



**ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC.
(ORMECO, Inc.)**

✉ Brgy. Sta. Isabel, Calapan City, Oriental Mindoro

☎ 043.288.7801 / 288.7802 / 288.7803 Fax No. 043.288.7804 📧 E-mail: ormeco_coop@yahoo.com 🌐 Website: www.ormeco-inc.com

INVITATION TO BID

ORIENTAL MINDORO ELECTRIC COOPERATIVE, INC. (ORMECO, INC.), through its BIDS AND AWARDS COMMITTEE (BAC), hereby intends to apply the sum of Three Million Five Hundred Twenty-Two Thousand Six Hundred Seventy-Six and 08/100 Pesos Only (₱3,522,676.08) funded by General Fund inclusive of all applicable taxes and fees, being the Approved Budget for the Contract (ABC), for the procurement, supply, and delivery of materials/supplies/equipment.

- ORMECO, INC. now calls for the submission of **Letter of Intent** by interested bidders thru email at ormeco.bac.official@gmail.com. The list of the ORMECO, INC. Eligibility Requirements may be viewed at www.ormeco-inc.com, <https://web.facebook.com/OrmecoOGMOfficial>, and may be requested through email ormeco_coop@yahoo.com, including the numbers listed above. An amount of two hundred fifty pesos (₱ 250.00) is required as Accreditation Fee;
- ORMECO, INC. now invites suppliers for the following:

LOT	ITEM DESCRIPTION	ABC (INCLUSIVE OF VAT)	COST OF BID DOCUMENTS (NON-REFUNDABLE)	FUNDING SOURCE
I	Supply of Security Agency Services (20 Security Guards)	₱ 3,522,676.08	₱5,000.00	General Fund

- Due to COVID-19, in compliance with the Community Quarantine (CQ), Online/Virtual Bidding Conferences will be conducted. Stable internet connection is required to all prospective bidders during the conferences. BAC shall not be liable in any unexpected disruption due to poor/unstable signal which may cause loss of connection and inability of Bidders to engross with the conferences.
For Additional info please be guided in the following: (please refer to Online Bidding procedures)
 - Payment of bidding documents shall be deposited to BAC bank account (to be emailed by BAC secretariat).
 - Prospective bidders must submit to the BAC via email the scanned copy of validated bank deposit slip / screenshot of successful electronic fund transfer as proof of payment.
 - Scanned copy of Bidding Documents will be sent by the BAC secretariat upon validation that the payments are credited to the coop's bank account.
 - ID number or link of the Online/Virtual conference will be provided by BAC secretariat
- Online Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the NEA Memorandum NO. 2017-019: Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives, IRR-RA 10531 (2017); All video conferences shall be recorded in CD/DVD for reference and other purposes.
- The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
Release of Invitation to Bid	29 December 2021 (Wednesday)
Submission of Letter of Intent thru email / Availability of Bidding Documents	30 December 2021 to 5 January 2022 Office Hours, at ORMECO, INC. Office (ormeco.bac.official@gmail.com)
Online/Virtual Pre-Bid Conference	6 January 2022 (Thursday) at ORMECO, INC. Board Room 9:00 am for Lot I
Deadline of Bid Submission (ormeco.bac.official@gmail.com), Opening and Evaluation of Bids (Online/Virtual)	20 January 2022 (Thursday) at ORMECO, INC. Board Room 9:00 am for Lot I
Post-Qualification	21 January 2022
Approval through Board Resolution and Issuance of Notice of Award	Board Meeting for the Month of January 2022
Signing of Contract	After Issuance of Notice of Award
Delivery Schedule	To be announced during the Pre-Bid Conference

- Only those who have bought the Bidding Documents shall be allowed to attend or participate during the Online/Virtual Pre-Bidding Conference, where their presence is **MANDATORY**;
- All bids shall be opened and read in the presence of Bidders or their duly authorized representatives. All bids shall be accompanied by a scanned copy of validated bank deposit slip or screenshot of successful electronic fund transfer representing payment of bid bond equivalent to 2% of ABC.
- The winning bidder shall issue Performance Security in the form of Cash, Cashier's Check, Manager's Check, issued by a Universal or Commercial Bank, equivalent to five percent (5%) of the Contract Price; and
- ORMECO, INC. reserves the right to accept or reject any bids, declare failure of bidding and not to award the contract without thereby incurring any liability to the affected bidder or bidders. ORMECO, INC. also has no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Certified by:

(SGD)

LINA C. YUMANG

Chairperson Bids and Awards Committee (BAC)

Noted by:

(SGD)

ATTY. NORBERTO M. MENDOZA

Head Of Procuring Entity (HOPE)