



January 25, 2018

NOTICE OF VACANCY

HIRING

1. REGION: NCR; AGENCY: National Electrification Administration; PLACE OF ASSIGNMENT: Legal Services Office; POSITION/TITLE: **ATTORNEY III**; SG 21; ITEM No.: **81**; P52,554.00/mo.

QUALIFICATION STANDARDS:

Education : Bachelor of Laws
 Experience : 1 year of relevant experience
 Training : 4 hours of relevant training
 Eligibility : RA 1080

Familiarization of laws governing NEA/ECs

2. REGION: NCR; AGENCY: National Electrification Administration; PLACE OF ASSIGNMENT: Information Technology & Communication Services Department; POSITION/TITLE: **COMPUTER SERVICES PROGRAMMER A**; SG 15; ITEM No.: **190**; P29,010.00/mo.

QUALIFICATION STANDARDS:

Education : Bachelor's degree relevant to the job
 Experience : 1 year relevant experience
 Training : 4 hours relevant training
 Eligibility : CS Professional/Second Level Eligibility

Preferably a graduate of BS Computer Science, ECE or IT. Knowledgeable in Application and Systems (Operating System, LAN), programming and analysis/design. With exposure in large scale IT projects, system development, LAN administration/system operations.

3. REGION: NCR; AGENCY: National Electrification Administration; PLACE OF ASSIGNMENT: Information Technology & Communication Services Department; POSITION/TITLE: **SR. MANAGEMENT INFORMATION SYSTEMS ANALYST**; SG 16; ITEM No.: **201**; P31,765.00/mo.

QUALIFICATION STANDARDS:

Education : Bachelor's degree
 Experience : 1 year relevant experience
 Training : 4 hours relevant training
 Eligibility : CS Professional/Second Level Eligibility

Preferably with accounting background or units in Accountancy. Must be detail oriented, proficient with computer systems, database management and structures.

All qualified applicants are enjoined to submit application letter, personal data sheet (CS Form No. 212 revised 2017), copy of IPCR (two rating periods, for those employed in government), Work Experience Sheet, potential assessment rating signed by immediate supervisor (for employed applicants, form available at the HRMD), copy of eligibility and TOR (non-NEA applicants) to the HRMD not later than the end of office hours on February 08, 2018. Applicants may also send their applications thru our e-mail address hrmd@nea.gov.ph. Previous applicants to the republished position/s need to submit their updated Personal Data Sheet and application letter. **Only applications with complete attachments will be accepted.**


JONA E. ANDAL
 Division Manager
 Human Resources Management