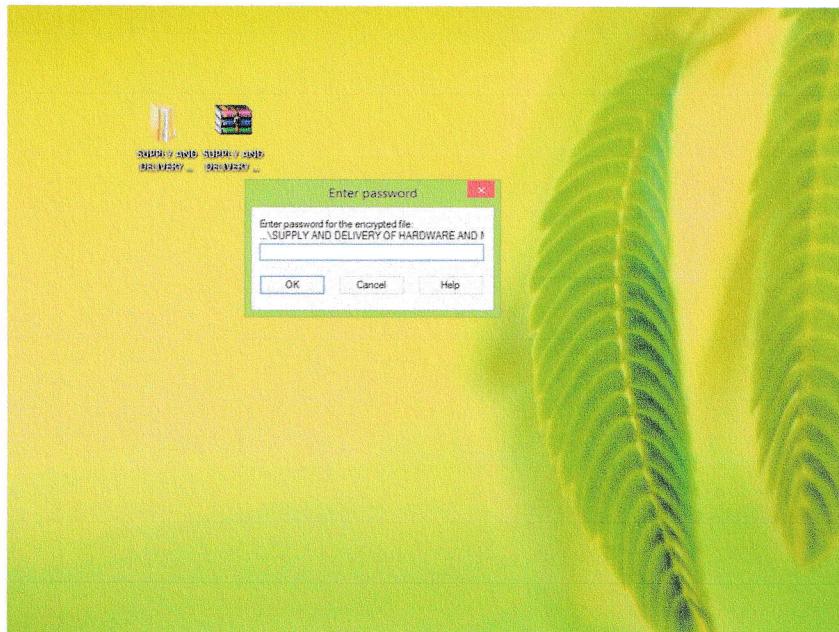
STEP 11: After setting the password, the Bidders may now proceed with the OK button.

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STEP 12: This ZIP/RAR file of the bidders' bids shall be submitted through the official email address of the BAC, omeco2018bac@gmail.com. Please be noted that **the password shall only be given upon request of the Committee during the proceedings of the Opening of Bids.**

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OMEKO



00139416

SAMPLE PLASTIC
KWH METER SEAL

Handwritten marks: a checkmark, the letter 'H', and a signature.