



January 23, 2019

MEMORANDUM

FOR : ADMINISTRATOR EDGARDO R. MASONGSONG


SUBJECT : Failure of Bidding and Recommendation of Re-bidding of the Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator for NEA Building

1. In accordance with the Revised Implementing Rules and Regulations of R.A. 9184, the Invitation to Bid for the **Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator** for NEA Building was posted in the Phil-GEPS and NEA website on 22 December 2018;
2. A Pre-bid Conference was held on 08 January 2019 and it was participated by **Hyatt Elevators and Escalators Corporation** at the NEA Cultural Affairs Room;
3. On 22 January 2019, during the Submission and Opening of Bids, no bids were received by the BAC;
4. The BAC declared a failure of bidding for the **Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator**;
5. Due to the bidding failure, we respectfully recommend the re-bidding of the **Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator**, in accordance with Article X Section 35 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA 9184.

For your consideration and approval, Sir.


ATTY. XERXES D. ADZULARA
Chairperson
Bids and Awards Committee

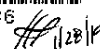
Approved by:


EDGARDO R. MASONGSONG
Administrator

NATIONAL ELECTRIFICATION
ADMINISTRATION
Office of the Administrator



NEA-OA258686





RESOLUTION NO. 2

Series of 2019

Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator for NEA Building

WHEREAS, in accordance with the Revised Implementing Rules and Regulations of R.A. 9184, the Invitation to Bid for the **Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator** for NEA Building was posted in the Phil-GEPS and NEA website on 22 December 2018;

WHEREAS, a Pre-bid Conference was held on 08 January 2019 and it was participated by **Hyatt Elevators and Escalators Corporation** at the NEA Cultural Affairs Room;

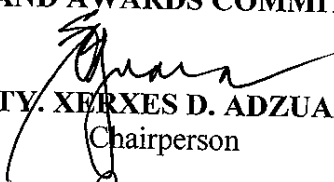
WHEREAS, on 22 January 2019, during the Submission and Opening of Bids, no bids are received by the BAC;


NOW THEREFORE, the BAC declared a failure of bidding for the **Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator**;

RESOLVED FINALLY, to declare the bidding failure and recommend the rebidding of the **Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator**, in accordance with Article X Section 35 of the 2016 Revised Implementing Rules and Regulations (IRR) of RA 9184.

Signed this 22nd day of January 2019 at NEA Quezon City, Philippines

BIDS AND AWARDS COMMITTEE:


ATTY. XERXES D. ADZULARA
Chairperson


ANA ROSA D. PAPA
Vice-Chairperson

ANAFEL B. TIO
Member

RODERICK N. PADUA
Member


ROSIE M. ALAMILLO
Member



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SUPPLEMENTAL BID BULLETIN

PROCUREMENT OF TWO (2) BRAND NEW UNITS PASSENGER ELEVATOR FOR NEA BUILDING

Please be informed that the scheduled **Submission and Opening of Bids on 17 January 2019** for the "Procurement of Two (2) Brand New Units Passenger Elevator for NEA Building" is **reset to 22 January 2019 at 11:00 a.m.**

This is in accordance with Section 9.1 (b) of the Bidding Document and Section 22.2 of the Revised IRR of RA 9184 which provides that the Pre-bid conference should be held at least twelve (12) days prior to the Submission and Opening of Bids.

Quezon City, 16 January 2019.


ATTY. XERXES D. ADZUARA
Chairperson
Bids and Awards Committee

Handwritten initials and marks



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SUPPLEMENTAL BID BULLETIN

PROCUREMENT OF TWO (2) BRAND NEW UNITS PASSENGER ELEVATOR FOR NEA BUILDING

Due to holiday celebrations and considering that majority of the members of the BAC Secretariat and Technical Working Group are on official leave, the scheduled December 28, 2018 Pre-bid Conference and the January 9, 2019 Submission and Opening of Bids are hereby cancelled and **reset to January 8, 2019 and January 17, 2019**, respectively, all at **11:00 a.m.**

Quezon City, 28 December 2018.


ATTY. XERXES D. ADZUARA
Chairperson
Bids and Awards Committee



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SUPPLEMENTAL BID BULLETIN

"SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF TWO (2) BRAND NEW UNITS PASSENGER ELEVATOR FOR NEA BUILDING"

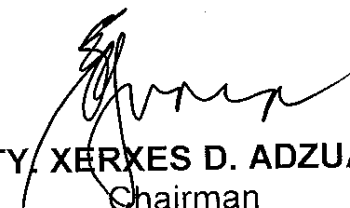
- a) The name of the Contract for the "Procurement of Two (2) Brand New Units Passenger Elevator for NEA Building" should be read as:

"Supply, Delivery, Installation and Commissioning of Two (2) Brand New Units Passenger Elevator for NEA Building"

- b) Payment:

1. Fifteen percent (15%) Mobilization Fee should be read as Fifteen percent (**15 % of the Contract Price as Mobilization Fee.**)
2. Fifty percent (50%) upon delivery of Elevator Units should be read as **Fifty percent (50%) of the Contract Price upon delivery of the Elevator Units.**

Quezon City, 8 January 2019.


ATTY. XERXES D. ADZURA
Chairman
Bids and Awards Committee



INVITATION TO BID

Procurement of Two (2) Brand New Units Passenger for NEA Building

1. The **National Electrification Administration** through the 2018 Corporate Operating Budget approved by the NEA Board of Administrators intends to apply the sum of **Six Million Pesos (Php6,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Two (2) Brand New Units Passenger Elevator**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The National Electrification Administration now invites bids for the procurement of **Two (2) Brand New Units Passenger Elevator**. Delivery of the Goods is required **within two (2) months upon receipt of Notice to Proceed**. Bidders should have completed, within **one (1) year** prior from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information and inspect the Bidding Documents at the **4th Floor c/o GSD, National Electrification Administration (NEA) Bldg., #57 NIA Road, Government Center, Diliman Quezon City, Monday to Friday, 8:00 A.M. to 5:00 P.M.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **December 21, 2018 to January 09, 2019 at the address and time stated above.**
6. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee of **Ten Thousand Pesos (P10,000.00)** for the Bidding Documents not later than the submission of their bids.

7. The National Electrification Administration will hold a Pre-Bid Conference on **28 December 2018, 1:00 pm at the 2nd Floor, Cultural Affairs Room (C.A.R.), NEA, 57 NIA Road, Government Center, Diliman, Quezon City** which shall be open to prospective bidders.

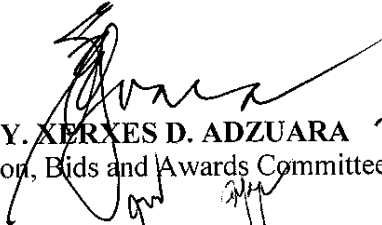
8. Bids must be duly received by the BAC Secretariat at the address below on or before **January 09, 2019 at 1:15 p.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **9 January 2019, 1:30 p.m. at the 2nd Floor, C.A.R., NEA, #57 NIA Road, Government Center, Diliman, Quezon City.** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

9. The National Electrification Administration reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

ATTY. OSWALDO F. GABAT
BAC Secretariat Chairperson
National Electrification Administration
#57 NIA Road, Diliman, Quezon City
Tel. No. 929-1909 local 121


ATTY. XERXES D. ADZULARA
Chairperson, Bids and Awards Committee



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TRANSMITTAL SHEET

DATE : 7 December 2018

FOR : **ATTY. XERXES D. ADZUARA**
 Chairperson
 Bids and Awards Committee

J 1/22/19

FROM : **CHAIRPERSON**
 Technical Working Group

SUBJECT : **Terms of Reference for the PROCUREMENT OF TWO
 (2) BRAND NEW SETS OF PASSENGER ELEVATOR
 FOR THE NEA BUILDING**

REMARKS : For your review.

BAC Secretariat

*Attn: AOF6
 ANNABENE CRUZ*

Kyamko
ATTY. GWEN P. ENCISO-KYAMKO

FAA

[Signature]
1/28/19



TERMS OF REFERENCE
 Procurement of Two (2) Brand New
 Sets of Passenger Elevator for NEA Building

I. Background

The National Electrification Administration (NEA) was created in July 1969 by virtue of Republic Act 6038 and is responsible for the electrification of rural areas in the Philippines and provides technical, institutional, legal and financial assistance to different electric cooperatives in the distribution of electricity throughout the country.

The NEA is in need of Supply, Delivery, Dismantling, Installation and Commissioning of two (2) units brandnew passenger elevators with brand new and appropriate material. The agency, through the 2018, Corporate Operating Budget approved by the NEA Board of Administrators, has allocated the sum of **Six Million Pesos (P 6,000,000)**.

II. Project Duration

The delivery of the two (2) brand new sets of passenger elevator factor set shall be within one (1) year from receipt of the Notice to Proceed.

III. Technical Specifications

The passenger elevator shall have the following minimum specifications and features:

SPECIFICATIONS AND FEATURES	
Location	NEA Building, 57 NIA Road, Diliman, Quezon City
Elevator Use/Model	Two (2) Units Passenger Lift
Capacity	1,150 kg
Speed	90meters/minute
Motor	Variable Voltage-Variable Frequency (VVVF)
Traction Machine	Gearless
Operation Mode	Duplex
Dimension	
Car Size (W x D x H)	1,600 mm x 1,600 mm x 2,250 mm
Hoistway (W x D)	2,520 mm x 1,970 mm (per lift)
Overhead	4,600 mm
Pit Depth	1,500 mm

Travel Height	35,200 mm
Car Design	
Number of Stops	Ten(10)
No. of Openings(Front)	Ten(10)
Ceiling	Standard Hairline Stainless Steel
Walls	Hairline finished stainless steel sheet with hairline finished stainless steel pipe type handrail at three (3) sides
Doors	Hairline finished stainless steel sheet
Front Return Panel(FRP)	Hairline finished stainless steel sheet
Door Opening	1,100 mm (w) x 2,100mm(h)
Floor	Luxury Vinyl Tiles (3mmthickness)
Door Type	Hairline finished stainless steel
Car Sill	Extruded hard aluminum
Doors in all floors	Hairline finished stainless steel sheet
Emergency light in car	LED Emergency light with charger and battery
Entrance Sill	Extruded hard aluminum
Signals fixtures	Hall buttons , Car position indicator, Combined hall buttons, Hall position indicator and Directionarrows
Electric Power Supply	220VAC, 3 Phase, 60Hertz
Electric Lighting Supply	220VAC, 1 Phase, 60Hertz
Hoistway (W x D)	2,520 mm x 1,970 mm (per lift)
Overhead	4,600 mm

IV. General Notes and Conditions

1. The general conditions and provisions of the Terms of Reference and the contract not in conflict with these Specifications and the drawings form part of and are included in this section of these Specifications.
2. The Contractor shall guarantee the NEA that they are capable of completing the work as specified in the approved plans, scope of work and specifications, bill of materials and contract for the Procurement of Passenger NEA Building, NIA Road, Diliman, Quezon City.
3. The Contractor shall possess a PCAB license with specialty in Elevator or Escalator (SP-ES) with at least a Size Range of Small B and License Category C&D for General Building / General Engineering. The Contractor shall perform

4. The Contractor shall provide experienced and qualified manpower, tools, materials and equipment which are capable of producing the quality and quantity of work required to complete the project as specified in the approved scope of work and specifications, within time as specified in the approved contract.
5. The Contractor shall undertake all the contingencies and other necessary works to complete the project as it is intended by the NEA authorized representative. Bid tendered shall be deemed complete in all aspects of the work.
6. Drawing and Specifications: the contract documents, agency estimate, instructions, drawings, scope of work and specifications shall be considered as one, such that whatever is called for by any of the documents shall be binding as if called for by all. In case of discrepancy between the Drawings and Specifications, the former shall prevail.
7. The Contractor shall comply with NEA service and operational requirements regarding occasional and reasonable work stoppage due to dust and noise problems.
8. Prohibitions:
 - a. Smoking shall not be allowed within building, work and storage area.
 - b. Drinking of liquor shall not be allowed within the site.
 - c. Gambling of any type is strictly prohibited within the site.
 - d. Carrying of items determined by NEA as "deadly instrument" is strictly prohibited within the site.
 - e. Workers are not allowed to eat within the project work area.
9. Washing area (to be determined by NEA) and facilities (to be provided by the Contractor) shall be maintained for sanitation purposes.
10. The Contractor is required to provide its workers with safety harness, goggles, facemasks or shields when performing welding works.
11. All employees of the Contractor at the jobsite shall wear T-shirts marked with Contractor's company name and valid company I.D.
12. Stairways, passageways and all access ways shall be kept free from construction materials and obstructions at all times.
13. The Contractor shall thoroughly clean the project site including all areas disturbed by renovation activities to the full satisfaction of the NEA.
14. All works shall comply with applicable regulations of authorities having jurisdiction on the project
15. Standards of Material: The materials to be replaced shall serve as the minimum standard as to the size, strength, quality or class of the replacement materials.
16. The visible silence of these Specifications and the Drawings to any detail, or

shall be regarded to mean that “only materials of first class quality shall be used.

17. The work shall be executed in a workmanlike manner and in accordance with the best practices employed in modern construction/installations.
 - a. All materials to be supplied and installed be brand new, free from defects and must conform to the specifications.
 - b. The Contractor shall execute all works in compliance with the requirements of the Scope of Works and Terms and Conditions and all parts and materials shall be subjected to inspection and acceptance by NEA, through the General Services Division (GSD).
 - c. The Contractor shall strictly observe the sanitation, safety and security rules and regulations of the NEA in the execution of this project.
 - d. The Contractor shall be fully responsible for safety, protection, security and convenience of its personnel, third parties and the public at large as well as its works, equipment, installation and the like to affect by the implementation of this project.
 - e. Any damage to the system, facilities and equipment of the NEA due to the negligence, theft or pilferage, directly or indirectly caused by the Contractor personnel shall be immediately repaired, restored or replaced by the Contractor for its account. Any repair, restoration or replacement made by the NEA for the same purpose shall be deducted from any payable account of the Contractor.
 - f. The NEA shall fully settle the charges due upon Acceptance of the Project by the GSD.
 - g. All materials, labor, equipment supplied and execution of all works shall be guaranteed for two (2) years with a certification of guarantee issued by the supplier upon acceptance by the NEA.
18. Only competent and efficient workers shall be employed by the Contractor and shall, upon written request of the NEA, remove from the project site any employee who, in the opinion of NEA, is incompetent or who obstruct the progress of the work
19. The Contractor shall be responsible for all injury to persons and damage to NEA and other property caused by the execution of the works and shall be liable for any claims against NEA on account of such injury and / or damage.
20. The Contractor shall likewise provide necessary precaution to protect the property of the Owner against rain or other stormy weather condition and /or theft. The Contractor shall be liable for any such damage or loss.

V. Scope of Work

1. Under these specifications, together with the plans, the contractor shall supply all labor, supervision, equipment and materials for the Supply, Delivery, Dismantling, Installation and Commissioning of two (2) units brand new passenger elevators with brand new and appropriate materials for the completion of the Project at NEA Building, NIA Road, Diliman, Quezon City.

2. The Contractor shall receive permits from the Office of the Building Officials and