



INVITATION TO BID No. 2021-016

The Zamboanga City Electric Cooperative, Inc. (ZAMCELCO) through its Bids and Awards Committee (BAC), invites all interested parties to participate in the Public Bidding for the following items:

Quantity		Item/s Description	Approved Budget for the Contract (ABC) in PHP	Funding Source	Cost of bid documents in PHP	Bidding Status
No.	Unit					
1	LOT	INSURANCE, HEALTH MANAGEMENT ORGANIZATION FOR 354 EMPLOYEES	2,832,000.00	GEN-FUND	5,000	1 ST Bidding
NOTHING FOLLOWS						

The schedule of the bidding activities will be as follows:

BAC ACTIVITIES	SCHEDULED DATE
Publication of Invitation to Bid	November 25, 2021 (Wednesday)
Availability of Bidding Documents	November 25, 2021 (Wednesday) to December 28, 2021 (Tuesday)
Pre-Bid Conference	December 14, 2021 (Thursday) 09:00AM Video Conference
Deadline of Submission and Receipt of Bids/ Opening of Bid	December 28, 2021 (Tuesday) 09:00AM Video Conference
Issuance of Purchase Order	Upon Posting of the Performance Bond by the Winning Bidder

- Bidding activities will be conducted online.
- Interested bidders to participate in the bidding must submit their Letter of Intent to the ZBAC indicating thereto the lot to be participated and the official email address and contact no. to whom all transactions pertaining to the bidding will be communicated.
- Bidding documents may be acquired by the interested bidder/s upon payment of a non-refundable fee as indicated on the table above. The bidder must email to the BAC the scanned copy of the deposit slip for the bidding documents fee.
- Bidding documents will be sent to the bidders via email address of the bidder declared in the Letter of Intent.
- Only Bidders who have paid the Bidding Documents Fee shall be allowed to join the Online Pre-Bid Conference. Non-attendance in the Pre-Bid Conference shall be deemed a waiver on the part of the absent Bidder to question any matter that was taken up and decided during the Pre-Bid Conference.
- A Security Bond which is equivalent to two percent (2%) of the ABC is required to be posted.
- ZAMCELCO reserves the right to reject any or all bids, waive any formality or technicality therein, accept any bid deemed most advantageous to the cooperative, or annul the bidding process and not award the contract at any time prior to contract award without incurring any liability to any bidder or party. Further, ZAMCELCO assumes no obligation to compensate any bidder for any loss or expense incurred in the preparation of the bid or participation in the bidding process.

All communications must be addressed to:

The BAC Secretariat
 ZAMCELCO, Inc.
 MCLL Highway, Barangay Putik, Zamboanga City
 Email Address: zbac@zamcelco.com.ph
 Tel. No. (062) 991-2117 local 100 or 160

ANNAD FRANCHETTE E. MACIAS
 BAC Secretary

MELBURGO S. CHIU
 BAC Chairman