



NATIONAL ELECTRIFICATION ADMINISTRATION
"The 1st Performance Governance System-Institutionalized National Government Agency"
57 NIA Road, Government Center, Diliman, Quezon City 1100

10 May 2013

INSTITUTIONAL ADVISORY NO. 13

TO : ALL ELECTRIC COOPERATIVES (ECs)

SUBJECT : Designation of a Focal Person to handle SEP Household Connections

NEA Memorandum No. 2012-019 dated 17 August 2012 mandated the creation of a Sitio Electrification Unit (SEU) in each of the ECs to manage and monitor the implementation of master plans for the energization of sitios, barangay line enhancement and household connections until 2015.

Each SEU had been assigned to be responsible in effecting systematic project management to ensure integrity of all data, reports and compliance to requirements. These have been very effective in providing updated reports related to sitio energization and line enhancement activities.

However, submission of reports on household connections, which include updated number of potential and energized connections, should be more vigorous. Thus, the need for the designation of a focal person to be responsible solely in securing data and providing us with updated reports on household connections. The focal person may be a staff from the ISD or the SEU who shall become NEA's counterpart to facilitate, monitor and prepare reports on beneficiaries at the household level.

Our performance on the SEP shall be gauged by the number of household connections that will benefit from it. The more households that we energize the more successful we shall be in fulfilling our mandate.

Finally, you are enjoined to designate and submit the name of your Focal Person for this purpose to the Consumer Development and Protection Division (CDPD), Institutional Development Department (IDD) not later than 31 May 2013.


EDGARDO R. PIAMONTE
Deputy Administrator
Electric Distribution Utilities Services

Noted:


EDITA S. BUENO
Administrator

NATIONAL ELECTRIFICATION
ADMINISTRATION

IN REPLYING, PLS. CITE: #0R022488



NEA-0R022488 5/29/13