



**ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC.  
(ORMECO, Inc.)**

☒ Brgy. Sta. Isabel, Calapan City, Oriental Mindoro

☎ 043.288.7801 / 288.7802 / 288.7803 Fax No. 043.288.7804 ✉ E-mail: [ormeco\\_coop@yahoo.com](mailto:ormeco_coop@yahoo.com) 🌐 Website: [www.ormeco.com.ph](http://www.ormeco.com.ph)

## INVITATION TO BID

1. ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC. (ORMECO, INC.), through its BIDS AND AWARDS COMMITTEE (BAC), hereby intends to apply the sum of Eight Million One Hundred Thousand Pesos (Php 8,100,000.00), inclusive of all applicable taxes and fees, being the Approved Budget for the Contract (ABC), for the procurement, supply, and delivery of vehicles requisitioned by the Procurement Section, Finance Services Department, and Technical Services Department;
2. ORMECO, INC. now calls for the submission of **Eligibility Documents**. Submission of the same by the interested bidders must be duly received by ORMECO, INC. BAC from **11-15 November 2019**, at ORMECO, INC. Main Office, Sta. Isabel, Calapan City, Oriental Mindoro. **Bidding documents** will only be made available to the prospective bidder after it has been duly accredited by ORMECO, INC. The list of the ORMECO, INC. Eligibility Requirements may be viewed at <https://web.facebook.com/OrmecoOGMOfficial>, and may be requested through email [ormeco\\_coop@yahoo.com](mailto:ormeco_coop@yahoo.com), including the numbers listed above;
3. ORMECO, INC. now invites PhilGEPS registered suppliers for the following:

LOT	ITEM DESCRIPTION	FUNDING SOURCE	ABC (INCLUSIVE OF VAT)	COST OF BID DOCUMENTS (NON-REFUNDABLE)
I	Supply of two (2) Service Vehicles	5% Reinvestment Fund	Php 2,000,000.00	Php 5,000.00
II	Supply of one (1) Service Vehicle		Php 700,000.00	Php 1,000.00
III	Supply of eleven (11) Utility Cargo Truck		Php 5,400,000.00	Php 10,000.00

4. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the NEA Memorandum NO. 2017-019: Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives, IRR-RA 10531 (2017);
5. The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
Release of Invitation to Bid	09 November 2019 (Saturday)
Submission of Letter of Intent and Eligibility Documents	11-15 November 2019, (Monday to Friday) Office Hours, at ORMECO, INC. Office of the General Manager
Pre-Bid Conference	18 November 2019 (Monday) at ORMECO, INC. Board Room
	1:00 pm for Lot I 2:00 pm for Lot II and Lot III
Deadline of Submission, Opening, and Evaluation of Bids	02 December 2019 (Monday) at ORMECO, INC. Board Room
	1:00 pm for Lot I 2:00 pm for Lot II and Lot III
Post-Qualification	05-06 December 2019 (Thursday and Friday)



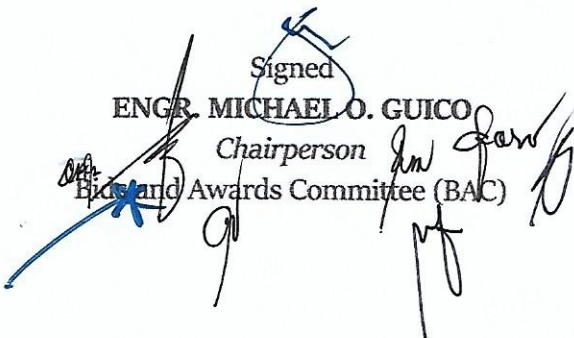
Approval through Board Resolution and Issuance of Notice of Award	First Meeting for the Month of December 2019
Delivery Schedule	15 days upon receipt of Purchase Order
Awarding	Per Lot

6. Only those who have bought the Bidding Documents shall be allowed to attend or participate during the Pre-Bidding Conference, where their presence is **MANDATORY**;
7. All bids shall be opened and read in the presence of Bidders or their duly authorized representatives. All bids shall be accompanied by a Bid Security payable to **ORMECO, INC.**, in the form of Cash, Cashier's Check, Manager's Check, or Bank Draft issued by a Universal or Commercial Bank, equivalent to two percent (2%) of the ABC. Only those who have purchased the Bidding Documents shall be allowed to participate in the pre-bid conference;
8. The winning bidder shall issue Performance Security in the form of Cash, Cashier's Check, Manager's Check, issued by a Universal or Commercial Bank, equivalent to five percent (5%) of the ABC; and
9. **ORMECO, INC.** reserves the right to accept or reject any bids, declare failure of bidding and not to award the contract without thereby incurring any liability to the affected bidder or bidders. **ORMECO, INC.** also has no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

**Certified by:**

**Noted by:**

Signed  
**ENGR. MICHAEL O. GUICO**  
 Chairperson  
 Bids and Awards Committee (BAC)



**ATTY. NORBERTO M. MENDOZA**  
 Head  
 Of Procuring Entity (HOPE)

