



May 17, 2019

## NOTICE OF VACANCY

### HIRING

1. REGION: NCR; AGENCY: National Electrification Administration; PLACE OF ASSIGNMENT: Institutional Development Department (IDD); POSITION TITLE: **PROJECT OFFICER (Contract of Service), Php25,000.00/month**

**QUALIFICATION STANDARDS:**

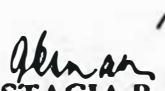
Education : Bachelor's degree relevant to the position

Preferably with one (1) year relevant experience in handling consumer/customer complaints until its early resolutions.

All qualified applicants are enjoined to submit the following documents to the HRMD not later than the end of office hours on May 27, 2019:

1. Application letter;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph); and
3. Transcript of Records

Applicants may also send their applications thru our e-mail address [hrmd@nea.gov.ph](mailto:hrmd@nea.gov.ph). **Only applications with complete attachments will be accepted.**

  
**ANASTACIA B. SUASI**  
Acting Division Manager,  
Human Resources Management

*Note: Contract of Service (COS), renewable every 6 months*