



DON ORESTES ROMUALDEZ ELECTRIC COOPERATIVE, INC. (DORELCO)

National Highway, Brgy. San Roque, Tolosa, Leyte

• Website: www.dorelco.com.ph • Email: ogm.dorelco@gmail.com

INVITATION TO BID

2020-01

The **Don Orestes Romualdez Electric Cooperative, Inc. (DORELCO)** through its **Bids and Awards Committee** (BAC) invites Suppliers to apply for accreditation and bid for the Delivery and Supply of Software and Hardware Office Materials of the following:


LOT	Item Description	Funding Source	Approved Budget for the Contract (PhP) (Inclusive of VAT)	Non-refundable Cost of Bid Documents (PhP)
1	Various Office Supplies	IGF	1,880,728.40	500.00
2	Carbonless Official Receipt (2 ply)		1,030,500.00	500.00
3	Various Computer Accessories & Supplies		511,266.10	500.00
4	Various Office Tools & Accessories		235,251.95	500.00
Issuance of Bid Documents		January 20 – February 3, 2020 (Except Saturdays, Sundays & Holidays)		
Pre-Bid Conference		February 3, 2020 10:00 AM DORELCO Solidarity Hall		
Submission of Sealed Bids		February 13, 2020 (1:00 – 1:30 PM)		
Opening of Bids		February 13, 2020 (1:30 PM)		

Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives (R.A. 10531).

Only those who have purchased the bidding documents shall be allowed to participate in the pre-bid conference and raise or submit written queries or clarifications. Only a single authorized agent/representative per bidder shall be permitted to attend the pre-bid conference and opening of sealed bids to be held at DORELCO Board Room, Brgy. San Roque, Tolosa, Leyte on the dates specified above and allowed to participate, provided, that he/she has presented the requisite authorization from the business he/she represents together with other requirements.

For further inquiries and/or purchase of Bid Documents, please contact the BAC Vice-Chairperson at (+63) 998 562 5601 / BAC Secretariat at (+63) 999 880 9502 or email at dorelco.msd@gmail.com.

DORELCO, thru the BAC reserves the right to reject any or all bids at any time prior to award of the contract, to annul the bidding process, to waive any required formality in the bids or to accept any offer that it considers most advantageous to the cooperative without incurring any liability to the affected bidder/s.


ENGR. DANTE D. LAVADIA
Vice-Chairperson, Bids and Awards Committee