



**ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC.
(ORMECO, Inc.)**

✉ Brgy. Sta. Isabel, Calapan City, Oriental Mindoro

☎ 043.288.7801 / 288.7802 / 288.7803 Fax No. 043.288.7804 📧 E-mail: ormeco_coop@yahoo.com 🌐 Website: www.ormeco.com.ph

INVITATION FOR APPLICANT(S)

1. Oriental Mindoro Electric Cooperative, Inc. (**ORMECO, INC.**), hereby intends to apply the approval of the Department of Energy (DOE) in the ORMECO, Inc. **Board Resolution No. 19-226 dated 19 November 2019**, for the selection procedure for the two Representatives from the Captive Consumers to be designated and included in the TPBAC as Lawyer and Technical Person, enumerated as follows:

SELECTION PROCEDURE

(in nominating the captive customer representatives to the TPBAC)

Step 1: Setting of Selection Process

The setting of this process is a collective output of the ORMECO, Inc. Bids and Awards Committee (BAC) and Technical Working Group (TWG) and approved by the ORMECO, Inc. Board of Directors.

Step 2: Selection Process Approval

As required by the DOE Department Circular, the selection process design for the TPBAC Members who will represent the captive consumers shall be submitted to the DOE for approval.

Step 3: Publication

The approved selection process will be posted in: (1) at least two consecutive weeks of local newspapers of general circulation; (2) shall be posted in the Municipal and City Bulletin Boards, and (3) shall be posted in ORMECO, Inc. social media page.

Step 4: Submission of Letter of Intent

The interested applicants are required to submit a Letter of Intent (LOI) to ORMECO, Inc. Main Office, Sta. Isabel, Calapan City, Oriental Mindoro. The LOI shall be addressed to the ORMECO, Inc. Project Supervisor / Acting General Manager.

Step 5: Preliminary Screening

The interested applicant shall qualify the minimum requirements to apply as TPBAC:

- a. At least three (3) years of experience in Power Industry;
- b. Profession:
 - i. Member of Integrated Bar of the Philippines – for a lawyer, knowledgeable of the laws and reform affecting the Electric Power Industry and familiar in the Power Supply Agreement and related Contracts; and

- ii. Electrical Engineer with a PRC ID-for a technical person or a person with knowledge and/or experience with any local or international competitive bidding procedures.
- c. No direct or indirect affiliation with ORMECO, Inc. Electric Distribution Utilities (DUs), and Generating Company "GENCO" in the past three (3) years supported by sworn statement; and
- d. At least one (1) year as registered consumer of ORMECO, Inc.

Three (3) days after the deadline of submission of LOI, the ORMECO, Inc. will conduct preliminary screening of applicants, where those who did not meet the pre-set minimum requirement will be automatically disqualified. The applicant will receive an official letter from ORMECO, Inc. informing them the results during the evaluation.

2. **ORMECO, INC.** now calls for the interested applicants with the hereunder qualifications:

Lawyer

- a. Must be a Member of the Integrated Bar of the Philippines;
- b. Must be a captive consumer and resident of ORMECO franchise area;
- c. Must be a member and consumer of ORMECO in good standing;
- d. Must be a familiar and knowledgeable of the laws and reforms affecting the Electric Power Industry;
- e. Proficiency in the English language, both oral and written;
- f. Ability to exercise the principles of objectivity, independence and sound judgement;
- g. Familiarity and knowledge in Power Supply Agreements and Related Contracts; and
- h. With Good moral standing.

Technical Person

- 1. Must be a Registered Electrical Engineer (REE);
- 2. Must be a captive consumer and resident of ORMECO franchise area;
- 3. Must be a member and consumer of ORMECO in good standing;
- 4. Must be familiar and knowledgeable of the laws and reforms affecting the Electric Power Industry;
- 5. Proficiency in the English language, both oral and written;
- 6. Ability to exercise the principles of objectivity, independence and sound judgment; and
- 7. With good moral standing.

- 3. **Submission of the LOI**, attached with **updated Resumé**, by the interested applicant must be duly received by **ORMECO, INC. TBAC** from **27 April 2020 to 08 May 2020**, at **ORMECO, INC.** Main Office, Sta. Isabel, Calapan City, Oriental Mindoro, addressed to the undersigned; and
- 4. **ORMECO, INC.** reserves the right to accept or reject any applications, declare failure of process and not to hire the applicant without thereby incurring any liability to the affected applicant/s. **ORMECO, INC.** also has no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

For ORMECO, INC.:

ATTY. NORBERTO M. MENDOZA

Head Of Procuring Entity (HOPE)

Project Supervisor / Acting General Manager (PS/AGM)



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CRITERIA

Qualification and grading scheme in selecting the two (2) captive consumers for TPBAC Representatives:

- | | |
|------------------------------------|--------|
| I. Grading Scheme | (100%) |
| 1. Education | 35% |
| 2. Relevant Experience | 40% |
| 2.a More than Three (3) years | 100% |
| 2.b One (1) to Three (3) Years | 60% |
| 2.c Less Than One (1) Years | 20% |
| 3. Relevant trainings and seminars | 15% |
| 4. Interview | 10% |
-
- | | |
|--|--|
| II. Documentary Requirement | |
| 1. Application Letter | |
| 2. PRC Licensure ID | |
| 3. Resume (attached with photocopy of Certificate of Seminars and Trainings) | |
| 4. Police Clearance | |



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LIST OF REQUIREMENTS

Qualifications of TPBAC – Two (2) Captive Customers

Qualifications of TPBAC Member – Lawyer

1. Must be a Member of the Integrated Bar of the Philippines.
2. Must be a captive consumer and resident of ORMECO franchise area.
3. Must be a member and consumer of ORMECO in good standing.
4. Must be a familiar and knowledgeable of the laws and reforms affecting the Electric Power Industry.
5. Proficiency in the English language, both oral and written.
6. Ability to exercise the principles of objectivity, independence and sound judgement.
7. Familiarity and knowledge in Power Supply Agreements and Related Contracts.
8. With Good moral standing.

Qualifications of TPBAC Member – Technical Person

1. Must be a Registered Electrical Engineer (REE).
2. Must be a captive consumer and resident of ORMECO franchise area.
3. Must be a member and consumer of ORMECO in good standing.
4. Must be familiar and knowledgeable of the laws and reforms affecting the Electric Power Industry.
5. Proficiency in the English language, both oral and written.
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