



Republic of the Philippines
SAN JOSE CITY ELECTRIC COOPERATIVE
Maharlika Highway, San Jose City 3121
(SAJELCO)

BIDS AND AWARDS COMMITTEE (BAC)

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

1. The San Jose City Electric Cooperative (SAJELCO), through its General Fund, intends to apply the sum of **Three Million Five Hundred Thousand Pesos (Php 3,500,000.00)** being the Approved Budget for the Contract(ABC) for the Supply, Delivery, Installation, Testing and Commissioning of one(1) Main Incoming Feeder Panel at 15/18.5 MVA Sto. Tomas SAJELCO Substation, San Jose City, Nueva Ecija. Bids received in excess to the ABC shall be automatically rejected at the opening of financial proposals.
2. SAJELCO, through its Bids and Awards Committee (BAC), now invites potential bidders to apply for eligibility and if found eligible, to bid for the project.
3. Significant dates to remember for the prospective bidders are:

PARTICULARS	DATE AND TIME	VENUE
Submission of Eligibility Requirements	January 13 – 17, 2020 (8:00 am to 5:00 pm)	BAC Secretariat, SAJELCO Office Maharlika Highway, Brgy. Abar 1 st San Jose City, Nueva Ecija
Purchase of Bidding Documents	January 13 – 17, 2020 (8:00 am to 5:00 pm)	BAC Secretariat, SAJELCO Office Maharlika Highway, Brgy. Abar 1 st San Jose City, Nueva Ecija
Pre – Bid Conference	January 20, 2020, 2:00 pm	SAJELCO Conference Room
Formal Opening of Bids	February 03, 2020, 2:00pm	SAJELCO Conference Room

4. A complete set of Bidding Documents may be secured by the eligible bidders from the BAC Secretariat upon payment of a **non-refundable fee of Php 5,000.00**. Note that only those eligible bidders who are able to purchase the Bidding Documents are allowed to attend the Pre-Bid Conference.
5. All bids must be submitted on or before **2:00pm of February 03, 2020**. Bids submitted after the deadline shall be marked only for the purposes of recording the time of submission to the BAC Secretariat but shall not be accepted, thus, they shall be returned to the bidder unopened and intact. Bids shall be opened in the presence of the Bidders or authorized representative who choose to attend. Proposals shall be accompanied by a Bid Bond enclosed to an envelope equivalent to **Two Percent (2%) of the total bid amount** in the form of cash or manager's check issued by a Universal or Commercial Bank.
6. SAJELCO reserves the right to accept or reject any bid, annul the bidding process, reject all bids, or not award the contract at any time prior to contract award, without hereby incurring any liability to the affected bidder/s. Furthermore, SAJELCO reserves the right to waive any minor defects and to accept the proposal most advantageous to the cooperative.

For further inquiries, please contact:

Engr. Federico G. Julian
BAC Chairman, SAJELCO
Maharlika Highway, Brgy. Abar 1st, San Jose City, Nueva Ecija 3121
Tel no. (044) 940 – 5818 local 108 / (044) 940 – 3210

Noted by:

(Sgd) ENGR. FEDERICO G. JULIAN
BAC Chairman

Approved by:

(Sgd) ENGR. CESAR B. UBUNGIN
General Manager