



INVITATION TO APPLY FOR ELIGIBILITY AND TO BID
Provision to Lease Seventeen (17) Units Photocopying Machines

The National Electrification Administration invites interested bidders to submit eligibility documents and bid on the Provision to Lease Seventeen (17) Units Photocopying Machine described as follows:

- | | |
|----------------------|---------------|
| 1) Six (6) Units | <u>75 CPM</u> |
| 2) Eleven (11) Units | <u>35 CPM</u> |

Note: Technical Specifications of the above-described Photocopying Machines are detailed in the Bid Documents.

Approved Budget for the Contract (ABC)
 Php 1,200,000.00 (Inclusive of VAT)


Source of Funding
 2016 Corporate Operating Budget

The scope of services is outlined in the Bid Documents to be provided to all interested bidders upon application addressed to the Chairman, Bids and Awards Committee for Local and In-House Procurement with telephone no. 929-19-09 local 110/111 c/o General Services Division (GSD) 4/F, #57 NEA Bldg. NIA Road, Government Center, Diliman Quezon City and payment of a non-refundable fee of **Five Thousand Pesos (Php5,000.00)**.

ACTIVITIES	SCHEDULE	VENUE
Issuance of Bid Documents	July 29 to August 22, 2016	GSD, 4 th Floor, NEA Bldg.
Pre Bid Conference	August 10, 2016 10 A.M.	CAR, 2 nd Floor, NEA Bldg. QC
Deadline for Submission of Eligibility, Technical and Financial Proposals and Opening of Bids	August 22, 2016 10 A.M.	CAR, 2 nd Floor, NEA Bldg. Q.C.

The project shall be in accordance with the provisions of R.A 9184.

NEA reserves the right to accept or reject any Bid, to annul bidding process, and to reject all bids at any time prior to the contract award, without thereby incurring any liability to the affected Bidder or Bidders.


ATTY. RICARDO C. ORIAS JR.
 Chairman, Bids and Awards Committee
 For Local and In-House Procurement

7/29/16