



**ZAMBALES I ELECTRIC COOPERATIVE, INC.**

*San Vicente, Palauig, Zambales*

E-mail address: [zameco1@gmail.com](mailto:zameco1@gmail.com)

Website: [www.zameco1.com](http://www.zameco1.com)

Tel. No. 047-603-0858

**INVITATION TO BID**

1. Zambales I Electric Cooperative, Inc. (ZAMECO I) through its Bids and Awards Committee (BAC) invites interested bidders to apply for eligibility and to bid for the following project:

Lot No.	Description	Source of Fund	Completion Period / Delivery	ABC in Pesos	Cost of Bidding Documents in Pesos
1	<b>OFFICE AND COMPUTER SUPPLIES</b>	General Fund	30 calendar days upon receipt of PO	1,022,813.00	5,000.00

2. Bids received in excess of ABC shall automatically be rejected at the opening of bids.
3. Bidding will be conducted in accordance with NEA Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives / Republic Act 9184.
4. A complete set of Eligibility Requirements and Bidding Documents may be purchased by interested Bidders starting on July 13-18, 2018 from 8:30 A.M. - 4:30 P.M. and July 19, 2018 from 8:30 AM to 2:00 PM from the address below and upon payment of accreditation fee of 2,000.00 for new supplier/contractor or PhP1,000.00 for supplier/contractor who are accredited for the last six (6) months and a non-refundable fee for the bidding document. Bid documents shall be on a per lot basis.
5. The complete schedule of activities are as follows:

Issuance of Bid Documents/Accreditation	July 13-18, 2018, 8:30 A.M. to 4:30 P.M.; July 19, 2018 from 8:30 A.M. – 2:00 P.M. through the BAC Secretariat, ZAMECO I Main Office, San Vicente, Palauig, Zambales
Pre-Bid Conference	July 19, 2018 at 2:00 P.M., ZAMECO I Main Office, San Vicente, Palauig, Zambales
Submission and Opening of Bids	July 31, 2018 at 10:00 A.M., ZAMECO I Main Office, San Vicente, Palauig, Zambales
Bid Evaluation	In accordance with the NEA's Procurement Guidelines and Simplified Bidding Procedures for ECs.
Post Qualification	
Notice of Award	

6. All bids shall be accompanied by Bid Securities payable to ZAMECO I Bid & Performance Bond or ZAMECO I as a guarantee that the successful bidder shall enter into a contract from the receipt of Notice of Award. Allowable Bid securities shall be: Cash, Cashier's Check and Manager's Check equal to 2% of the ABC.
7. For further information, please refer to:  
BAC Secretariat  
ZAMECO I, San Vicente, Palauig, Zambales  
Email: [zameco1@gmail.com](mailto:zameco1@gmail.com)  
Contact Nos. 0950-845-9331/0997-801-1855 (8:30am to 4:30 pm Monday to Friday)

**(SGD.) ROBERT S. ALBA**  
BAC CHAIRMAN

Noted By:  
**(SGD) ENGR. RENE A. DIVINO**  
GENERAL MANAGER