



**ZAMBOANGA CITY ELECTRIC COOPERATIVE, INC.**  
**FINANCE SERVICES DEPARTMENT**  
 Maria Clara L. Lobregat Highway, Putik, Zamboanga City

PR No.: \_\_\_\_\_  
 Date: 13-Feb-20

**REQUEST FOR PUBLICATION**

**Requesting Dept./Area/Office/Unit:** Bids and Awards Committee (BAC)  
**Project/Activity:** Notice of Publication for the Invitation to Bid  
**Purpose(s):** Procurement of 1 storey office building with roof deck and storage area and for expansion of Board Room (Requisition No. 20-0005 dated 01/03/20 and 20-0113 dated 02/04/20)

| Publication Type                              | Qty               | Unit Cost | No. of Days/ Pcs | Estimated Cost | Title of Document Attached  |                            |             |                                   |                   |                 |                   |
|---|-------------------|-----------|------------------|----------------|---|----------------------------|-------------|-----------------------------------|-------------------|-----------------|-------------------|
| <input checked="" type="checkbox"/> Newspaper |                   |           |                  |                | Please attach necessary document for publication and indicate its reference number if any.<br><b>Invitation to Bid:</b><br>1) One (1) Lot Construction of with 1-Storey Office Building with Roof Deck (53.93 sq.m) and Storage Area.<br>2) One (1) Lot Labor and Materials Cost, also to include supply and installation of 4 units 1.5 hp split type air condition unit inverter type for the proposed expansion of Boardroom |                            |             |                                   |                   |                 |                   |
| <input checked="" type="checkbox"/> Local     | 2                 |           | 1                |                |   |                            |             |                                   |                   |                 |                   |
| <input checked="" type="checkbox"/> National  | 1                 |           | 1                |                |   |                            |             |                                   |                   |                 |                   |
| <input type="checkbox"/> Book                 |                   |           |                  |                | <table border="1"> <thead> <tr> <th>Name of Publishing Company</th> <th>Date Needed</th> </tr> </thead> <tbody> <tr> <td>Zamboanga Today &amp; Zamboanga Times</td> <td>February 14, 2020</td> </tr> <tr> <td>Manila Bulletin</td> <td>February 15, 2020</td> </tr> </tbody> </table>   | Name of Publishing Company | Date Needed | Zamboanga Today & Zamboanga Times | February 14, 2020 | Manila Bulletin | February 15, 2020 |
| Name of Publishing Company                    | Date Needed       |           |                  |                |   |                            |             |                                   |                   |                 |                   |
| Zamboanga Today & Zamboanga Times             | February 14, 2020 |           |                  |                |   |                            |             |                                   |                   |                 |                   |
| Manila Bulletin                               | February 15, 2020 |           |                  |                |   |                            |             |                                   |                   |                 |                   |
| <input type="checkbox"/> Magazine             |                   |           |                  |                |   |                            |             |                                   |                   |                 |                   |
| <input type="checkbox"/> Pamphlet             |                   |           |                  |                |   |                            |             |                                   |                   |                 |                   |

Total Estimated Cost \_\_\_\_\_

**Requested by:**  
  
**MARYNEL F. JUMAWAN**  
 BAC Secretary

**Processed by:**  
  
**JANETTE G. REYES**  
 Procurement Specialist II

**Recommending Approval:**  
  
**JULIETA E. BACASON, CPA**  
 Mngr, Finance Services Department

**Noted by:**  
  
**MARIZA T. TUMARAO**  
 Chairman, Bids & Awards Committee

**Reviewed by:**  
  
**FRIETZE ROSS C. PATRON**  
 OIC, Budget & Procurement Division

**Approved by:**  
  
**HENRY ROPHEN B. VIROLA**  
 Chief Management Officer

**GANNYMEDE B. TIU**  
 General Manager

**INVITATION TO BID No. 2020-004**

The Zamboanga City Electric Cooperative, Inc. (ZAMCELCO) through its Bids and Awards Committee (BAC), invites all interested parties to participate in the Public Bidding for the following items:

| QTY                          |       | ITEM/S DESCRIPTION  | Approved Budget Cost (ABC) | Amount of Bid Documents | Source of Funds |
|------------------------------|-------|---|----------------------------|-------------------------|-----------------|
| NO.                          | UNIT  |   |                            |                         |                 |
| 1                            | 1 Lot | Construction of 1-Storey Office Building with Roof Deck (53.93 sq.m) and Storage Area   | Php 2,315,025.25           | Php 5,000.00            | Generation Rate |
| 2                            | 1 Lot | Labor and Materials Cost including supply and installation of 4 units 1.5 hp split type aircondition unit inverter type for the expansion of the Board Room | Php 2,656,795.52           | Php 5,000.00            | CAPEX Fund      |
| <b>***Nothing Follows***</b> |       |   |                            |                         |                 |

The complete schedule of activities are as follows:

| BAC ACTIVITIES  | SCHEDULED DATE   |
|---|--|
| Publication of Invitation to Bid  | February 14 & 15, 2020 (Friday & Saturday)   |
| Availability of Bidding Documents   | February 17, 2020 (Monday) to March 09, 2020 (Monday)  |
| Pre-Bid Conference: for 1 Storey Building For Expansion of the Board Room | February 24, 2020 (Monday) 9:00AM  |
|   | February 24, 2020 (Monday) 10:00AM   |
| Deadline of Submission and Receipt of Bids/ Opening of Bids               | March 09, 2020 (Monday) 02:00PM<br>ZAMCELCO Board Room, MCLL Highway, Barangay Putik, Zamboanga City |
| Issuance of Purchase Order and Notice to Proceed                          | Upon Posting of the Performance Bond by the Winning Bidder   |

**Notes:**

1. The Bid Documents may be acquired by interested bidder/s upon payment of a non-refundable fee of the Bidding Documents.
2. A Security Bond of 2% in the form of cash, cashier's/manager's check, bank draft or bank guarantee is required to be posted.
3. Please be advised that only those who bought the bidding documents will be allowed to attend the Pre-Bid Conference.
4. ZAMCELCO reserves the right to reject any or all bids, waive any formality or technicality therein, accept any bid deemed most advantageous to ZAMCELCO, or annul the bidding process and not award the contract at any time prior to contract award without incurring any liability to any bidder or party. Further, ZAMCELCO assumes no obligation to compensate any bidder for any loss or expense incurred in the preparation of the bid or participation in the bidding process.
5. For further information, please contact:

**The BAC Secretariat**

ZAMCELCO, Inc.  
MCLL Highway, Barangay Putik, Zamboanga City  
Email Address: zamcelco\_bac@management.com.ph  
Tel. No. (062) 991-2117 local 100 or 160

**MS. MARYNEL F. JUMAWAN**  
BAC Secretary

**ENGR. MARIZA T. TUMARAO**  
BAC Chairman