



## SUPPLEMENTAL/BID BULLETIN

### ADDENDUM No. 1

#### FOR THE SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) UNIT BRAND NEW PASSENGER ELEVATOR

In accordance with **Section 22.5.2 of IRR of R.A. No. 9184**, this Addendum No. 1 is hereby issued to clarify, modify or amend items as stated below:

ISSUE	CLARIFICATION/ AMENDMENT
<p><b>Section III- Bid Data Sheet- ITB Clause 5.4 and 12.1 (a)(ii)</b></p>	<p><b>Change</b></p> <p><i>The Bidder must have completed Single Largest Contract, within <b>TWO (2) YEARS</b> prior to the Opening of Bids at least one contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC of the bided project.</i></p> <p><b>Change to</b></p> <p><b>Five (5) years</b></p>
<p><b>Section III- Bid Data Sheet- ITB Clause 8.1</b></p>	<p><b>Delete Notation</b></p> <p><b>NOTE:</b> The contractor shall undertake not less than 20% of the contracted works with its own resources.</p>
<p><b>Section III- Bid Data Sheet- ITB Clause 13.1</b></p> <p><b>Section V- Special Conditions of Contract- GCC 10.4</b></p>	<p><b>Change</b></p> <p>Payment Scheme</p> <ul style="list-style-type: none"> <li>• 15% - Mobilization</li> <li>• 75% - 100% Completion</li> <li>• 10% - After Final Acceptance</li> </ul> <p><b>Change to</b></p> <p>Payment Scheme</p> <ul style="list-style-type: none"> <li>• 15% - Mobilization</li> <li>• 45% - upon delivery</li> <li>• 30% - upon commissioning</li> <li>• 10% - after Final Acceptance</li> </ul>
<p><b>Section III- Bid Data Sheet- ITB Clause 12.1 (b) Technical Documents</b></p>	<p><b>Additional Requirements</b></p> <ul style="list-style-type: none"> <li>• Manufacturer Certificate on existence for at least twenty (20) years</li> <li>• Supplier/Contractor Certification on satisfactory service of elevator installed/in operation for at least Five (5) years</li> <li>• Supplier/Contractor Certification on availability of the adequate</li> </ul>

	<p>stock of parts for replacement/emergency purposes for at least ten (10) years</p> <ul style="list-style-type: none"> <li>• Supplier/Contractor Certification on availability of qualified persons to do the work</li> <li>• PCAB License</li> <li>• Certification from the Supplier/Contractor and PRC License of Resident Professional Mechanical Engineer and Professional Electrical Engineer</li> <li>• Elevator Shaft Drawing duly signed and sealed by Professional Mechanical Engineer</li> <li>• The Supplier/Contractor must submit the following manufacturer certification: <ul style="list-style-type: none"> <li>➤ CE Marking Certified</li> <li>➤ ISO 9001 Standard Certified</li> <li>➤ EN81 Standard</li> </ul> </li> </ul>
<p><b>Section VII- Technical Specification under 1.01 Summary A</b></p>	<p><b>Additional</b></p> <p>The Supplier/Contractor shall provide Training for hands-on operation and basic troubleshooting after installation for a minimum of five (5) personnel</p>
<p><b>Section VII- Technical Specification</b></p> <p><b>Compliance to the Technical Specification</b></p>	<p><b>Change</b></p> <p>Mechanical Engineering Code of the Philippines</p> <p><b>Change to</b></p> <p><b>Philippine Mechanical Engineering Code</b></p>
<p><b>Section VII- Technical Specification- page 61</b></p> <p><b>Compliance to the Technical Specification</b></p>	<p><b>Change</b></p> <p>Elevator Supplier/Contractor must be able to demonstrate that he has installed and maintained similar elevators to those specified and which have given satisfactory service; has been in successful operation for at least <b>FIFTEEN (15) YEARS</b>; maintains locally an adequate stock of parts for replacement or emergency purposes; has available qualified persons to do the work</p> <p><b>Change to</b></p> <p><b>Five (5) years</b></p>
<p><b>Section VII- Technical Specification- under 1.05 Warranty page 61</b></p> <p><b>Compliance to the Technical Specification</b></p>	<p><b>Change</b></p> <p>For new equipment installed, provide warranty to replace, repair, or restore parts or components that fail or do not operate properly due to poor field or factory workmanship, engineering or design or due to hidden defects for a period <b>36 MONTHS</b> from the date of signed final acceptance of the elevator.</p> <p><b>Change to</b></p> <p><b>24 months</b></p>

<p><b>Section III- Bid Data Sheet- ITB Clause No. 7</b></p> <p><b>Section VII- Technical Specification- under 1.08 Quality Assurance pages 61 and 80</b></p> <p><b>Compliance to the Technical Specification</b></p>	<p><b>Delete Notation</b></p> <p>A. The specific product or material must be manufactured from any of the following countries:</p> <p>Germany Switzerland U.S.A Japan Finland</p> <p><b>Change to</b></p> <p><b>The Supplier/Contractor must submit the following manufacturer certification:</b></p> <ul style="list-style-type: none"> <li>• CE Marking Certified</li> <li>• ISO 9001 Standard Certified</li> <li>• EN81 Standard</li> </ul>
<p><b>Section VII- Technical Specification- under Part 2 particularly on 2.01 CAR page 63</b></p> <p><b>Compliance to the Technical Specification</b></p>	<p><b>Additional Notation</b></p> <p><b>Car Platform and Interior</b></p>
<p><b>Section VII- Technical Specification- under Part 2 particularly on 2.01 CAR - page 64</b></p> <p><b>Compliance to the Technical Specification</b></p>	<p><b>Delete Notation</b></p> <p><b>to meet ADA requirements</b></p>
<p><b>Section VII- Technical Specification- under Part 2 particularly on 2.02 Performance - page 64</b></p> <p><b>Compliance to the</b></p>	<p><b>Change</b></p> <p>B. Capacity: Safety lower, stop and hold up to 125% rated load</p> <p><b>Change to</b></p> <p><b>1150KG</b></p>



<b>Technical Specification</b>	
<b>Section VII- Technical Specification</b>  <b>Compliance to the Technical Specification</b>	<b>Additional Notation</b> <ul style="list-style-type: none"> <li>• Elevator Shaft Drawing must be submitted by the Bidder duly signed and sealed by Professional Mechanical Engineer</li> <li>• The Elevator must have an Automatic Rescue Device</li> <li>• Elevator group control must be ready for the other elevator</li> <li>• The Supplier/Contractor must have a Resident Professional Mechanical Engineer and Professional Electrical Engineer</li> <li>• The Supplier/Contractor must have a PCAB License</li> </ul>
<b>Terms of Reference</b>	<p>Delete Page 85 to 88</p> <p style="text-align: center;"><b>TERMS OF REFERENCE (TOR)</b></p> <p style="text-align: center;"><b>Supply, Delivery, Installation, Testing and Commissioning of One (1) Unit Brand New Passenger Elevator</b></p> <p><b>I. Background/Rationale:</b></p> <p>Network monitoring and user management are a perennial concern in all organizations. Unlimited internet access, excessive printing, downloading of large files, data leaks and unofficial web surfing are just among the concerns when it comes to managing computer users in the Agency. Added to this is the need to monitor the network itself to protect the organization against data theft, malware and internal &amp; external hacking of stored information. It is also important that network traffic, e-mail, web-visitations, software usage, “link-crowders” and web sites are monitored.</p> <p>As a requirement of the Data Privacy Act or R.A.10173 and the National Cyber Security Plan (NCSP 2022)all government agencies are mandated to strictly monitor the operations and manage the security of their respective network systems and Data Centers. To respond to this, better manage the network system of the organization and meet the requirements of the Law, acquiring a software that monitors the Agency’s network system and its users can be considered as vital to the Agency’s Management and should be a primordial concern.</p> <p><b>II. Objectives:</b></p> <p>To acquire a single solution for user activity monitoring, for network monitoring, for remote access to the computers (solving technical problems), for protection against data leaks, security and for software and hardware inventory management.</p> <p><b>III. Project Description:</b></p> <p>Supply, Delivery, Installation, Testing and Configuration of Network and User Activity Monitoring System that will provide the <i>National Electrification Administration (NEA)</i> a single platform/single solution that</p>

will properly monitor and manage all of the computing workstations, end-users and network equipment performance with the following specifications:

a. Network Performance Monitoring

- Capable of Network scanning, detection of devices and TCP/IP services, web access with browser
- Provide interactive network maps, user maps, branches, intelligent maps, pop-up menu with definable own tools
- Simultaneous work of multiple administrators, management of administrator authorizations, administrator access log
- Monitor the response time and correctness, packets received/lost statistics (PING, SMB, HTTP, POP3, SNMP, IMAP, SQL, etc.)
- Provide WMI counters: CPU load, memory usage, disk usage, network traffic, etc.
- Windows actions: service status change (start, stop, restart), event log entries
- SNMP v1/2/3 counters: network traffic, temperature, humidity, power supply voltage, toner level, etc.
- Capable of monitoring routers and switches port mapping
- Notifications (on desktop, by e-mail, by SMS) and repair actions (program launch, computer restart, etc.)

b. Device and Equipment Inventory

- List of applications and Windows updates on single workstation (registry)
- List of applications and Windows updates on single workstation (disks scan)
- Overview of workstation hardware
- Details of workstation hardware (model, motherboard, CPU, memory, disk drives, adapters, etc.)
- Hardware and software inventory audit
- Hardware and software change history
- Fixed Assets: IT assets register database (defining own fixed asset types, their attributes and values, attachments, data import from CSV file)
- List of Inventory on Android devices

c. User Activity Monitoring

- Detailed work time (activity/break start and end time)
- Blocking of launched applications
- Visited web pages (number of page visits, with headers, number and duration of visits)
- Blocking web pages
- Printouts: audit (per printer, user, computer), printing costs
- Static remote view of user desktop (without access)

- Screenshots (user work history “screen by screen”)
- User activity overview
- General information on user activity
- Detailed work time monitoring
- Application usage monitoring
- Visited web sites (duration and number of visits)
- Printing costs and auditing
- Network traffic generated by the user

d. Help Desk

- Provide Trouble ticket database
- Creating and managing trouble tickets (assigning to administrators with e-mail notification)
- Remote access to machines (an employee and administrator can see the same screen) with possible request for consent from the use
- Agent and offline scanner for Linux Ubuntu, offline scanner for Mac OSX

e. Data Guard

- Provide list of devices currently connected to the network
- Identification of devices on the basis of their serial numbers
- Defining access rights to selected data media
- History of operations performed on the devices
- Access rights created on the device and Active Directory level

f. Management of Administrator Authorization

- Access to application server from a console in a local network
- Simultaneous work of multiple administrators
- Varied access rights for different system users
- View of information from a web browser

g. Management Server

Supply, Install and configure one (1) set of server hardware with the attached technical specifications (ANNEX A)

h. Software Service Agreement with Technical Support Service (for a period of one year)as follow:

- Software updates, version upgrades, knowledge-base access, technical support via email to principal.
- Provide 24 x 7 email and phone support
- Provide once a month visit on client for system health check
  - The Technical Support Engineer to personally check the



health, performance, availability and effectiveness of the proposed solution to ensure that the system is running in good operating condition.

- Submission on a monthly basis, the following Report Requirements
  - Systems report consolidation and analysis
  - Consolidation and inventory of rules and policies deployed.
- Provide detailed escalation procedure specially designed for the *National Electrification Administration* for proper isolation of issues encountered during the One (1) year maintenance period.
- Monitoring Rules and Policy Hardening
- Provide evaluation reports and recommendations to continuously ensure reliable and secured management of the entire network.
- **Approved Budget of the Contract (ABC): P1,100,000.00**
- Note: Inclusive of 12% VAT, all other charges, installation cost, and monthly recurring cost if applicable, covering the entire duration of the contract.
- **Duration of the contract:** One (1) year from the receipt of Notice to Proceed
- **Delivery Lead Time of Software and Hardware Component:** 45 days

#### IV. Training

- 1.1 Bidder shall conduct local administrator/operations and troubleshooting training to at least 4 NEA ITCSD personnel on site of Contractor for a minimum of 3 days.
- 1.2 Product training shall cover product installation, configuration and administration.
- 1.3 Briefing on NEA end-users for one (1) day at the NEA site.

#### V. Bidder/Contractor Requirements:

1. Must have Certification issued by the Original Software Manufacturer (OSM) of the proposed management software that the bidder is authorized to supply, install, maintain and provide full product training of the software product training.
2. Must have supplied, installed, configured and implemented similar software solution at least 50% of the total license to be bid in government institution. Must have a

	<p>running/operational system in the government for the last two (2) years.</p> <p>3. Must be operating in the Philippines for the past Ten (10) years capable of implementing the project consistent with the primary purpose as it appears in its Articles of Incorporation approved by SEC that it provides any and all acts and things that are associated with or required in information and communication technology including but not limited to software and hardware programming and distribution; consulting, training, and system integration.</p> <p>4. Must be ISO 9001 certified for the provision of providing IT related products and services for software and hardware programming and distribution.</p> <p>5. Must have the following qualifications and experiences (Submit CV's; Training Certificates):</p> <p><b>5.1 One (1) Project Manager or equivalent:</b> <i>(Must be a regular employee for at least 5 years)</i></p> <ul style="list-style-type: none"> <li>➤ Preferably a Computer Engineering degree holder/ECE other IT related courses with extensive knowledge and experience in network design, systems integration and IT project implementation.</li> <li>➤ Trained in Security Information Management Software Administration and Management or equivalent.</li> <li>➤ Trained and Certified in Network, Security and Recovery Management by the OSM of the software solution to be bid, to provide installation, support, maintenance services and conduct end user training.</li> </ul> <p><b>5.2 One (1) Certified Network and System Management Engineer</b> or equivalent <i>(Must be a regular employee)</i></p> <ul style="list-style-type: none"> <li>➤ Certified in Network System Management Engineer by the Original Software Manufacturer (OSM).</li> </ul> <p>6. Must have at least two (2) regular employees that are trained in network and system management by the Original Software Manufacturer (OSM).</p>
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This **SUPPLEMENTAL/BID BULLETIN, ADDENDUM No. 1** is issued this 10<sup>th</sup> day of January 2018 for guidance and information of all concerned.

*for Ricardo C. Orias, Jr.*  
**ATTY. RICARDO C. ORIAS, JR**  
 Chairman,  
 Bids and Awards Committee

Received by the Bidder: *[Signature]* Date: Jan 10, 18  
 (Kindly refax to 02-926-1339 c/o Kaye B. San Juan to acknowledge receipt.)