



OCCIDENTAL MINDORO ELECTRIC COOPERATIVE, INC.
San Jose, Occidental Mindoro



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BIDS AND AWARDS COMMITTEE
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INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

1. The **Occidental Mindoro Electric Cooperative, Inc.** (OMECO) through its Bids and Awards Committee (BAC), invites prospective bidders to apply for eligibility and subsequently bid for the Supply and Delivery of the following:

PUBLIC BIDDING					
OMECO PAP No.	LOT	PARTICULAR	APPROVED BUDGET FOR THE CONTRACT (PHP)	NON-REFUNDABLE BID FEES (PHP)	SOURCE OF FUNDS
BAC24-024	Supply and Delivery of Office Supplies and Materials (2nd Half Requirement 2024)				
	I	Common Computer Supplies	397,740.00	5,000	General Fund
	II	Common Office Supplies	200,660.00		
	III	Common Office Supplies (Bond Paper and Mimeo Paper)	280,432.00		
	IV	Customized Forms	1,633,223.00		
	V	Common Janitorial Supplies	102,315.50		
BAC24-025	Supply and Delivery of Non-Network Assets (2nd Half Requirement 2024)				
	I	Common Office Chair, Furniture and Fixture	28,060.00	5,000	General Fund
	II	Computers, Printers, Gadget and Accessories	387,540.00		
	III	Electronics	61,430.00		
	IV	PPE	406,400.00		
	V	Others Unclassified Above (Lineman Tools and Clearing Equipment)	2,002,500.00		
	VI	Others Unclassified Above (Mechanical Tools, Equipment, Repairs)	23,995.00		
	VII	Other Unclassified Above (Repair Consumables)	86,150.00		
SEALED CANVASS					
OMECO PAP NO.	LOT	DESCRIPTION	ABC PRICE (PHP)	SOURCE OF FUNDS	
BAC24-022		Procurement of Two (2) sets Tower Type Server for Mamburao and Sablayan Area	900,000.00	General Fund	
BAC24-026		Procurement of Professional External Auditor Services	350,000.00	General Fund	

2. Delivery of the Goods (BAC24-022, BAC24-024 & BAC24-025) is required within **Forty-Five (45) calendar days** and duration of Service (BAC24-026) is **until May 25, 2025** from receipt of the Notice to Proceed (NTP) and Purchase Order (PO), and shall be delivered to OMECO Main Office, M.H. Del Pilar St., Barangay Poblacion VI, San Jose, Occidental Mindoro. The description of an eligible bidder is contained in the Bidding Documents, particularly, in the Instruction to Bidders.
3. Prospective Bidders are requested to be guided of the schedules below:

No.	Activities	BAC24-024	BAC24-025	BAC24-022	BAC24-026
1	Pre-bid Conference (Philippine Standard Time)	December 6, 2024 (09:00 AM)	December 6, 2024 (10:00 AM)	N/A	N/A
2	Opening of Bids (Philippine Standard Time)	December 18, 2024 (09:00 AM)	December 18, 2024 (10:00 AM)	December 18, 2024 (11:00 AM)	December 18, 2024 (11:30 AM)

4. Bidding will be conducted through competitive public bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2017 Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives Implementing Rules and Regulations (IRR) of Republic Act (RA) 10531 and Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Interested bidders may obtain further information from OMECO – Bids and Awards Committee (OMECO-BAC) and inspect the Bidding Documents at the address given below or via BAC official email address omeco2018bac@gmail.com from **Monday to Friday from 8:00 AM to 5:00 PM, Philippine Standard Time, except Holidays**.
6. A complete set of Bidding Documents may be acquired by interested bidders from **November 29, 2024, Friday (office hours 8:00 AM to 5:00 PM) until December 6, 2024 (Friday) on or before the start of the Pre-bid conference** as stated on the above schedule from the address below and upon payment of the applicable fee for the Bidding Documents as stated above.
7. Attendees to the Pre-Bid conference are only the prospective bidders who have bought bid documents, or their authorized representative (with authorization and duly notarized).

Bidders are encouraged to attend the pre-bid conference to ensure that they fully understand the Procuring Entity's requirements. Non-attendance of the Bidder will in no way prejudice its bid, however, the Bidder is expected to know the changes and/or amendments to the Bidding Documents as recorded in the minutes of the pre-bid conference and the Supplemental/Bid Bulletin.

The bidder may opt to attend the pre-bid conference either face-to-face or via virtual conference using the ZOOM application or both.

8. Bids must be duly received by the BAC Secretariat at the address below on or before **December 18, 2024, Wednesday before the start of the Opening of Bids as stated on the above schedule**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
9. OMECO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time before contract award in accordance with Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives IRR - RA 10531 (2017) and Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

AILEEN GRACE F. SADIWA

BAC Staff

PATRICIA V. MIEMBRO

BAC Secretariat

Occidental Mindoro Electric Cooperative, Inc. (OMECO)


M. H. del Pilar St. Barangay Poblacion VI San Jose, Occidental Mindoro

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Approved for Release:


RACHEL ANN Q. AZENAS, REE
BAC Chairman


CELSO D. GARCIA, REE
General Manager