



May 04, 2017

NOTICE OF VACANCY

TECHNICAL SERVICES SECTOR

PROMOTION/HIRING

1. REGION: NCR; AGENCY: National Electrification Administration; PLACE OF ASSIGNMENT: Office of the Deputy Administrator for Electric Distribution Utilities Services (Tech Serv); POSITION/TITLE: **DEPUTY ADMINISTRATOR**; SG **28**; ITEM No.: **297**; P96,363.00/mo.

QUALIFICATION STANDARDS:

- Education : Master's Degree or Certificate in Leadership and Management from the CSC
- Experience : 5 years of supervisory/management experience
- Training : 120 hours of supervisory/management learning and development intervention undertaken within the last 5 years
- Eligibility : CS Professional/Second Level Eligibility

CORPORATE RESOURCES & FINANCIAL SERVICES SECTOR

PROMOTION/HIRING

1. REGION: NCR; AGENCY: National Electrification Administration; PLACE OF ASSIGNMENT: Human Resources & Administration Department; POSITION/TITLE: **TRANSPORT OPERATIONS SERVICES CHIEF B**; SG **20**; ITEM No.: **285**; P43,250.00/mo.

QUALIFICATION STANDARDS:

- Education : Bachelor's degree relevant to the job
- Experience : 3 years of relevant experience
- Training : 16 hours of relevant training
- Eligibility : CS Professional/Second Level Eligibility

All qualified applicants are enjoined to submit application letter, personal data sheet (CS Form No. 212 revised 2017), competence assessment rating signed by the supervisor, copies of Certificate of Trainings (Supervisory and Leadership taken from 2012 to present) and copy of the OPCR/IPCR (July to December 2016) to the HRMD not later than May 18, 2017. Applicants may also send their applications thru our e-mail address hrmd@nea.gov.ph. **Only application with complete attachments will be accepted.**